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**Town of Louisa  
Monthly Meeting  
July 20, 2021**

**Present:** R. Garland Nuckols, Mayor; Jessie Lassiter, Vice-Mayor; A. Daniel Carter, Bud Dulaney, John J. Purcell IV, Sylvia Rigsby, Council members; Jeff Gore, Legal Counsel; Elizabeth T. Nelson, Town Manager; Jessica M. Ellis, Clerk/Treasurer; Craig Buckley, Chief of Police; John Robins, Project Manager

**Absent:** None.

**Also in Attendance:**

***All copies, including: reports, handouts, and documents can be found following the minutes.***

Mayor Nuckols called the Louisa Town Council meeting to order at 6:01 p.m.

**BUSINESS FROM THE FLOOR**

None.

**CONSENT AGENDA**

Mrs. Nelson stated that a resolution of support for the exploration of the Main Street Program was included in the supplemental packet for Council's review and is to be added to the agenda as item no. 4 under New Business. Mrs. Nelson added that the updated MOU was also included in the supplemental packet.

Council member Dulaney made the motion to approve the agenda as amended. Council member Carter seconded the motion. The vote went as follows: 5-0 in favor.

**OLD BUSINESS**

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None.

**NEW BUSINESS**

**1) Discussion/Action: Special Event Permit – Louisa Arts Center**

Mrs. Nelson spoke briefly about the application for the special event permit - which was included in the packet for Council’s consideration.

Council member Lassiter made the motion to approve the permit. Council member Purcell seconded the motion. The vote went as follows: 5-0 in favor.

**2) Discussion/Action: Law Enforcement Mutual Aid Agreement**

Mrs. Nelson reported that Chief Buckley prepared the document, and that Mr. Gore, as well as Sheriff Lowe, have reviewed and recommend approval of the agreement.

Council member Dulaney made the motion to approve the MOU. Council member Carter seconded the motion. The vote went as follows: 5-0 in favor.

**3) Discussion/Action: Virginia Commission for the Arts – Creative Communities Partnership Grant**

Council member Rigsby made the motion to accept the award and name the Louisa Arts Center as the sub grantee. Council member Lassiter seconded the motion. The vote went as follows: 5-0 in favor.

**4) Discussion/Action: Resolution Supporting the Exploration of the Virginia Main Street Program and Application**

Mrs. Nelson reported that at last month’s meeting, Tracy Clark with the Chamber of Commerce, spoke expressing their interest in the program and requested Council’s support. Mrs. Nelson stated that Council directed the matter to be taken up for discussion by the Streets and Sidewalks Committee to which Mrs. Nelson then reported

1  
2 that the committee drafted a resolution of support for Council's review  
3 and consideration.

4  
5 Council member Purcell made the motion to adopt the resolution.  
6 Council member Dulaney seconded the motion. The vote went as  
7 follows: 5-0 in favor.

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9 **STANDING COMMITTEE REPORTS**

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11 **Water & Sewer Committee:**

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13 Mr. Purcell reported that the committee met twice and discussed: the  
14 funding of the upcoming waste water treatment plant project; and the  
15 progress of the sewer relining project. The committee also met with  
16 Suez and listened to their water relining presentation. Mr. Purcell  
17 noted that they are waiting for a second company to schedule their  
18 water relining presentation.

19  
20 **Personnel Committee:**

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22 Council member Lassiter reported that the committee met and the  
23 job descriptions are now complete.

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25 **Streets & Sidewalks Committee:**

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27 Council member Purcell reported that the committee met and  
28 discussed the guidelines of the entryway signs and how best to  
29 advertise the project to the public. Mr. Purcell noted that the  
30 committee is drafting a cover letter that will provide details of what the  
31 committee is looking for in terms of design. Mrs. Nelson added that a  
32 secondary letter is being drafted for those who currently have logos  
33 on the entryways to coordinate picking them up.

34  
35 **Police Committee:**

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37 Council member Dulaney reported that the committee met today to  
38 discuss: the progress of the accreditation program; the reformatting of  
39 the monthly report that is provided in the Council packet; and future

1  
2 budgetary items such as staffing. Mr. Dulaney also took a moment to  
3 thank all those involved in revising/updating the MOU.  
4

## 5 **STAFF REPORTS**

### 6 **Police:**

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9 Chief Buckley reiterated much of what Council member Dulaney  
10 reported adding that they have been working on two notable cases,  
11 and that he had written letters of commendation for the State Police  
12 and the Louisa County Sheriff's Office for their assistance with the  
13 fireman's parade.  
14

### 15 **Project Manager:**

16  
17 Mr. Robins provided an update on the sidewalk project stating: that  
18 we have received environmental approval from VDOT; we're currently  
19 waiting for approval of driveway waivers; and will then proceed with  
20 ROW acquisitions.  
21

22 Mr. Robins also reported that approximately 13,000 ft. of the town's  
23 sewer lines have now been relined, which includes approximately 85  
24 lateral connections and 53 rehabilitated manholes, and stated that the  
25 Louisa County Water Authority has reported a significant impact on  
26 the infiltration coming into the WWTP. Mr. Robins added that the  
27 federal lenders sent personnel to inspect the work and reported that  
28 they were pleased. Mr. Robins noted that there is approximately  
29 \$2100 remaining from the project that needs to be spent.  
30

### 31 **Legal Counsel:**

32  
33 Mr. Gore reported that the General Assembly will be meeting for a  
34 special session on August 2<sup>nd</sup> (for about a week) predominately to  
35 deal with the federal ARPA money given to the state.  
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37 Mayor Nuckols stated that he had attended a Mayor's meeting  
38 recently and sovereign immunity was a topic of discussion. Mr. Gore  
39 replied that it could potentially be a topic of discussion during the

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upcoming GA's meeting, but if not, it certainly could be in future discussions (January 2022).

**Clerk/Treasurer:**

No report.

**Manager:**

Mrs. Nelson reminded Council that the dedication of John Jones Way will be held on Saturday, July 31, 2021 at 10:00 am.

**COMMUNICATIONS**

None.

**ADJOURNMENT**

Council member Lassiter made the motion to adjourn the meeting at 6:22 p.m. Council member Purcell seconded the motion.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk