



Agenda
Scheduled Meeting
Louisa Town Council
212 Fredericksburg Avenue
Louisa, Virginia 23093
Tuesday, June 18, 2024

6:00 pm Convene Regular Session

Invocation

Pledge to the Flag

Business from the Floor

This section of the Council meeting provides citizens the opportunity to discuss matters, which are not listed on the printed agenda. Any person wishing to bring a matter to the Council's attention under this section of the agenda should: (1) State their name and address; (2) State the matter that they wish to discuss and what action they would like the Council to take. When appropriate or if requested, we will respond to direct questions in writing. Please limit comments to 3 minutes or less.

Consent Agenda

Meeting Agenda Approval

Consideration of Accounts and Appropriations

Approval of Minutes: May 21, 2024, June 4, 2024 and June 13, 2024 Budget Work Session

Sale of Cemetery Lots

Presentation

1. Proclamation Recognizing the Louisa Volunteer Fire Department for 100 Years of Service

Old Business

1. Fiscal Year 2024-2025 Budget Resolution

2. Fiscal Year 2024-2025 Water and Sewer Rate Ordinance and Zoning and Planning Ordinance

New Business

1. Town Subdivision Agent Appointment

2. Town Planning Commission Appointment(s)

3. Water Infrastructure Project Easement – TM 401A1-2-A-10 406 West Main Street, LLC

4. VDOT TA West Main Street Sidewalk Extension Project Response Letter

Standing Committee Reports

Reports from Staff

Police Chief

Project Manager

Legal Counsel

Clerk/Treasurer

Manager

Closed Session

Consider in closed session, in accordance with the Virginia Code & Freedom of Information Act.

Comments by Members of Town Council

Adjournment



June 18, 2024
6:00 pm
Convene Regular Session

Consent Agenda

Meeting Agenda Approval

Consideration of Accounts and Appropriations

Approval of Minutes:

May 21, 2024

June 4, 2024 and June 13, 2024 Budget Work Sessions

Sale of Cemetery Lots

Deposit Account Balances

As of May 31, 2024

Institution Name	Treasurer's Fund Account Number	Balance	Maturity Date (if applicable)	Date of Next Interest (if applicable)	Interest Rate (if applicable)
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Operating Account (All Funds - General 100, Police Asset Forfeiture 102, Water 501, Sewer 502 and Hillcrest 702)

Blue Ridge Bank	999 103 0008	\$ 1,273,945.74	N/A	N/A	N/A
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General Fund (100)

LGIP	999 105 0001	\$ 362,807.39	N/A	Monthly	5.555%
LGIP (Oakland Cemetery)	999 105 0002	\$ 51,215.00	N/A	Monthly	5.555%
Blue Ridge Bank - Savings Account	999 103 0017	\$ 298,708.11	N/A	Quarterly	0.030%
Blue Ridge Bank - Money Market Account	999 103 0009	\$ 714,067.07	N/A	Monthly	0.200%
Blue Ridge Bank - PF ARPA Funds MM	999 103 0020	\$ 1,803,671.58	N/A	Monthly	0.150%
General Fund - Total		\$ 3,230,469.15			

Water Fund (501)

LGIP	999 105 0003	\$ 772,750.16	N/A	Monthly	5.555%
Blue Ridge Bank - Savings Account	999 103 0018	\$ 411,718.39	N/A	Monthly	0.200%
Water Fund - Total		\$ 1,184,468.55			

Sewer Fund (502)

LGIP	999 105 0005	\$ 355,142.99	N/A	Monthly	5.555%
United Bank - Checking Account	999 108 0006	\$ 1,425.26	N/A	N/A	N/A
Sewer Fund - Total		\$ 356,568.25			

Hillcrest Cemetery Fund (702)

LGIP	999 105 0004	\$ 509,592.80	N/A	Monthly	5.555%
Hillcrest Fund - Total		\$ 509,592.80			

Total Cash on Deposit (All Institutions)	\$ 6,555,044.49
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Total Cash on Deposit at Blue Ridge Bank	\$ 4,502,110.89
Total Cash on Deposit at United Bank	\$ 1,425.26
Total Cash on Deposit at LGIP	\$ 2,051,508.34

TOWN OF LOUISA

Preliminary Bill List for Town Council Meeting - June 18, 2024

VENDOR NAME	GENERAL FUND	WATER FUND	SEWER FUND	HILLCREST FUND	TOTAL
Alert 360	264.00				\$ 264.00
Ann Mahoney	238.81				\$ 238.81
Automated Office Systems	99.00				\$ 99.00
Blue Ridge Bank	4,609.58				\$ 4,609.58
BMS Direct, Inc.		728.62	297.36		\$ 1,025.98
Central Virginian	3,279.96				\$ 3,279.96
Cintas	94.25	94.25	94.24		\$ 282.74
Cody Langridge/PWS Operations, LLC		603.00			\$ 603.00
Community Motor Co.	4,144.28				\$ 4,144.28
County of Louisa, Landfill	983.52				\$ 983.52
Document Destruction of VA	40.00				\$ 40.00
Ethical Investigators, Inc.	700.00				\$ 700.00
Gladys Thomas (Focus Point)	1,350.00				\$ 1,350.00
Hefty, Wiley & Gore, P.C.	4,500.00				\$ 4,500.00
Intrastate Pest	116.11				\$ 116.11
Kickin' Grass Lawn & Landscaping, LLC	2,500.00			4,000.00	\$ 6,500.00
Locksmith Link	20.00				\$ 20.00
Louisa Auto Parts, Inc.	270.08				\$ 270.08
Louisa County Water Authority		28,061.30	32,105.33		\$ 60,166.63
Louisa Family Practice	260.00				\$ 260.00
Louisa Hardware	610.06				\$ 610.06
Magna5 MS, LLC	2,342.00				\$ 2,342.00
Mansfield	1,104.87				\$ 1,104.87
Mike's Glass & Mirror	476.03				\$ 476.03
MoJohns	52.00				\$ 52.00
Ricoh USA, Inc.	345.46				\$ 345.46
Sheehy Auto Stores	53,081.32				\$ 53,081.32
The Childress Agency, Inc.	274.95				\$ 274.95
U.S. Postal Service	216.00				\$ 216.00
UniFirst Corp.	416.27				\$ 416.27
United Systems & Software, Inc.		12,675.20			\$ 12,675.20
Updike Industries, Inc.	6,350.00				\$ 6,350.00
Virginia Utility Protection Services		31.05			\$ 31.05
WBBI, Inc.	218.92				\$ 218.92
TOTALS:	88,957.47	42,193.42	32,496.93	4,000.00	\$ 167,647.82

General Fund Revenue (Fund 100)

Account Number	Description	Budget	Received	Balance
Taxes (RE, PP, PS)				
100-11010-0001	Real Estate Current Year Tax	\$ 325,750.00	\$ 326,602.43	\$ (852.43)
100-11010-0002	Delinquent Real Estate Tax	\$ 5,400.00	\$ 6,384.59	\$ (984.59)
100-11020-0001	Personal Property Current Year Tax	\$ 78,000.00	\$ 78,736.72	\$ (736.72)
100-11020-0002	Delinquent Personal Property Tax	\$ 5,500.00	\$ 5,733.53	\$ (233.53)
100-11020-0003	VA Personal Property Relief Allowance	\$ 21,378.00	\$ 21,378.84	\$ (0.84)
100-11025-0001	Public Service Tax Current Year	\$ 7,000.00	\$ 6,555.29	\$ 444.71
100-11060-0001	Penalties - All Property Tax	\$ 1,500.00	\$ 3,086.72	\$ (1,586.72)
100-11060-0002	Interest - All Property Tax	\$ 1,000.00	\$ 2,349.40	\$ (1,349.40)
Local Taxes				
100-12010-0001	Local Sales Use and Tax	\$ 137,042.00	\$ 166,761.85	\$ (29,719.85)
100-12020-0002	Consumption Tax	\$ 4,000.00	\$ 6,801.30	\$ (2,801.30)
100-12030-0001	Business License Tax	\$ 250,000.00	\$ 229,123.41	\$ 20,876.59
100-12060-0001	Bank Stock Tax	\$ 190,000.00	\$ 36,778.00	\$ 153,222.00
100-12100-0001	Transient Lodging Tax	\$ 2,000.00	\$ 3,126.82	\$ (1,126.82)
100-12110-0001	Meals Tax	\$ 750,000.00	\$ 706,812.84	\$ 43,187.16
Permits and Other Licenses				
100-13030-0007	Zoning Permits	\$ 1,000.00	\$ 2,401.50	\$ (1,401.50)
100-13030-0100	Special Use Permits	\$ 1,500.00	\$ 2,250.00	\$ (750.00)
Fines and Forfeitures				
100-14010-0001	Court Fines & Forfeitures	\$ 2,500.00	\$ 4,887.93	\$ (2,387.93)
100-14010-0005	Parking Violation Fees	\$ 150.00	\$ -	\$ 150.00
100-24040-0015	PD Fines/Charges	\$ 300.00	\$ 2,549.00	\$ (2,249.00)
Other Revenue				
100-15010-0001	Interest Earned	\$ 12,500.00	\$ 24,141.77	\$ (11,641.77)
100-15020-0005	Pettit Storage Rental	\$ 4,800.00	\$ 4,000.00	\$ 800.00
100-15020-0009	Parking Lot Building Rental	\$ 6,000.00	\$ 7,500.00	\$ (1,500.00)
100-15020-0015	Arts Center Lease Rent	\$ 12,000.00	\$ -	\$ 12,000.00
100-16080-0001	Solid Waste Fees	\$ 8,000.00	\$ 7,795.50	\$ 204.50
100-16080-0004	Brush Removal	\$ 100.00	\$ -	\$ 100.00
100-18990-0001	Miscellaneous	\$ 500.00	\$ 9,917.50	\$ (9,417.50)
100-18990-0013	NSF Fees	\$ 50.00	\$ 125.00	\$ (75.00)
100-18990-0050	MLR Rebate	\$ -	\$ 4,546.26	\$ (4,546.26)
100-18990-0702	Lot Sales at Hillcrest Cemetery	\$ 5,000.00	\$ 4,533.34	\$ 466.66
Due From Other Governments				
100-22010-0005	Rolling Stock Tax	\$ 1,600.00	\$ -	\$ 1,600.00
100-22010-0006	Communication Tax	\$ 4,300.00	\$ 3,540.59	\$ 759.41
100-22010-0010	Auto Rental Tax	\$ 750.00	\$ -	\$ 750.00
100-23201-0003	Arts Center Grant	\$ 4,500.00	\$ 4,500.00	\$ -
100-24010-0005	TEA Grant Downtown	\$ 1,134,000.00	\$ -	\$ 1,134,000.00
100-24040-0001	Law Enforcement - 599 Funds	\$ 45,000.00	\$ 33,924.00	\$ 11,076.00
100-24040-0006	DCJS Grants	\$ -	\$ 500.00	\$ (500.00)
100-24040-0007	Anti-Litter Grant	\$ 1,200.00	\$ 2,189.00	\$ (989.00)
100-24040-0012	Fire Program Grant	\$ 30,000.00	\$ 15,000.00	\$ 15,000.00
100-33201-2020	ARPA Grant	\$ 112,000.00	\$ 24,080.40	\$ 87,919.60
Transfers from Reserves/Other Funds				
100-41050-0006	Transfer from Reserves - TA Sidewalk	\$ 687,000.00	\$ -	\$ 687,000.00
100-41050-2020	Trans DR-ARPA to Water Infra Imp	\$ 8,650.00	\$ -	\$ 8,650.00
100-41050-2026	Trans DR-ARPA to Sewer Infra Imp	\$ 26,658.00	\$ -	\$ 26,658.00
Total Revenue General Fund		\$ 3,888,628.00	\$ 1,758,613.53	\$ 2,130,014.47

General Fund Expenses (Fund100)

Account Number	Description	Budget	Spent	Balance
Town Administration/Town Hall				

Administrative Salaries and Benefits

100-10000-1110	Salaries - Mayor	\$ 3,600.00	\$ 3,300.00	\$ 300.00
100-10000-1111	Salaries - Administration	\$ 142,500.00	\$ 118,656.00	\$ 23,844.00
100-10000-1115	Salaries - Planning Commission	\$ 4,500.00	\$ 2,250.00	\$ 2,250.00
100-10000-1116	Salaries - Grounds	\$ 21,000.00	\$ 11,512.85	\$ 9,487.15
100-10000-1711	Salaries - Council	\$ 12,000.00	\$ 6,000.00	\$ 6,000.00
100-10000-2100	FICA	\$ 13,000.00	\$ 10,954.53	\$ 2,045.47
100-10000-2210	VRS	\$ 9,600.00	\$ 8,741.55	\$ 858.45
100-10000-2240	Group Life Insurance	\$ 2,200.00	\$ 1,764.27	\$ 435.73
100-10000-2300	Medical Insurance	\$ 42,000.00	\$ 21,292.75	\$ 20,707.25
100-10000-2310	Dental Insurance	\$ 2,000.00	\$ 1,254.39	\$ 745.61
100-10000-2700	Worker's Compensation	\$ 30,000.00	\$ 24,080.00	\$ 5,920.00

Operating Expenses

100-10000-3100	Custodial Services	\$ 17,000.00	\$ 13,500.00	\$ 3,500.00
100-10000-3101	Custodial Supplies	\$ 3,000.00	\$ 2,957.26	\$ 42.74
100-10000-3120	Audit Fees	\$ 30,000.00	\$ 29,500.00	\$ 500.00
100-10000-3150	Legal Fees	\$ 54,000.00	\$ 45,000.00	\$ 9,000.00
100-10000-3160	Website/Email Maintenance	\$ 4,000.00	\$ 3,039.40	\$ 960.60
100-10000-3180	Bank Fees	\$ 100.00	\$ 8.00	\$ 92.00
100-10000-3190	Economic Development/Donations	\$ 3,000.00	\$ 953.10	\$ 2,046.90
100-10000-3330	Repairs & Maintenance Grounds	\$ 19,500.00	\$ 12,722.99	\$ 6,777.01
100-10000-3340	Building Contractual Services	\$ 15,000.00	\$ 8,561.41	\$ 6,438.59
100-10000-3350	Equipment Repairs/Supplies TH	\$ 13,000.00	\$ 6,397.31	\$ 6,602.69
100-10000-3600	Advertising	\$ 14,000.00	\$ 8,562.30	\$ 5,437.70
100-10000-5120	Electricity	\$ 14,000.00	\$ 14,027.73	\$ (27.73)
100-10000-5130	Fuel Oil	\$ 3,500.00	\$ 2,775.61	\$ 724.39
100-10000-5210	Postage	\$ 3,500.00	\$ 2,678.77	\$ 821.23
100-10000-5215	Tax Preparation	\$ 2,500.00	\$ 1,802.67	\$ 697.33
100-10000-5230	Telephone	\$ 6,800.00	\$ 6,087.95	\$ 712.05
100-10000-5235	Cell Phones	\$ 4,000.00	\$ 3,751.22	\$ 248.78
100-10000-5309	Insurance (VRSA)	\$ 23,000.00	\$ 22,848.00	\$ 152.00
100-10000-5410	Lease Equipment (Copier)	\$ 2,250.00	\$ 1,974.06	\$ 275.94
100-10000-5540	Conferences & Education	\$ 5,000.00	\$ 412.00	\$ 4,588.00
100-10000-5556	Town 150th Anniversary Celebration	\$ 15,000.00	\$ 15,066.00	\$ (66.00)
100-10000-5800	Miscellaneous	\$ 1,000.00	\$ 507.43	\$ 492.57
100-10000-5810	Code Updates	\$ 2,000.00	\$ 1,195.00	\$ 805.00
100-10000-6001	Office Supplies	\$ 6,500.00	\$ 7,103.70	\$ (603.70)
100-10000-6002	Shenandoah Water	\$ 250.00	\$ 264.79	\$ (14.79)
100-10000-6003	Emergency Generator Maintenance	\$ 1,200.00	\$ 581.85	\$ 618.15
100-10000-6004	Alarm Monitoring	\$ 800.00	\$ 240.00	\$ 560.00
100-10000-6005	Elevator Maintenance & Inspection	\$ 2,000.00	\$ 1,102.95	\$ 897.05
100-10000-6006	Fire System Maintenance & Inspection	\$ 2,500.00	\$ -	\$ 2,500.00
100-10000-6007	Propane	\$ 5,000.00	\$ 4,907.09	\$ 92.91
100-10000-6008	Road Fuel	\$ 3,500.00	\$ 1,756.18	\$ 1,743.82
100-10000-6010	HVAC Service Contract	\$ 1,800.00	\$ 1,811.40	\$ (11.40)
100-10000-6011	Fire Alarm Maintenance & Inspection	\$ 2,000.00	\$ 750.00	\$ 1,250.00
100-10000-6012	Dues & Subscriptions	\$ 3,000.00	\$ 2,350.06	\$ 649.94
100-10000-6021	Safety Equipment	\$ 3,000.00	\$ -	\$ 3,000.00

Account Number	Description	Budget	Spent	Balance
Town Administration/Town Hall				
100-10000-8214	BAI Computer System	\$ 14,000.00	\$ 14,424.00	\$ (424.00)
100-10000-8220	Computer Tech Support	\$ 19,000.00	\$ 19,298.27	\$ (298.27)
100-10000-8222	Computer Equipment Upgrade	\$ 5,000.00	\$ 5,668.70	\$ (668.70)
Grants Awarded				
100-10000-7018	Commission for the Arts Grant Funding	\$ 9,000.00	\$ 9,000.00	\$ -
Capital Improvements				
100-10000-8100	Capital Improvement	\$ 10,000.00	\$ -	\$ 10,000.00
100-10000-8175	Stormwater Pond Management - Countryside	\$ 36,000.00	\$ 22,698.28	\$ 13,301.72
100-10000-8212	Capital Expense - Vehicles	\$ -	\$ -	\$ -
Administrative Debt Service				
100-10000-9002	LAC Debt Service	\$ 72,204.00	\$ 66,187.00	\$ 6,017.00
100-10000-9230	Principal 2008 GO Bonds (R1 2 3)	\$ 117,660.00	\$ 107,855.00	\$ 9,805.00
Transfers				
100-93100-0702	Transfer Hillcrest Cemetery	\$ 33,319.00	\$ -	\$ 33,319.00
100-93100-2020	Trans DR - ARPA to Water Infra Imp	\$ 8,650.00	\$ -	\$ 8,650.00
100-93100-2026	Trans DR - ARPA to Water Infra Imp	\$ 26,658.00	\$ -	\$ 26,658.00
Total Town Administration/Town Hall Expenses		\$ 920,591.00	\$ 680,133.82	\$ 240,457.18

General Fund Expenses (Fund100)				
Account Number	Description	Budget	Spent	Balance
Police Department				
Police Department Salaries and Benefits				
100-31000-1139	Salaries	\$ 346,000.00	\$ 193,907.93	\$ 152,092.07
100-31000-1140	Overtime	\$ 7,000.00	\$ 5,364.52	\$ 1,635.48
100-31000-1150	Holiday/Part Time Pay	\$ 3,400.00	\$ 1,153.06	\$ 2,246.94
100-31000-2100	FICA	\$ 27,500.00	\$ 15,347.77	\$ 12,152.23
100-31000-2210	VRS	\$ 16,300.00	\$ 6,707.46	\$ 9,592.54
100-31000-2240	Group Life Insurance	\$ 4,000.00	\$ 1,435.33	\$ 2,564.67
100-31000-2300	Medical Insurance	\$ 57,000.00	\$ 20,186.04	\$ 36,813.96
100-31000-2310	Dental Insurance	\$ 2,500.00	\$ 1,165.80	\$ 1,334.20
Police Department Operating Expenses				
100-31000-2350	Employee Hire Process	\$ 3,000.00	\$ 1,960.00	\$ 1,040.00
100-31000-3310	Equipment Replacement	\$ 20,000.00	\$ 9,943.99	\$ 10,056.01
100-31000-3330	Police Building Maintenance	\$ 3,500.00	\$ 3,087.51	\$ 412.49
100-31000-3710	Uniform Replacement	\$ 5,000.00	\$ 4,550.32	\$ 449.68
100-31000-5120	Electricity	\$ 2,500.00	\$ 2,241.40	\$ 258.60
100-31000-5215	Propane Generator	\$ 500.00	\$ -	\$ 500.00
100-31000-5230	Police Telephone	\$ 1,000.00	\$ 1,314.10	\$ (314.10)
100-31000-5235	Cell Phone	\$ 7,000.00	\$ 5,303.18	\$ 1,696.82
100-31000-5309	Line of Duty Benefit	\$ 8,000.00	\$ 5,523.00	\$ 2,477.00
100-31000-5410	Copier	\$ 1,500.00	\$ 1,821.51	\$ (321.51)
100-31000-5450	State Police VCIN Terminal	\$ 250.00	\$ 198.00	\$ 52.00
100-31000-5540	Conferences/Education	\$ 5,000.00	\$ 669.00	\$ 4,331.00
100-31000-5800	Miscellaneous	\$ 250.00	\$ 2,274.03	\$ (2,024.03)
100-31000-5810	Dues, Subscriptions	\$ 6,000.00	\$ 5,910.93	\$ 89.07
100-31000-5820	Attorney Fees	\$ 500.00	\$ -	\$ 500.00
100-31000-5830	Police Public Relations	\$ 2,500.00	\$ 326.48	\$ 2,173.52
100-31000-5850	PD Health and Wellness Program	\$ 4,400.00	\$ -	\$ 4,400.00
100-31000-6001	Office Supplies/Materials	\$ 2,500.00	\$ 1,404.44	\$ 1,095.56
100-31000-6008	Fuel	\$ 14,500.00	\$ 5,626.98	\$ 8,873.02
100-31000-6009	Repairs & Maintenance Vehicles	\$ 9,000.00	\$ 3,650.20	\$ 5,349.80
100-31000-6014	Police Radios	\$ 1,000.00	\$ -	\$ 1,000.00
100-31000-6050	Accreditation Assessment Fees	\$ 3,000.00	\$ -	\$ 3,000.00
100-31000-8103	Video Camera Vehicles	\$ 1,500.00	\$ -	\$ 1,500.00
100-31000-8104	CAD/RMS Upgrade	\$ 11,000.00	\$ 9,148.30	\$ 1,851.70
Police Department Capital Improvements				
100-31000-8218	Server/Computers/Alarm	\$ 20,000.00	\$ 16,705.22	\$ 3,294.78
Police Department Grant Expenses				
100-31000-8223	PD ARPA Grant	\$ 112,000.00	\$ 24,080.40	\$ 87,919.60
Total Police Expenditures		\$ 709,100.00	\$ 351,006.90	\$ 358,093.10

General Fund Expenses (Fund100)

Account Number	Description	Budget	Spent	Balance
Fire and Rescue Departments				

Contributions and Grants

100-32100-5640	Fire Dept. Contribution	\$ 6,000.00	\$ 6,000.00	\$ -
100-32100-5641	Fire Programs Grant	\$ 30,000.00	\$ 30,000.00	\$ -
100-32100-5740	Rescue Squad Contribution	\$ 6,000.00	\$ 6,000.00	\$ -
Total Fire/Rescue Expense		\$ 42,000.00	\$ 42,000.00	\$ -

Streets and Sidewalks Expenses

Streets and Sidewalks Salaries and Benefits

100-41000-1130	Salaries - Streets & Sidewalks	\$ 58,500.00	\$ 49,072.45	\$ 9,427.55
100-41000-1140	Overtime	\$ 4,000.00	\$ 2,063.92	\$ 1,936.08
100-41000-1150	Part Time	\$ 4,000.00	\$ 420.00	\$ 3,580.00
100-41000-2100	FICA	\$ 5,100.00	\$ 3,909.96	\$ 1,190.04
100-41000-2210	VRS	\$ 3,400.00	\$ 2,628.42	\$ 771.58
100-41000-2240	Group Life Insurance	\$ 800.00	\$ 546.37	\$ 253.63
100-41000-2300	Medical Insurance	\$ 14,000.00	\$ 7,618.22	\$ 6,381.78
100-41000-2310	Dental Insurance	\$ 670.00	\$ 426.19	\$ 243.81

Streets and Sidewalks Operations

100-41000-3330	Repairs on Streets & Sidewalks	\$ 4,000.00	\$ 3,405.08	\$ 594.92
100-41000-3350	Main Street Parking	\$ 22,500.00	\$ 18,871.23	\$ 3,628.77
100-41000-5120	Electricity	\$ 23,500.00	\$ 18,961.59	\$ 4,538.41
100-41000-5800	Miscellaneous	\$ 100.00	\$ 84.08	\$ 15.92
100-41000-6003	Agricultural/Beautification	\$ 5,000.00	\$ 3,675.55	\$ 1,324.45
100-41000-6007	Repairs & Maintenance Supplies	\$ 2,500.00	\$ 2,472.15	\$ 27.85
100-41000-6008	Fuel	\$ 5,100.00	\$ 1,908.19	\$ 3,191.81
100-41000-6009	Vehicle Maintenance	\$ 11,000.00	\$ 1,132.24	\$ 9,867.76
100-41000-6011	Uniforms	\$ 4,000.00	\$ 1,309.27	\$ 2,690.73
100-41000-6023	Snow Removal Supplies	\$ 3,000.00	\$ 539.00	\$ 2,461.00

Streets and Sidewalks Shop

100-41000-7100	Shop Building Maintenance	\$ 1,500.00	\$ 642.88	\$ 857.12
100-41000-7200	Equipment Repairs	\$ 4,000.00	\$ 4,380.61	\$ (380.61)
100-41000-7300	Shop Supplies/Utilities	\$ 7,192.00	\$ 3,656.46	\$ 3,535.54
100-41000-8101	Equipment Replacement	\$ 3,000.00	\$ 2,042.73	\$ 957.27

Streets and Sidewalks Capital Improvements

100-41000-8100	Capital Improvements Buildings			\$ -
100-41000-8102	Capital Improvements S/S	\$ 62,000.00	\$ 34,354.00	\$ 27,646.00
100-41000-7250	Sidewalk Construction - VDOT	\$ 1,830,000.00	\$ -	\$ 1,830,000.00
Total Streets/Sidewalk Expense		\$ 2,078,862.00	\$ 164,120.59	\$ 1,914,741.41

Trash and Recycle Expenses

Contract Fees

100-42300-3050	Fuel Surcharge	\$ 3,000.00	\$ -	\$ 3,000.00
100-42300-4000	Subcontract Work - Updike	\$ 66,200.00	\$ 60,787.00	\$ 5,413.00
100-42300-4001	Contract Contingency - Add Cans	\$ 4,000.00	\$ 100.00	\$ 3,900.00
100-42350-3000	Tipping Fee - County of Louisa	\$ 21,000.00	\$ 14,821.20	\$ 6,178.80
100-42350-4000	Subcontract Work - Updike Recycle	\$ 10,000.00	\$ 9,163.00	\$ 837.00
Total Trash Expense		\$ 104,200.00	\$ 84,871.20	\$ 19,328.80

Account Number	Description	Budget	Spent	Balance
Ball Park Expenses				

Maintenance Expenses

100-71300-5110	Electric	\$ 1,200.00	\$ 1,795.64	\$ (595.64)
100-71300-5200	Field Facility Improvements	\$ 3,000.00	\$ 1,094.93	\$ 1,905.07
Total Ball Park Expense		\$ 4,200.00	\$ 2,890.57	\$ 1,309.43

Oakland Cemetery				
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Oakland Salaries and Benefits

100-71400-1130	Salaries - Oakland	\$ 12,000.00	\$ 7,826.45	\$ 4,173.55
100-71400-2100	FICA	\$ 900.00	\$ 606.72	\$ 293.28
100-71400-2210	VRS	\$ 700.00	\$ 504.37	\$ 195.63
100-71400-2240	Group Life Insurance	\$ 160.00	\$ 104.47	\$ 55.53
100-71400-2300	Medical Insurance	\$ 2,300.00	\$ 1,027.34	\$ 1,272.66
100-71400-2310	Dental Insurance	\$ 115.00	\$ 73.23	\$ 41.77

Oakland Operations

100-71400-3310	Repairs and Maintenance	\$ 13,200.00	\$ 11,000.00	\$ 2,200.00
100-71400-6008	Fuel	\$ 100.00	\$ -	\$ 100.00
100-71400-6017	Lights and Flags	\$ 200.00	\$ 194.54	\$ 5.46
Total Oakland Cemetery		\$ 29,675.00	\$ 21,337.12	\$ 8,337.88

Total General Fund Expenses		\$ 3,888,628.00	\$ 1,346,360.20	\$ 2,542,267.80
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Water Fund Revenue (Fund 501)				
Account Number	Description	Budget	Received	Balance
501-15010-0001	Interest Earned	\$ 31,100.00	\$ 38,602.14	\$ (7,502.14)
501-16001-0001	Water Revenue	\$ 610,000.00	\$ 532,989.30	\$ 77,010.70
501-16001-0003	Water Connections	\$ 23,900.00	\$ 19,120.00	\$ 4,780.00
501-16001-0007	Penalty Fees	\$ 7,000.00	\$ 7,250.00	\$ (250.00)
501-41050-0002	Loan Proceeds	\$ 1,402,000.00	\$ -	\$ 1,402,000.00
501-41050-2020	ARPA Funding General Fund Transfer	\$ 8,650.00	\$ -	\$ 8,650.00
Total Water Revenue		\$ 2,082,650.00	\$ 597,961.44	\$ 1,484,688.56

Water Fund Expenses (Fund 501)				
Account Number	Description	Budget	Spent	Balance

Water Salaries and Benefits

501-45000-1130	Salaries - Water	\$ 91,764.00	\$ 67,948.09	\$ 23,815.91
501-45000-1140	Overtime	\$ 5,000.00	\$ 3,776.14	\$ 1,223.86
501-45000-1150	Part time	\$ 2,000.00	\$ -	\$ 2,000.00
501-45000-2100	FICA	\$ 8,000.00	\$ 5,539.78	\$ 2,460.22
501-45000-2210	VRS	\$ 5,700.00	\$ 4,458.40	\$ 1,241.60
501-45000-2240	Group Life Insurance	\$ 1,400.00	\$ 939.23	\$ 460.77
501-45000-2300	Medical Insurance	\$ 15,250.00	\$ 5,769.15	\$ 9,480.85
501-45000-2310	Dental Insurance	\$ 700.00	\$ 513.97	\$ 186.03

Operating Expenses

501-45000-3180	Water Tank Maintenance	\$ 19,300.00	\$ 18,107.56	\$ 1,192.44
501-45000-3185	Operator Contract Fees	\$ 7,236.00	\$ 6,845.00	\$ 391.00
501-45000-3310	Repairs & Maintenance Equipment	\$ 1,000.00	\$ 17.97	\$ 982.03
501-45000-3600	Advertising	\$ 1,000.00	\$ -	\$ 1,000.00
501-45000-5130	Water Purchased	\$ 345,000.00	\$ 255,619.06	\$ 89,380.94
501-45000-5210	Postage/Billing Supplies	\$ 4,300.00	\$ 3,750.97	\$ 549.03
501-45000-5220	Water Testing Fees	\$ 4,000.00	\$ 350.00	\$ 3,650.00
501-45000-5650	VDOT Fees	\$ 100.00	\$ 200.00	\$ (100.00)
501-45000-5660	Waterworks Operation Fund	\$ 2,500.00	\$ 2,295.00	\$ 205.00
501-45000-5670	Miss Utility	\$ 750.00	\$ 427.55	\$ 322.45
501-45000-5680	Road Repairs	\$ 3,500.00	\$ 3,500.00	\$ -
501-45000-5690	Electricity Tower Pumps	\$ 1,000.00	\$ 229.67	\$ 770.33
501-45000-5800	Miscellaneous	\$ 100.00	\$ -	\$ 100.00
501-45000-5810	Dues/Subscriptions	\$ 500.00	\$ 400.00	\$ 100.00
501-45000-5840	CSX Right of Way	\$ 700.00	\$ 100.00	\$ 600.00
501-45000-6001	Supplies	\$ 10,000.00	\$ 10,551.19	\$ (551.19)
501-45000-6008	Fuel	\$ 2,500.00	\$ 662.30	\$ 1,837.70
501-45000-6010	Mapping	\$ 700.00	\$ 700.00	\$ -
501-45000-6011	Uniforms	\$ 1,500.00	\$ 1,297.47	\$ 202.53
501-45000-6510	Itron Software Handhelds	\$ 4,250.00	\$ 4,680.00	\$ (430.00)
501-45000-6520	Itron Software Support	\$ 4,250.00	\$ 4,960.80	\$ (710.80)
501-45000-6555	VDH Planning/Design Grant	\$ -	\$ -	\$ -
501-45000-7000	Joint Operations LCWA Connect	\$ 11,000.00	\$ 11,010.00	\$ (10.00)

Capital Improvements

501-45000-6004	Hydrant Replacement & Maintenance	\$ -	\$ -	\$ -
501-45000-8100	Capital Expenditures	\$ 20,000.00	\$ -	\$ 20,000.00
501-45000-8175	Contractual Services Water Operations	\$ 23,000.00	\$ 20,875.25	\$ 2,124.75
501-45000-9300	Water Contingency	\$ 18,000.00	\$ 17,410.34	\$ 589.66
501-45000-9305	Water Line Replacement Project	\$ 1,402,000.00	\$ 133,404.24	\$ 1,268,595.76
501-93100-2020	ARPA Funding Infrastructure Imp	\$ 8,650.00	\$ 8,650.00	\$ -

Transfers

501-93100-0501	Water to Sewer for Transfer for Operations	\$ 56,000.00	\$ -	\$ 56,000.00
Total Water Expenses		\$ 2,082,650.00	\$ 594,989.13	\$ 1,487,660.87

Sewer Fund Revenue (Fund 502)

Account Number	Description	Budget	Received	Balance
502-15010-0001	Interest Earned	\$ 14,000.00	\$ 17,393.30	\$ (3,393.30)
502-16001-0002	Sewer Revenue	\$ 610,000.00	\$ 553,380.39	\$ 56,619.61
502-16001-0004	Sewer Connection	\$ 38,600.00	\$ 30,880.00	\$ 7,720.00
502-18990-0007	Reserves	\$ 40,930.00	\$ -	\$ 40,930.00
502-41050-0502	Water to Sewer for Transfer for Operations	\$ 56,000.00	\$ -	\$ 56,000.00
502-41050-2026	ARPA Funding General Fund Transfer	\$ 26,658.00	\$ -	\$ 26,658.00
Total Sewer Revenue		\$ 786,188.00	\$ 601,653.69	\$ 184,534.31

Sewer Fund Expenses (Fund 502)

Account Number	Description	Budget	Spent	Balance
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Sewer Salaries and Benefits

502-45500-1130	Salaries	\$ 106,000.00	\$ 73,393.11	\$ 32,606.89
502-45500-1145	Overtime	\$ 2,000.00	\$ 715.55	\$ 1,284.45
502-45500-1150	Part time	\$ 1,000.00	\$ -	\$ 1,000.00
502-45500-2100	FICA	\$ 8,500.00	\$ 5,718.34	\$ 2,781.66
502-45500-2210	VRS	\$ 6,200.00	\$ 4,680.83	\$ 1,519.17
502-45500-2240	Group Life Insurance	\$ 1,450.00	\$ 981.67	\$ 468.33
502-45500-2300	Medical Insurance	\$ 15,500.00	\$ 7,107.38	\$ 8,392.62
502-45500-2310	Dental Insurance	\$ 740.00	\$ 559.20	\$ 180.80

Operating Expenses

502-45500-3310	Repairs/Maintenance Equipment	\$ 2,000.00	\$ 1,413.20	\$ 586.80
502-45500-3330	Repairs/Maintenance Buildings	\$ 1,000.00	\$ -	\$ 1,000.00
502-45500-3340	Contractual Services RSTP	\$ 385,000.00	\$ 373,633.26	\$ 11,366.74
502-45500-3345	RSTP Plant Improvements	\$ 2,000.00	\$ -	\$ 2,000.00
502-45500-5120	Electricity	\$ 3,000.00	\$ 3,088.68	\$ (88.68)
502-45500-5210	Postage/Billing Supplies	\$ 4,300.00	\$ 3,750.93	\$ 549.07
502-45500-5230	Telephone - Pump Station	\$ 600.00	\$ 584.74	\$ 15.26
502-45500-5680	Road Repairs	\$ 6,500.00	\$ 6,410.00	\$ 90.00
502-45500-5800	Miscellaneous	\$ 100.00	\$ 35.38	\$ 64.62
502-45500-6001	Supplies	\$ 3,500.00	\$ 3,368.98	\$ 131.02
502-45500-6008	Fuel	\$ 1,200.00	\$ 666.97	\$ 533.03
502-45500-6011	Uniforms	\$ 1,500.00	\$ 1,297.48	\$ 202.52

Capital Improvements

502-45500-8175	Contractual Services Sewer Operations	\$ 30,000.00	\$ 6,594.34	\$ 23,405.66
502-45500-9300	Sewer Contingency	\$ 8,000.00	\$ 7,000.00	\$ 1,000.00
502-93100-2026	ARPA Funding Infrastructure Imp	\$ 26,658.00	\$ 26,658.00	\$ -

Debt Service

502-45500-9210	Principal 2001 GO Bonds (RD)	\$ 66,492.00	\$ 59,078.88	\$ 7,413.12
502-45500-9230	Principal 2010 GO Bonds (WWTP)	\$ 94,068.00	\$ 85,504.23	\$ 8,563.77
502-45500-9250	Principal 2020 GO Bond (Reline)	\$ 8,880.00	\$ 7,909.44	\$ 970.56
Total Sewer Expenses		\$ 786,188.00	\$ 680,150.59	\$ 106,037.41

Hillcrest Fund Revenue (Fund 702)

Account Number	Description	Budget	Received	Balance
702-13030-0026	Burial Permits	\$ 2,500.00	\$ 3,650.00	\$ (1,150.00)
702-13030-0031	Stone Permits	\$ 750.00	\$ 950.00	\$ (200.00)
702-15010-0001	Interest Earned	\$ 13,000.00	\$ 24,957.56	\$ (11,957.56)
702-18990-0001	Sales of Lots	\$ 10,000.00	\$ 9,066.66	\$ 933.34
702-34105-0001	Transfer from Reserves	\$ 42,151.00	\$ -	\$ 42,151.00
702-41050-0100	Transfer from General Fund	\$ 33,319.00	\$ -	\$ 33,319.00
Total Hillcrest Revenue		\$ 101,720.00	\$ 38,624.22	\$ 63,095.78

Hillcrest Fund Expenses (Fund 702)

Account Number	Description	Budget	Spent	Balance
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Hillcrest Salaries and Benefits

702-71400-1130	Salaries - Hillcrest	\$ 46,500.00	\$ 28,927.69	\$ 17,572.31
702-71400-1150	Part Time or Contract Work	\$ 38,000.00	\$ 32,852.65	\$ 5,147.35
702-71400-2100	FICA	\$ 3,500.00	\$ 2,239.90	\$ 1,260.10
702-71400-2210	VRS	\$ 2,650.00	\$ 1,992.19	\$ 657.81
702-71400-2240	Group Life Insurance	\$ 625.00	\$ 418.91	\$ 206.09
702-71400-2300	Medical Insurance	\$ 7,000.00	\$ 2,969.00	\$ 4,031.00
702-71400-2310	Dental Insurance	\$ 370.00	\$ 244.35	\$ 125.65

Hillcrest Operations

702-71400-3310	Repairs and Maintenance	\$ 1,500.00	\$ -	\$ 1,500.00
702-71400-5800	Miscellaneous	\$ 200.00	\$ -	\$ 200.00
702-71400-6001	Supplies	\$ 250.00	\$ 145.36	\$ 104.64
702-71400-6017	Lights and Flags	\$ 125.00	\$ 88.89	\$ 36.11

Hillcrest Capital Improvements

702-71400-8100	Storage Building Maintenance	\$ 1,000.00	\$ -	\$ 1,000.00
Total Hillcrest Expenses		\$ 101,720.00	\$ 69,878.94	\$ 31,841.06

**Town of Louisa
Monthly Meeting
May 21, 2024**

Present: R. Garland Nuckols, Mayor; Jessi Lassiter, Vice-Mayor; Danny Carter, Sylvia Rigsby, Vicky Harte, Council members; Jeff Gore, Legal Counsel; Elizabeth T. Nelson, Town Manager; Jessica M. Ellis, Clerk/Treasurer; Craig Buckley, Chief of Police

Absent: John J. Purcell IV, Council member

Also in Attendance: Daniel Crawford and Deborah Crawford, 107 Patrick Henry Drive; Roger Henry, 303 Cutler Avenue; Chuck Nuckols, 219 Fredericksburg Avenue; Janice Breeden, 300 Bibb Street

All copies, including: reports, handouts, and documents can be found following the minutes.

Mayor Nuckols called the Louisa Town Council meeting to order at 6:03 p.m.

BUSINESS FROM THE FLOOR

None.

CONSENT AGENDA

Mayor Nuckols questioned if there were any changes or additions to the agenda. Mrs. Nelson reported that there was a budget appropriation to be considered with item no. 4 under new business.

Council member Rigsby made the motion to approve the amended consent agenda. Council member Carter seconded the motion. The vote went as follows: 4-0 in favor.

PUBLIC HEARINGS

1) Budget Amendment for the Fiscal Year 2023-2024 Adopted Budget

Mayor Nuckols opened the public hearing at 6:07 pm asking if there was anyone who would like to speak for or against the budget amendment. Hearing no response, Mayor Nuckols closed the public hearing at 6:08 pm.

2) Fiscal Year 2024-2025 Budget, Water and Sewer Rate Ordinance, and Zoning and Planning Ordinance

Mayor Nuckols opened the public hearing at 6:09 pm asking if there was anyone who would like to speak for or against the proposed FY 2024-2025 budget, Water and Sewer Rate Ordinance, and Zoning and Planning Ordinance.

