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**Town of Louisa
Monthly Meeting
October 15, 2019**

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Present: R. Garland Nuckols, Mayor; Jessie Lassiter, Vice-Mayor; A. Daniel Carter, James S. Artz, Bud Dulaney, John J. Purcell IV, Council members; Jeff Gore, Legal Counsel; Elizabeth T. Nelson, Town Manager; Jessica M. Ellis, Clerk/Treasurer; M. Brad Humphrey, Project Manager

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Absent: None

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Also in Attendance:

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All copies, including: reports, handouts, and documents can be found following the minutes.

Mayor Nuckols called the Louisa Town Council meeting to order at 6:00 p.m.

BUSINESS FROM THE FLOOR

None.

CONSENT AGENDA

Mayor Nuckols added: a budget appropriation – Arts Center Debt Service to the agenda under New Business as item no. 3; and a Cemetery Appropriation for work in Oakland Cemetery as item no. 4 under New Business.

Council member Artz made the motion to approve the agenda as amended. Council member Carter seconded the motion. The vote went as follows: 5-0 in favor.

OLD BUSINESS

None.

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2 **NEW BUSINESS**

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4 **1) Resolution USDA RD: Loan Resolution for Police and Public**
5 **Works Vehicles**

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7 Mrs. Nelson explained that the town adopted a resolution to seek
8 financial assistance from USDA RD in June 2019 and acknowledged
9 a Letter of Conditions in August 2019 to obtain loan/grant package for
10 the purchase of a Police vehicle and Public Works vehicle. This
11 USDA RD Loan Resolution is required for the incurrence of
12 indebtedness for the purchase in the amount of \$73,000 and
13 acceptance of the \$25,000 in grant funds.

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15 Council member Dulaney then made the motion to approve the loan
16 resolution. Council member Lassiter seconded the motion. The
17 vote went as follows: 5-0 in favor.

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19 **2) Discussion/Action: Permits**

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21 **a. Special Event / Louisa Baptist Church – Trunk of Treats**

22 **b. Special Event / New Life Community Church – Trunk of**
23 **Treats**

24 **c. Parade or Demonstration / American Legion, VFW –**
25 **Veterans Day Ceremony**

26
27 Mrs. Nelson reported that all applications were included with the
28 permits. Mrs. Nelson stated that the Veterans Day Ceremony was
29 approved by the court and is now awaiting approval from the town
30 before they can get approval from VDOT. Mrs. Nelson added that
31 Chief Leary is required to sign off on the application as well.

32
33 Council member Dulaney stated that it was his understanding that
34 both Louisa Baptist Church and New Life Community Church had
35 reached out to the Louisa Police Department for traffic control
36 assistance and that Chief Leary had, in turn, reached out to the
37 Louisa County Sheriff's Department about the matter.

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39 Mayor Nuckols responded that Mr. Dulaney was correct, and that

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2 there would also be town and county police presence at the
3 Fireman's Fairgrounds to assist with the No Fright Fun Night event.
4

5 *Council then took the following action:*
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7 a.) Council member Carter made the motion to approve the permit for
8 Louisa Baptist Church. Council member Artz seconded the
9 motion. The vote went as follows: 5-0 in favor.
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11 b.) Council member Dulaney made the motion to approve the permit
12 for New Life Community Church. Council member Purcell
13 seconded the motion. The vote went as follows: 5-0 in favor.
14

