

1 collectively set a vision for improvements and enhancements for the
2 town.

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4 **CONSENT AGENDA**

5
6 Council member Harte made the motion to approve the consent
7 agenda. Council member Rigsby seconded the motion. The vote
8 went as follows: 5-0 in favor.

9
10 **PUBLIC HEARING**

11
12 **SUP-2024-03 - A Special Use Permit application, submitted by R.**
13 **T. Williams, III agent for the owners, RTW Construction Corp,**
14 **Patrick & Judith Hanley and Curtis Moore, for the property**
15 **located on Barnstormer Circle, specifically Lots 28 and 28A,**
16 **identified as Louisa Tax Map parcels 41C-1-28 and 41C-1-28A,**
17 **located in a Residential General District. The total acreage of the**
18 **parcels consists of 0.756 acres. The application is to subdivide**
19 **the two parcels to a total of 4 parcels and construct two (2)**
20 **duplexes, for a total of four (4) dwelling units.**

21
22 Mayor Carter opened the public hearing at 6:07 pm.

23
24 Mr. Williams gave a lengthy and detailed presentation. Mr. William's
25 presentation, as well as the minutes from the Planning Commission's
26 meeting in November, were included in the packet.

27
28 Mayor Carter then asked if there was anyone present that would like
29 to speak for or against SUP 2024-03. Mr. Buckley stated that there
30 were six names on the sign-up sheet: Rick Meyer; Susanne Davino;
31 Larry Kavanagh; Tom Everett; Judy Kavanagh; and Debbie
32 Woodward. Each of the listed individuals, all of which are town
33 residents, stood and spoke against the SUP. Following the in-person
34 speakers, Mr. Buckley read aloud a historical letter that was received
35 from Mr. and Mrs. Warren Gehle, at 103 Barnstormer Circle, asking
36 Council to continue with the precedents set forth by Town Council
37 and the builder in 2002.
38

1 Following public comments, Mayor Carter closed the public hearing at
2 6:48 pm. At 6:49 pm, he reopened the public hearing for questions
3 from Council.

4 Council and Mr. Williams then carried on a lengthy question and
5 answer period covering: the subdivision of the lot; boundary line
6 adjustments; HOA compliance; the definition of a homeowner; legal
7 recourse; safety concerns; characteristics of a neighborhood, etc.

8
9 Mayor Carter closed the public hearing at 7:19 pm.

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11 **NEW BUSINESS**

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13 **1) Discussion/Action: SUP-2024-03 - A Special Use Permit**
14 **application, submitted by R. T. Williams, III**

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16 Council member Harte made the motion to deny the Special Use
17 Permit. Council member Crawford seconded the motion. The vote
18 went as follows: Purcell, against; Henry, for; Rigsby, against; Harte,
19 for; Crawford, for (3-2 in favor of denying the SUP).

20
21 **2) Discussion/Action: Selection of Vice-Mayor**

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23 Council member Henry made the motion to nominate Council
24 member Harte as Vice-Mayor. Council member Crawford seconded
25 the motion. The vote went as follows: 5-0 in favor.

26
27 **3) Discussion/Action: Committee Appointments**

28
29 Mayor Carter read aloud the committee appointments. No action was
30 taken.

31
32 (*) Denotes Committee Chair

33
34 Streets & Sidewalks: Purcell*, Rigsby

35
36 Police Matters: Rigsby*, Harte, Bud Dulaney (citizen member)

37
38 Water & Sewer: Purcell*, Rigsby
39

1 Cemeteries: Harte, Crawford*

2
3 Finance: Rigsby*, Purcell

4
5 Personnel: Purcell, Harte*

6
7 Refuse Collection & Litter Control: Henry*, Crawford, Sherry Evans
8 (citizen member)

9
10 Legal Matters: Harte*, Henry

11
12 **4) Discussion/Action: Salary Increase for Town Council and**
13 **Planning Commission**

14
15 Council entertained a proposed increase of \$4000 annually for
16 Council members as proposed by Council member Harte; however,
17 the remaining members of Council stated that they felt the funds
18 would be better spent on conferences, education/classes, phones,
19 etc. versus a raise in salary and stated that they would pursue the
20 discussion further during budget work sessions.

21
22 **5) Discussion/Action: FY25-26 budget meeting schedule**

23
24 Mayor Carter stated that budget works sessions will need to begin
25 soon and stated that he would like to set a time limit on budget works
26 sessions to run no longer than 90 minutes to keep the meetings
27 productive.

28
29 Council members Purcell and Rigsby stated that the process of
30 having the Finance Committee meet first to work on the budget
31 before bringing it to full Council has worked well the past couple of
32 years and would like to continue with that plan again this year.

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34 **STANDING COMMITTEE REPORTS**

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36 No reports.

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38 **STAFF REPORTS**

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Police:

In addition to the monthly report that was included in the packet, Chief Nachtman made mention of a \$3200 grant they received for equipment.

Project Manager:

No report.

Public Works:

Mr. Larry spoke from his report that was included in the packet highlighting items of interest.

Legal Counsel:

No report.

Clerk/Treasurer:

No report.

Manager:

Mr. Buckley spoke briefly on the following items:

- Due to ARPA funding, the town will have a single audit this year which entails a more in-depth and comprehensive look at our books and spending of those funds. The expense to the town for this audit is \$32000 (\$2000 more than our normal yearly audit).
- He began initiating meetings with staff to prepare for upcoming budget meetings.
- He stated he had no report for Council on a forensic audit as he does not have any information on the matter as of yet.
- He also mentioned the recent snow/ice storm and the unforeseen equipment issues that occurred which complicated the clean-up efforts for our new Public Works Department. Mr. Buckley stated

1 that several members of the crew had never cleared snow before
2 and stated that they did the best that they could.

3

4 **COMMUNICATIONS**

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6 Council member Crawford questioned if both the single audit and a
7 forensic audit can be combined to be conducted at the same time to
8 which Mr. Buckley responded that he was not sure, but would find
9 out. Mr. Buckley noted that our current auditors would not conduct the
10 forensic audit, and mentioned that he has not received anything in
11 writing about costs associated with forensic audits, but was verbally
12 told they typically run around \$100,000.

13

14 Mr. Buckley also made mention of the lighting issue on the entryway
15 signs and stated that Council member Henry volunteered to assist
16 with the project as he has the time and expertise for the matter.

17

18 Council member Harte asked if Council has authorization to review
19 the town's finances – specifically speaking for those who have
20 mentioned a forensic audit - to which Mr. Gore responded that they
21 are public record.

22

23 **ADJOURNMENT**

24

25 Council member Rigsby made the motion to adjourn the meeting at
26 7:55 p.m. Council member Crawford seconded the motion.

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Mayor

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Clerk