The following town citizens stood and addressed Council during the public comment period: Daniel and Deborah Crawford, 107 Patrick Henry Drive; Roger Henry, 303 Cutler Avenue; Chuck Nuckols, 219 Fredericksburg Avenue; and Janice Breeden, 300 Bibb Street. They each expressed concerns with the proposed water/sewer rate increase, departmental salary increases/raises, and the cost of living. Other concerns such as the need for speed checks on Fredericksburg Avenue, twenty-four-hour police coverage, and the need for additional competitive businesses in town were voiced to Council.

Mrs. Nelson reported that the following submitted written comments to be included with public comment: Andy Lemon, owner of Louisa Mini Mart; and Louise Jennings-McCullar, with Real Estate Southeast - managers of Triangle Plaza. Mr. Lemon's and Ms. Jennings-McCullar's comments echoed one other with both expressing concerns with water/sewer rate increases and the need for departmental salary increases.

Mayor Nuckols closed the public hearing at 6:26 pm after no further public comment.

1 Council member Harte, Council member Rigsby, and Mayor Nuckols
2 then took a moment to speak as well.

3
4 Council member Harte spoke stating that her position is that she
5 cannot support the water/sewer increase without seeing the numbers
6 and justification behind it. Mrs. Harte also stated that she would
7 prefer to see funding go towards a fully funded police department as
8 it is a tough profession and there is a need for more officers.

9
10 Council member Rigsby thanked all those in attendance for coming to
11 the meeting and for voicing their opinions, as their opinions are very
12 helpful when working on the budget. Ms. Rigsby stated that Council
13 has no control over the Water Authority's actions, but commented
14 that they will try to negotiate the best that they can for the town. Ms.
15 Rigsby also suggested looking further at salaries, specifically noting
16 the salaries in the Public Works Department as well as the Police
17 Department.

18
19 Mayor Nuckols then spoke at length about the Water Authority's
20 proposed water/sewer rates and the open positions within the Public
21 Works Department and Police Department. Mr. Nuckols stated that
22 he and Council will work hard to do the best they can for the town.

23
24 **OLD BUSINESS**

25
26 **1) Action/Discussion: SUP 2023-03 Virginia United Methodist**
27 **Housing Development Corporation Traffic Generation**
28 **Clarification/SUP Condition**

29
30 Mrs. Nelson updated Council stating that, per a condition of approval
31 of SUP 2023-03, the Virginia United Methodist Housing Development
32 Corporation reviewed the traffic on Cammack Street and sought out
33 guidance from VDOT by means of: a Traffic Generation Clarification
34 prepared by Stuart Little, PE; a Trip Generation Analysis prepared by
35 the transportation planners of Gorove Slade; and email
36 correspondence sent from Heather McAlister, Land Use Engineer for
37 the Louisa Residency with VDOT. It was established that, based on
38 the number of trips generated for the senior apartment development
39 being substantially lower than single family residences, it is their

1 opinion that there will be minimal impact on the adjoining road
2 network. VDOT stated that due to the low trip count at that site, they
3 would not normally ask for a TIA (Traffic Impact Analysis).

4
5 Council member Carter made the motion to accept that the condition
6 of the SUP was met. Council member Harte seconded the motion.
7 The vote went as follows: Harte, for; Lassiter, for; Carter, for; Rigsby,
8 against (3-1 in favor).

9
10 **NEW BUSINESS**

11
12 **1) Action/Discussion: Special Event Application Request –**
13 **Louisa Volunteer Fire Department**

14
15 Mrs. Nelson referred to the application enclosed, and updated
16 Council stating that the event had been briefly discussed at a prior
17 meeting wherein the event was originally planned as a car show, but
18 the Louisa Volunteer Fire Department joined in the organizing of the
19 event and revised the plan to host a “100 Years” celebration for the
20 LVFD. The event, scheduled for June 8th, will feature a car and craft
21 show, food truck, and beverages sold by the Louisa Arts Center.

22
23 Council member Rigsby made the motion to approve the Special
24 Event Permit. Council member Lassiter seconded the motion. The
25 vote went as follows: 4-0 in favor.

26
27 **2) Action/Discussion: Special Event Application Request –**
28 **Louisa County Historical Society**

29
30 Mrs. Nelson reported that the Louisa Historical Society has submitted
31 a special event application for their 2nd annual Juneteenth Celebration
32 on the town hall campus on Saturday, June 15th.

33
34 Council member Lassiter made the motion to approve the application.
35 Council Rigsby seconded the motion. The vote went as follows: 4-0
36 in favor.

37
38 **3) Action/Discussion: Resolution as an Endorsement of the**
39 **West Main Street Sidewalk Extension Project**

1 Mrs. Nelson updated Council reporting that VDOT is requiring a
2 resolution endorsing the West Main Street Extension Project
3 including amended project cost estimates and a deadline extension
4 request in order to continue to move forward with the project seeking
5 supplemental funding options.

6
7 Following a lengthy explanation in which staff and Council brought
8 Council member Harte up to speed on the project, and wherein Ms.
9 Harte expressed concerns with the town needing to seek out
10 additional funds in the amount of approximately \$500,000 to complete
11 the project or face the possibility of having to reimburse money due to
12 cancelling the project, Council moved to vote as follows:

13
14 Council member Lassiter made the motion to approve the resolution.
15 Council member Rigsby seconded the motion. The vote carried 3-1
16 with Council member Harte voting against.

17
18 **4) Action/Discussion: Resolution to Amend the Town Budget**

19
20 Mrs. Nelson explained that any time the town's revenues exceed the
21 budgeted amount by more than 1%, state law requires public notice
22 and a hearing on budget amendments. She further stated that the
23 town needs to amendment to the FY 2024 budget due to receiving
24 unbudgeted ARPA funding. Mrs. Nelson provided the resolution with
25 amounts and general ledger accounts in the packet for review.

26
27 Council member Carter made the motion to approve the resolution
28 amending the town budget. Council member Lassiter seconded the
29 motion. The vote went as follows: 4-0 in favor.

30
31 Mrs. Nelson also reported that there is a need to reallocate funds that
32 were not included in the budget amendment. She explained that we
33 budgeted \$50,000 to upgrade the storm water pond in Countryside
34 Subdivision and the cost came back at \$24,000. Mrs. Nelson
35 explained further that earlier in the fiscal year when Council approved
36 the new entryway signs, we had hoped the EDA would assist with the
37 cost, however they declined, therefore the town paid for the signs in
38 full, but had stated that if there were cost savings we would use them
39 to cover the signs. Mrs. Nelson stated that a reallocation can be done

1 by moving \$14,000 from the Storm Water Pond Project to the
2 Entryway Sign Project.

3
4 Council member Rigsby made the motion to reallocate budgeted
5 funds from the Storm Water Pond Project to Streets and Sidewalks
6 Capital Improvements for the Entryway Sign Project in the amount of
7 \$14,000. Council member Lassiter seconded the motion. The vote
8 went as follows: 4-0 in favor.

9
10 **5) Action/Discussion: Proclamation Recognizing the Louisa**
11 **Volunteer Fire Department for 100 Years of Service**

12
13 Council member Lassiter made the motion to approve the
14 proclamation. Council member Rigsby seconded the motion. The
15 vote went as follows: 4-0 in favor.

16
17 **STANDING COMMITTEE REPORTS**

18
19 **Refuse Collection, Recycling and Litter Control Committee:**

20
21 Mrs. Nelson reported that there has been an increase in the number
22 of calls recently regarding trash collection issues throughout the town.
23 Mrs. Nelson stated that it is an ongoing issue and she was informed
24 by Updike that they have been experiencing equipment problems in
25 combination with new employees/truck drivers. Mrs. Nelson also
26 informed Council that Steve Wunsh, of Wunsh & Wunsh Accounting,
27 requested that she relay how unhappy he is with the trash service.

28
29 Council member Harte questioned possible clauses in our contract
30 with Updike for instances such as what we have been repeatedly
31 experiencing. Mrs. Nelson confirmed that there are clauses and Mrs.
32 Harte then questioned if there is a recommendation for the committee
33 to review the contract because they are not meeting their contractual
34 obligations. Mrs. Nelson stated that while the level of service has
35 been discouraging, she is not sure if the need is there to revisit the
36 contract at this moment, but is open to do so if/when directed. Council
37 member Rigsby stated that before moving towards looking into other
38 options, she would like to know what corrective measures are being
39 taken to remedy the problem.

1 Council member Harte then continued with the committee report
2 giving an update on Louisa Cleanup Day which is slated for
3 September 21st with a rain date of September 22nd. Mrs. Harte
4 explained the scope of the project, and also made mention of a statue
5 project for Streets & Sidewalks to possibly consider. Council member
6 Rigsby stated that she would like to see the whole town included in
7 the event, and Mrs. Nelson responded that the event is volunteer
8 driven so the scope of the work and the areas covered will be
9 determined by how many people/organizations are willing to
10 participate. Council member Harte commented that it is a "project in
11 the works" and that we have until September to fine tune it.

12
13 Mayor Nuckols reported that Sherry Evans, who lives in Countryside
14 Subdivision, has been appointed to serve on the trash committee as
15 requested.

16
17 **Cemetery Committee:**

18
19 Council member Harte reported that the open hole in the Oakland
20 Cemetery fence has been repaired by an anonymous volunteer. She
21 also reported that the committee discussed the process involved to
22 possibly get Oakland Cemetery on the National Registry. The Eagle
23 Scout project at Hillcrest cemetery is complete and looks very nice.
24 American Heritage Girl Troop 3160 recently cleaned up Oakland
25 Cemetery prior to the start of cutting season.

26
27 **Streets and Sidewalks Committee:**

28
29 Mrs. Nelson reported that Streets and Sidewalks was covered during
30 the discussion of the VDOT resolution request for the sidewalk
31 project earlier in the meeting.

32
33 **Water and Sewer Committee:**

34
35 Council member Rigsby gave a quick update on the West Street
36 water project stating that it was moving forward, and Mrs. Nelson
37 reported that, as of today, the easements were being reviewed by
38 Eric Sherrard with Thrasher.

1 Council member Harte requested the site locations for the lead &
2 copper testing in town. Mrs. Nelson reported that CHA engineering
3 firm was awarded the project via the RFP process to complete the
4 lead service inventory for the town.

5 6 **STAFF REPORTS**

7 8 **Police:**

9
10 Chief Buckley reported that two new officers have been brought on
11 board with the department, one being full time and one part time, that
12 will bring years of experience with them. He also informed Council
13 that he is wrapping up the ARPA grant.