15 c.) Council member Artz made the motion to approve the American
16 Legion/VFW permit. Council member Dulaney seconded the
17 motion after commenting that he felt that it would be good to have
18 someone available from the Police Department and/or Public
19 Works Department to assist with pedestrians crossing the streets
20 and parking if needed. Mrs. Nelson stated that she would discuss
21 the matter with Chief Leary. The vote went as follows: 5-0 in favor.
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23 **3) Discussion/Action: Budget Appropriation – Arts Center Debt**
24 **Service**
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26 Mrs. Nelson reported that the approved budget for FY 2019/2020 had
27 no appropriation for the line item to service the debt on the Louisa
28 Arts Center Loan, therefore, funds need to be appropriated in the
29 amount of \$64,884.
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31 Council member Lassiter made the made the motion to approve the
32 budget appropriation to cover the debt service. Council member
33 Purcell seconded the motion. The vote went as follows: 5-0 in favor.
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35 **4) Discussion/Action: Cemetery Appropriation – Oakland**
36 **Cemetery**
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38 Mayor Nuckols reported that he found someone who can do the
39 stone work in Oakland Cemetery. He stated that he is meeting

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2 with them tomorrow and will know the cost at that time. Mr. Nuckols
3 continued stating that he wanted to appropriate up to \$5000 before
4 the meeting so the funds would be available to the Town Manager
5 (within her spending authority) for her approval of the job.

6
7 Council member Dulaney questioned if the Cemetery Committee had
8 discussed the job or had any comments. Mayor Nuckols responded
9 that job discussions just began yesterday.

10
11 Mr. Nuckols went on to say that he felt \$5000 was sufficient to
12 repair/upright the stones as he was told by the individual interested in
13 doing the work that they had recently completed similar stone work in
14 another cemetery for less than \$5000.

15
16 Council member Dulaney made the motion to appropriate up to
17 \$5000 from reserves/Oakland perpetual care for stone work in
18 Oakland Cemetery. Council member Artz seconded the motion. The
19 vote went as follows: 5-0 in favor.

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21 **STANDING COMMITTEE REPORTS**

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23 **Police Matters:**

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25 Council member Dulaney reported that the committee met on
26 September 18 and held an introductory meeting for Tom Leary, Chief
27 of Police with staff. They also discussed a future plan of action for
28 the police department.

29
30 **Streets & Sidewalks:**

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32 Council member Purcell reported that the committee met with VDOT
33 recently, and are working on rating priorities, and once complete, will
34 report back to Council.

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36 **Legal Matters:**

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38 Mr. Dulaney reported that the final draft of the code should be
39 completed by the end of the month.

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Personnel:

No report.

Water and Sewer:

Council member Purcell reported that a meeting was held on Wednesday, October 2nd, 2019, wherein the committee invited members of the Louisa County Water Authority to review the Regional WWTP Fall protection/Safety Equipment cost. Mr. Purcell stated that they are waiting for further review and updated costs from the engineers.

Mrs. Nelson reported that an updated SCADA bill will be presented the November meeting.

Cemeteries:

Council member Artz reported that they are working on setting up a meeting soon.

Finance:

No report.

Refuse Collection, Recycling, and Litter Control:

No report.

REPORTS FROM STAFF

Police Chief:

(Please refer to the Police Department report.)

Council member Dulaney briefly commented that the Chief Leary is looking into updating the monthly Police Department report.

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Project Manager:

(Please refer to the Water & Sewer Department report.)

Mr. Humphrey reviewed his report, adding nothing additional.

Mayor Nuckols reported that he and Mr. Humphrey met earlier in the day with a group regarding a proposed PUD for a 60 unit multi-family residential project. Mr. Nuckols stated that the parcel is outside of the town, but they are looking to possibly connect to the town for utility services via a boundary adjustment. Mr. Nuckols stated that they would have more information at a later date.

Mr. Humphrey was questioned when the fire hydrant replacement work would be complete to which he responded that it could be done before winter given that the summer/early fall work load has decreased. Mr. Humphrey stated that the Public Works Department should be able to do the work themselves, which will help with cost savings, and added that they just need to figure out the location where the hydrant will be placed on West Street.

Legal Counsel:

No report.

Clerk/Treasurer:

No report.

Manager:

No report.

COMMUNICATIONS

None.

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ADJOURNMENT

Council member Lassiter made the motion to adjourn the meeting at 6:23 p.m.

Mayor

Clerk