14
15 Chief Buckley was asked about salaries by Council member Harte
16 and he responded at length. In summarization, he stated that there
17 are more reasons why officers come to the town than just money. He
18 went on to say that appreciation, respect, and the support of the
19 community play a huge role in attracting and keeping people here.
20 He stated that he has not lost an applicant due to salary – he stated
21 that we have lost them along the way due to other reasons, but not
22 because of our starting salary, and went on to say that the town offers
23 very good benefits. He said that he's sure we have missed a few
24 applicants as he knows via the website traffic counter how many
25 people have viewed our listing, but he can't say that it is or isn't
26 because of our salary because no one has ever given him that
27 reason. The chief says he attributes networking and our community to
28 obtaining the officers we have now. He acknowledges that our
29 starting salary is behind other localities, which will continue to
30 happen, but he feels the current staff are not going anywhere as they
31 are very happy and concluded his response stating that the decision
32 is Council's to make.

33 34 **Project Manager:**

35
36 Mr. Synder's report was included in the packet. He had nothing to
37 add to the items mentioned.

38 39 **Legal Counsel:**

1 No report.

2
3 **Clerk/Treasurer:**

4
5 No report.

6
7 **Manager:**

8
9 Mrs. Nelson reported that the charging stations on the town's campus
10 and at Frostie's have been fully installed and are waiting to go live.

11
12 **COMMUNICATIONS**

13
14 Mayor Nuckols reported that swing sets and other playground
15 equipment will be installed in our park that will feature special needs
16 accessibility. To date, Mayor Nuckols reported that we have received
17 \$9,000 donated towards the new equipment. LCPR will assist with
18 design.

19
20 **ADJOURNMENT**

21
22 Council member Lassiter made the motion to adjourn the meeting at
23 7:53 p.m. Council member Rigsby seconded the motion.

24
25
26 _____
27 Mayor

25
26 _____
27 Clerk

Town of Louisa
June 4, 2024
Full Council Budget Work Session #2

Present: R. Garland Nuckols, Mayor; Jessi Lassiter, Vice Mayor; Sylvia L. Rigsby, John Purcell IV, A. Daniel Carter, Vicky Harte, Council members; Elizabeth T. Nelson, Town Manager, Jessica M. Ellis, Clerk/Treasurer

All copies including: reports, handouts, and documents can be found following the minutes.

Mayor Nuckols brought the full council budget work session to order at 6:01 p.m.

Mrs. Nelson opened the meeting discussion by referring to the agenda and packet that she prepared.

Mrs. Nelson's packet featured: the FY 25 Proposed Budget with a three-year actual budget comparison, the FY 24 adopted/amended budgeted amounts, the FY 24 year-to-date amounts, and the FY 24-25 dollar change amounts; and Town of Louisa Salary Scale.

Mrs. Nelson's packet reflected the Finance Committee's work session comments and recommendations, as well as comments and recommendations made by Council from their April 28th work session meeting.

The following items were discussed at length by Council and staff:

- Staff Salaries:
 - Salary Comparisons
 - Salary percentage breakdown
 - Departmental salary review/discussion
 - Compression vs. across board salary increases
- Water/Sewer:

- Water Authority Proposed Rate Increase
- Town's Options

Council decided to discuss the rate increase further on Thursday, June 13, 2024 after the Water Authority's meeting on June 12th.

ACTION

Mrs. Nelson also presented Council with the CHA engineering contract. Mrs. Nelson stated that she talked about it briefly at the last Council meeting wherein she reported that our Legal Counsel, Jeff Gore, was reviewing the document. Mrs. Nelson and Council member Rigsby explained that CHA was chosen by the Water & Sewer committee via the RFP process to perform the lead service inventory project for the town using ARPA funds. Mrs. Nelson stated that voting on the contract was not necessary, but a formality, as CHA was obtained via the RFP process. Mrs. Nelson commented that we had hoped to have it approved at the last Council meeting, but the contract was not ready at that time, so approving the contract this evening would expedite the process and allow CHA to get started.

Council member Rigsby made the motion to approve the contract. Council member Purcell seconded the motion. The vote went as follows: 5-0 in favor.

ADJOURNMENT

At 7:56 p.m., Council member Lassiter moved to adjourn the meeting. Council member Purcell seconded the motion.

Mayor

Clerk

Town of Louisa
June 13, 2024
Full Council Budget Work Session #3

Present: R. Garland Nuckols, Mayor; Jessi Lassiter, Vice Mayor; Sylvia L. Rigsby, John Purcell IV, A. Daniel Carter, Vicky Harte, Council members; Elizabeth T. Nelson, Town Manager, Jessica M. Ellis, Clerk/Treasurer

Also in Attendance: Roger Henry, 303 Cutler Avenue; Daniel Crawford, 107 Patrick Henry Drive

All copies including: reports, handouts, and documents can be found following the minutes.

Mayor Nuckols brought the full council budget work session to order at 6:03 p.m.

Mayor Nuckols asked if there was anyone in attendance who would like to speak. Roger Henry, town resident at 303 Cutler Avenue, stood and spoke first requesting that Council have their "facts together" as they go into the work session as he hears a lot of "guesstimating going on". Mr. Henry spoke specially about salaries, ownership and maintenance of the sewer treatment plant; and water/sewer rates. Second to speak was Daniel Crawford, town resident at 107 Patrick Henry Drive. Mr. Crawford stated that he has spoken at previous meetings and his opinion and position has not changed. He encouraged Council to "do the right thing with this budget and remember our law enforcement, our lower paid employees, and our citizens on fixed incomes when it comes time to vote." Mr. Crawford then referenced comments and/or conversations amongst Council and staff at previous meetings, and stated, "if my opinion does not matter, please do not send me a tax ticket, and I will not give you my opinion."

1 Mayor Nuckols then moved on asking Council what area of the
2 budget they would like to discuss first, and Council member Purcell
3 replied with water and sewer.

4
5 Council then referred to Mrs. Nelson's agenda and packet which
6 featured a water and sewer rate analysis, and salary chart.

7
8 Mrs. Nelson's packet reflected Council's comments and requests
9 made at the June 4th work.

10
11 **The following items were discussed at length by Council and**
12 **staff:**

- 13
14 • **Water/Sewer:**
- 15 - Water Authority's vote to increase rates by 20% at
 - 16 their June 12th meeting,
 - 17 - History of the town's water and sewer funds and how
 - 18 they operate,
 - 19 - History of the ownership and operation of the sewer
 - 20 treatment plant,
 - 21 - Town's Options
- 22

23 Council member Purcell proposed an 11.5% water increase, and a
24 15% sewer increase.

25
26 After some discussion, Council agreed to move forward with Mr.
27 Purcell's suggestion.

- 28
29 • **Staff Salaries:**
- 30 - 6% & 3% compression raises,
 - 31 - Mid-year probationary raises,
 - 32 - Employee retirements,
 - 33 - Vacation payouts
- 34

35 After a lengthy discussion, Council member Purcell proposed
36 implementing the 6% & 3% compression raises without mid-year
37 probationary raises for new hires. Council member Lassiter stated
38 that she was in favor of the 6% and 3% compression raises including
39 mid-year probationary raises. Council members Rigsby and Harte

1 stated that they were also in favor of the suggested compression
2 raise and mid-year raise.

3
4 Council agreed to move forward with the 6% and 3% compressed
5 raise with mid-year probationary raises for new hires.

6
7 **ADJOURNMENT**

8
9 At 7:03 p.m., Council member Lassiter moved to adjourn the meeting.
10 Council member Purcell seconded the motion.

11
12
13 _____
14 Mayor

Clerk



Presentations

1. Proclamation Recognizing the Louisa Volunteer Fire Department
for 100 Years of Service



At the regularly scheduled meeting of the Louisa Town Council held at Town Hall located at 212 Fredericksburg Avenue, Louisa, Virginia on the 21st day of May 2024, at which the following members preside: Mayor R. Garland Nuckols, Vice-Mayor Jessica J. Lassiter, A. Daniel Carter, John Jerl Purcell, IV, Sylvia L. Rigsby and Vicky A. Harte; the following proclamation was adopted.

**A PROCLAMATION RECOGNIZING
THE LOUISA VOLUNTEER FIRE DEPARTMENT FOR
100 YEARS OF DEDICATED SERVICE PROTECTING LIFE,
PROPERTY, AND THE ENVIRONMENT IN THE TOWN OF LOUISA
AND THE COUNTY OF LOUISA**

WHEREAS, this year marks the 100th Anniversary of the Louisa Volunteer Fire Department; and

WHEREAS, the mission of the Louisa Volunteer Fire Department is to serve the community through fire and emergency response, safeguarding lives, property, and the environment while promoting safety, education, and community engagement; and

WHEREAS, the Louisa Volunteer Fire Department plays a vital role in fostering the welfare of the greater Louisa community; and

WHEREAS, the Louisa Volunteer Fire Department works collaboratively with the Louisa County Department of Fire and Emergency Medical Services, other Volunteer Fire and EMS organizations within the County, the Louisa County Sheriff's Office, the Louisa Police Department, businesses, community organizations, and other stakeholders in advancing the health and safety of the citizens of Louisa; and

WHEREAS, the Louisa Volunteer Fire Department is sustained by a combination of tax revenue, donations, and the invaluable support of volunteers and the community; and

NOW, THEREFORE, BE IT PROCLAIMED, on this 21st day of May 2024, that the Mayor and Town Council of Louisa, Virginia, hereby recognize and extend their sincere and heartfelt appreciation to the Louisa Volunteer Fire Department for its important efforts, lasting service and unwavering dedication to the Town of Louisa and the greater Louisa community.

R. Garland Nuckols, Mayor

ATTEST:

Jessica M. Ellis, Clerk



Old Business

1. Fiscal Year 2024-2025 Budget Resolution
2. Fiscal Year 2024-2025 Water and Sewer Rate Ordinance and Zoning and Planning Ordinance



Incorporated 1873

**212 Fredericksburg Avenue, P.O. Box 531
Louisa, Virginia 23093
540-967-1400 Office; 540-967-9580 Fax
lnelson@louisatown.org**

To: Mayor Nuckols and Town Council Members
From: Liz Nelson, Town Manager

Date: June 18, 2024

Re: Fiscal Year 2024-2025 Budget Resolution

Comments: In compliance with Virginia State Code 15.2-2504 and 15.2-2506 the Town of Louisa advertised the proposed 2024-2025 budget and held a public hearing on May 21, 2024 for citizen's comments. The attached resolution and budget are presented for adoption with changes in the water rates from the advertised 15% increase to a decrease to 11.5%.



Revised to Reflect
Water Rate Decrease

**TOWN OF LOUISA
BUDGET RESOLUTION**

**ESTABLISHING TOWN FEES AND TAX RATES FOR FISCAL YEAR 2024-2025
APPROVING THE TOWN BUDGET FOR FISCAL YEAR 2024-2025
AND APPROPRIATING REVENUES
FOR THE PURPOSES SET FORTH IN THE BUDGET**

Whereas, the Town Manager has presented the budget request and recommendations for FY 2024-2025, and a notice, including a summary of that budget, was published in the Central Virginian on May 9, 2024 and May 16, 2024, as required by Va. Code §§ 15.2-2504 and 15.2-2506; and

Whereas, the Town Manager has provided the Council with a proposed budget that delineates the proposed revenues and expenditures in such budget in greater detail than is shown in the published budget summary, and such proposed budget has been available for public inspection since the publication of the budget summary; and

Whereas, the Town Council conducted a public hearing on the proposed budget on May 21, 2024 and seven days have elapsed since that public hearing as also required by Va. Code Section 15.2-2506; and

Whereas, the Town Finance Committee convened one open budget work session to discuss the proposed budget on March 27, 2024; and Town Council convened an open budget work session to discuss the proposed budget on April 28, 2024, June 4, 2024 and June 13, 2024; and

Whereas, the budget does propose changes in some rates, fees, or taxes as set forth in the 2024-2025 fiscal year; and

Now Therefore, be it Resolved by the Town Council for the Town of Louisa, Virginia that the Town Manager's proposed budget as previously advertised and amended to lower the proposed water rate increase from 15% to 11.5% and attached hereto, and as summarized in the published budget summary is hereby approved subject to the following conditions:

- a. Real and Personal Property tax rates for FY 2024-2025 shall remain at the rates shown in such published budget summary, which is unchanged from FY 2023-2024:
Real Property tax rate: \$0.1635 per \$100.00 of assessed value.
Personal Property tax rate: \$0.71 per \$100.00 of assessed value.
- b. The Personal Property tax relief rate for FY 2024-2025 shall remain at 50% of the assessed value, which is unchanged from FY 2023-2024.
- c. The Meals Tax rate for FY 2024-2025 shall remain at 5.5% as shown in such published budget summary, which is unchanged from FY 2023-2024 rate.
- d. Vehicle decal rate for FY 2024-2025 shall remain at \$0.00, as shown in the published budget summary, which is unchanged from the FY 2023-2024 rate.
- e. Hillcrest Cemetery burial space sales, burial and stone permits and fees for FY 2024-2025 shall remain at the rate shown in the published budget summary, which are unchanged from the FY 2023-2024 rates.

Hillcrest Cemetery columbarium niche purchase fee for FY 2024-2025 shall remain unchanged at the rate shown in the published budget summary, which are unchanged from the FY 2023-2024 rates.

The fee for cremains interment in the columbarium or a burial lot for FY 2024-2025 shall be \$100-\$150 which is unchanged from the FY 2023-2024 rates.

f. Water/Sewer Rates for Town Citizens;

The water rates for 4,000 gallons of consumption shall increase by \$4.58 (11.5%) to \$44.12 for FY 2024-2025, this is an increase from \$39.54 in FY 2023-2024; water rates for consumption over 4,000 gallons shall increase by \$.81 (11.5%) to \$7.87 for FY 2024-2025, this is an increase from \$7.06 in FY 2023-2024; bulk water sales per 1,000 gallons, with a minimum charge of \$25, shall increase by \$2.03 (11.5%) to \$19.68 for FY 2024-2025, this is an increase from \$17.65 in FY 2023-2024; water rates decreased from 15% to 11.5%, as shown in the published budget summary and water and sewer rate ordinance.

The sewer rates for 4,000 gallons of consumption shall increase by \$6.42 (15%) to \$49.38 for FY 2024-2025, this is an increase from \$42.96 in FY 2023-2024; sewer rates for consumption over 4,000 gallons shall increase by \$1.35 (15%) to \$10.35 for FY 2024-2025, this is an increase from \$9.00 in FY 2023-2024; all as shown in the published budget summary and water and sewer rate ordinance.

Water/Sewer Rates for out-of-Town Customers;

The water rates for 4,000 gallons of consumption shall increase by \$5.11 (11.5%) to \$49.55 for FY 2024-2025, this is an increase from \$44.44 in FY 2023-2024; water rates for consumption over 4,000 gallons shall increase by \$.98 (11.5%) to \$9.51 for FY 2024-2025, this is an increase from \$8.53 in FY 2023-2024; water rates decreased from 15% to 11.5%, as shown in the published budget summary and water and sewer rate ordinance.

The sewer rates for 4,000 gallons of consumption shall increase by \$9.45 (15%) to \$72.43 for FY 2024-2025, this is an increase from \$62.98 in FY 2023-2024; sewer rates for consumption over 4,000 gallons shall increase by \$1.44 (15%) to \$11.00 for FY 2024-2025, this is an increase from \$9.56 in FY 2023-2024; all as shown in the published budget summary and water and sewer rate ordinance.

g. Meter Deposits and Connection fees for FY 2024-2025 shall remain at the rate shown in the published budget summary, which are unchanged from the FY 2023-2024 rate.

h. Other Rates/Fees

All other service fees set forth in the published budget summary, including water meter reconnection fees, return check fees, commercial solid waste tipping fees, sign permits, rezoning fees, special use permits, accident report fees, and trespass notices, shall remain unchanged from the FY 2023-2024 rates, as shown on the published budget summary; and

Be it Further Resolved that all amounts identified as expenditures in the Town Manager's budget are hereby appropriated for use during FY 2024-2025 for the purposes so identified; and

Be it Further Resolved that such appropriations and expenditures shall be subject to the following conditions:

- i. Unless otherwise provided by law, or unless otherwise set forth in the budget, all amounts appropriated for purposes listed in proposed budget that have not been expended as of June 30, 2024, shall revert to the unexpended balance of the Town's**

General Fund. Unless carried over for a specific approved purpose or allocated expense.

- j.** Amounts reflected in the published budget summary and delineated in the proposed budget for debt service are appropriated for that purpose, and the Town Treasurer is authorized and directed to transfer funds for such payments in accordance with the terms of applicable bond indentures or other financing agreements.
- k.** The budget of the Town of Louisa Water and Sewer Funds are approved, and the amounts delineated in the published budget summary and proposed budget are hereby appropriated for operations, debt service and capital improvements for the water and sewer systems.
- l.** The budget of the Hillcrest Cemetery Fund is approved, and the amounts delineated in the published budget summary and proposed budget are hereby appropriated for operations, debt service, and capital improvements.
- m.** The amounts shown as revenues in the proposed budget are estimates based upon the best information available at this time. If the Town Manger determines that total actual revenues received may be less than the total of budgeted expenditures, he/she shall take appropriate action to reduce expenditures to the amount available, and shall report such action to the Town Council, which may then take further actions to adjust expenditures and/or revenues.

Approved by the Town Council for the Town of Louisa, Virginia
on this 18th day of June, 2024.

R. Garland Nuckols, Mayor

Attest:

Jessica M. Ellis
Clerk of the Council



**TOWN OF LOUISA
BUDGET RESOLUTION**

**ESTABLISHING TOWN FEES AND TAX RATES FOR FISCAL YEAR 2024-2025
APPROVING THE TOWN BUDGET FOR FISCAL YEAR 2024-2025
AND APPROPRIATING REVENUES
FOR THE PURPOSES SET FORTH IN THE BUDGET**

Whereas, the Town Manager has presented the budget request and recommendations for FY 2024-2025, and a notice, including a summary of that budget, was published in the Central Virginian on May 9, 2024 and May 16, 2024, as required by Va. Code §§ 15.2-2504 and 15.2-2506; and

Whereas, the Town Manager has provided the Council with a proposed budget that delineates the proposed revenues and expenditures in such budget in greater detail than is shown in the published budget summary, and such proposed budget has been available for public inspection since the publication of the budget summary; and

Whereas, the Town Council conducted a public hearing on the proposed budget on May 21, 2024 and seven days have elapsed since that public hearing as also required by Va. Code Section 15.2-2506; and

Whereas, the Town Finance Committee convened one open budget work session to discuss the proposed budget on March 27, 2024; and Town Council convened an open budget work session to discuss the proposed budget on April 28, 2024; and

Whereas, the budget does propose changes in some rates, fees, or taxes as set forth in the 2024-2025 fiscal year; and

Now Therefore, be it Resolved by the Town Council for the Town of Louisa, Virginia that the Town Manager's proposed budget as previously advertised and attached hereto, and as summarized in the published budget summary is hereby approved subject to the following conditions:

- a. Real and Personal Property tax rates for FY 2024-2025 shall remain at the rates shown in such published budget summary, which is unchanged from FY 2023-2024:

Real Property tax rate: \$0.1635 per \$100.00 of assessed value.
Personal Property tax rate: \$0.71 per \$100.00 of assessed value.
- b. The Personal Property tax relief rate for FY 2024-2025 shall remain at 50% of the assessed value, which is unchanged from FY 2023-2024.
- c. The Meals Tax rate for FY 2024-2025 shall remain at 5.5% as shown in such published budget summary, which is unchanged from FY 2023-2024 rate.
- d. Vehicle decal rate for FY 2024-2025 shall remain at \$0.00, as shown in the published budget summary, which is unchanged from the FY 2023-2024 rate.
- e. Hillcrest Cemetery burial space sales, burial and stone permits and fees for FY 2024-2025 shall remain at the rate shown in the published budget summary, which are unchanged from the FY 2023-2024 rates.

Hillcrest Cemetery columbarium niche purchase fee for FY 2024-2025 shall remain unchanged at the rate shown in the published budget summary, which are unchanged from the FY 2023-2024 rates.

The fee for cremains interment in the columbarium or a burial lot for FY 2024-2025 shall be \$100-\$150 which is unchanged from the FY 2023-2024 rates.

f. Water/Sewer Rates for Town Citizens;

The water rates for 4,000 gallons of consumption shall increase by \$5.83 (15%) to \$45.37 for FY 2024-2025, this is an increase from \$39.54 in FY 2023-2024; water rates for consumption over 4,000 gallons shall increase by \$1.06 (15%) to \$8.12 for FY 2024-2025, this is an increase from \$7.06 in FY 2023-2024; bulk water sales per 1,000 gallons, with a minimum charge of \$25, shall increase by \$2.65 (15%) to \$20.30 for FY 2024-2025, this is an increase from \$17.65 in FY 2023-2024; all as shown in the published budget summary and water and sewer rate ordinance.

The sewer rates for 4,000 gallons of consumption shall increase by \$6.42 (15%) to \$49.38 for FY 2024-2025, this is an increase from \$42.96 in FY 2023-2024; sewer rates for consumption over 4,000 gallons shall increase by \$1.35 (15%) to \$10.35 for FY 2024-2025, this is an increase from \$9.00 in FY 2023-2024; all as shown in the published budget summary and water and sewer rate ordinance.

Water/Sewer Rates for out-of-Town Customers;

The water rates for 4,000 gallons of consumption shall increase by \$6.68 (15%) to \$51.12 for FY 2024-2025, this is an increase from \$44.44 in FY 2023-2024; water rates for consumption over 4,000 gallons shall increase by \$1.28 (15%) to \$9.81 for FY 2024-2025, this is an increase from \$8.53 in FY 2023-2024; all as shown in the published budget summary and water and sewer rate ordinance.

The sewer rates for 4,000 gallons of consumption shall increase by \$9.45 (15%) to \$72.43 for FY 2024-2025, this is an increase from \$62.98 in FY 2023-2024; sewer rates for consumption over 4,000 gallons shall increase by \$1.44 (15%) to \$11.00 for FY 2024-2025, this is an increase from \$9.56 in FY 2023-2024; all as shown in the published budget summary and water and sewer rate ordinance.

g. Meter Deposits and Connection fees for FY 2024-2025 shall remain at the rate shown in the published budget summary, which are unchanged from the FY 2023-2024 rate.

h. Other Rates/Fees

All other service fees set forth in the published budget summary, including water meter reconnection fees, return check fees, commercial solid waste tipping fees, sign permits, rezoning fees, special use permits, accident report fees, and trespass notices, shall remain unchanged from the FY 2023-2024 rates, as shown on the published budget summary; and

Be it Further Resolved that all amounts identified as expenditures in the Town Manager's budget are hereby appropriated for use during FY 2024-2025 for the purposes so identified; and

Be it Further Resolved that such appropriations and expenditures shall be subject to the following conditions:

i. Unless otherwise provided by law, or unless otherwise set forth in the budget, all amounts appropriated for purposes listed in proposed budget that have not been expended as of June 30, 2024, shall revert to the unexpended balance of the Town's General Fund. Unless carried over for a specific approved purpose or allocated expense.

- j.** Amounts reflected in the published budget summary and delineated in the proposed budget for debt service are appropriated for that purpose, and the Town Treasurer is authorized and directed to transfer funds for such payments in accordance with the terms of applicable bond indentures or other financing agreements.
- k.** The budget of the Town of Louisa Water and Sewer Funds are approved, and the amounts delineated in the published budget summary and proposed budget are hereby appropriated for operations, debt service and capital improvements for the water and sewer systems.
- l.** The budget of the Hillcrest Cemetery Fund is approved, and the amounts delineated in the published budget summary and proposed budget are hereby appropriated for operations, debt service, and capital improvements.
- m.** The amounts shown as revenues in the proposed budget are estimates based upon the best information available at this time. If the Town Manger determines that total actual revenues received may be less than the total of budgeted expenditures, he/she shall take appropriate action to reduce expenditures to the amount available, and shall report such action to the Town Council, which may then take further actions to adjust expenditures and/or revenues.

Approved by the Town Council for the Town of Louisa, Virginia
on this 18th day of June, 2024.

R. Garland Nuckols, Mayor

Attest:

Jessica M. Ellis
Clerk of the Council

Town of Louisa, Virginia

Notice of Public Hearing

Proposed Budget and Fee List for the Fiscal Year Commencing July 1, 2024
Proposed Water and Sewer Rates Ordinance
Proposed Zoning and Planning Fees Ordinance
Compared to the Current Fiscal Year Budget Commencing July 1, 2023

This budget is prepared for informative and fiscal planning purposes only. Its approval does not constitute an obligation or commitment on the part of the Town Council of this Town to appropriate any funds for that item or purpose. There is no allocation or designation of any funds of the Town for any purpose until there has been an appropriation for that purpose by the Town Council (Virginia State Code § 15.2-2506). The Louisa Town Council will hold a public hearing on the budget, the proposed Water and Sewer Rates Ordinance (Virginia State Code § 15.2-2143 and § 15.2-2122) and the proposed Zoning and Planning Ordinance (Virginia State Code § 15.2-2286) at the regularly scheduled Town Council Meeting on Tuesday, May 21, 2024 at 6:00pm at 212 Fredericksburg Avenue, Louisa, Virginia, at which members of the public may comment on the proposed budget, Water and Sewer Rates Ordinance and the Zoning and Planning Fees Ordinance. Comments can also be submitted prior to the meeting by calling our office at (540) 967-1400 or email at info@louisatown.org. Complete copies of all budget material, proposed ordinances, and information concerning the documentation for the proposed fees, levies or increases are available for examination at 212 Fredericksburg Avenue, Louisa, Virginia. Written request for this information will be honored by mail at P.O. Box 531, Louisa, Virginia 23093 or email at info@louisatown.org.

BUDGET

General Fund			
Revenue	Current Fiscal Year Commencing July 1, 2023	Proposed Fiscal Year Commencing July 1, 2024	Change Amount Increase/Decrease
Real Estate & Personal Property Tax Levy	\$ 403,878.00	\$ 441,300.00	\$ 37,422.00
Meals/Transient Lodging Tax Levy	\$ 750,000.00	\$ 777,000.00	\$ 27,000.00
Business and Professional License	\$ 250,000.00	\$ 250,000.00	\$ -
Sales Tax	\$ 110,000.00	\$ 135,000.00	\$ 25,000.00
Interest on Bank Deposits	\$ 12,500.00	\$ 10,600.00	\$ (1,900.00)
Bank Franchise Tax	\$ 190,000.00	\$ 200,000.00	\$ 10,000.00
Law Assistance Grant	\$ 45,000.00	\$ 45,000.00	\$ -
Other State and Local Revenue	\$ 75,250.00	\$ 61,100.00	\$ (14,150.00)
Grant Funds	\$ 1,134,000.00	\$ 3,269,000.00	\$ 2,135,000.00
From Reserves	\$ 687,000.00	\$ 690,000.00	\$ 3,000.00
Total General Fund Revenue	\$ 3,657,628.00	\$ 5,879,000.00	\$ 2,221,372.00
Expenditures			
Administrative	\$ 885,283.00	\$ 887,440.00	\$ 2,157.00
Streets and Sidewalks	\$ 186,170.00	\$ 237,675.00	\$ 51,505.00
Police	\$ 597,100.00	\$ 738,600.00	\$ 141,500.00
Fire/Rescue	\$ 27,000.00	\$ 27,000.00	\$ -
Trash/Recycle Collection	\$ 104,200.00	\$ 103,200.00	\$ (1,000.00)
Ball Park	\$ 4,200.00	\$ 4,500.00	\$ 300.00
Oakland Cemetery	\$ 23,675.00	\$ 35,585.00	\$ 11,910.00
Capital Improvements Expenditures	\$ 1,830,000.00	\$ 3,845,000.00	\$ 2,015,000.00
Total General Fund Expenditures	\$ 3,657,628.00	\$ 5,879,000.00	\$ 2,221,372.00
Balance/Surplus/(Deficit)	\$ -	\$ -	\$ -

Water Fund			
Revenue			
Water Revenue	\$ 654,000.00	\$ 763,000.00	\$ 109,000.00
Other - State & Local	\$ -	\$ 650,000.00	\$ 650,000.00
USDA Loan Proceeds - Water Project	\$ 1,402,000.00	\$ 1,402,000.00	\$ -
From Reserves	\$ -	\$ -	\$ -
Total Water Fund Revenue	\$ 2,056,000.00	\$ 2,815,000.00	\$ 759,000.00
Expenditures			
Operating Expenditures	\$ 598,000.00	\$ 716,600.00	\$ 118,600.00
Sewer Fund Transfer	\$ 56,000.00	\$ 46,400.00	\$ (9,600.00)
Debt Service	\$ -	\$ -	\$ -
Transfer to Reserves	\$ -	\$ -	\$ -
Capital Improvements Expenditures	\$ 1,402,000.00	\$ 2,052,000.00	\$ 650,000.00
Total Water Fund Expenditures	\$ 2,056,000.00	\$ 2,815,000.00	\$ 759,000.00
Balance/Surplus/(Deficit)	\$ -	\$ -	\$ -

Sewer Fund			
Revenue			
Sewer Revenue	\$ 713,600.00	\$ 753,600.00	\$ 40,000.00
Other - State & Local	\$ -	\$ 696,400.00	\$ 696,400.00
From Reserves	\$ 40,930.00	\$ -	\$ (40,930.00)
Total Sewer Fund Revenue	\$ 754,530.00	\$ 1,450,000.00	\$ 695,470.00
Expenditures			
Operating Expenditures	\$ 585,090.00	\$ 630,560.00	\$ 45,470.00
Debt Service	\$ 169,440.00	\$ 169,440.00	\$ -
Capital Improvements Expenditures	\$ -	\$ 650,000.00	\$ 650,000.00
Total Sewer Fund Expenditures	\$ 754,530.00	\$ 1,450,000.00	\$ 695,470.00
Balance/Surplus/(Deficit)	\$ -	\$ -	\$ -

Hillcrest Cemetery Fund			
Revenue			
Interest Income	\$ 13,000.00	\$ 18,000.00	\$ 5,000.00
Sale of Lots	\$ 10,000.00	\$ 10,000.00	\$ -
Other	\$ 3,250.00	\$ 3,250.00	\$ -
General Fund Transfer	\$ 33,319.00	\$ 32,200.00	\$ (1,119.00)
From Reserves	\$ 42,151.00	\$ 45,000.00	\$ 2,849.00
Total Hillcrest Fund Revenue	\$ 101,720.00	\$ 108,450.00	\$ 6,730.00
Expenditures			
Operating Expenditures	\$ 101,720.00	\$ 108,450.00	\$ 6,730.00
Capital Improvement Expenditures	\$ -	\$ -	\$ -
Total Hillcrest Fund Expenditures	\$ 101,720.00	\$ 108,450.00	\$ 6,730.00
Balance/Surplus/(Deficit)	\$ -	\$ -	\$ -

All Town Funds

Revenue	\$ 6,569,878.00	\$ 10,252,450.00	\$ 3,682,572.00
Expenditures	\$ 6,569,878.00	\$ 10,252,450.00	\$ 3,682,572.00

Tax Levies and Fees for Utilities and Services

Notice is hereby given that the Town Council proposes the following tax levies for the fiscal year commencing July 1, 2024 are adjusted as follows (increase/decrease/no change indicated):

Unit Levy: Cost per \$100 of Assessed Valuation	Proposed Levy	Change
Real Estate Rate	\$ 0.1635	No Change
Tangible Personal Property Rate	\$ 0.71	No Change
Prepared Meals Tax Rate	5.30%	No Change
PPTRA Relief Rate	50%	No Change

Notice is hereby given that the Town Council proposes the following utility rates and fees for the fiscal year commencing July 1, 2024 are adjusted as follows (increase/decrease/no change indicated):

Utility Rates	Current (FY23/24)	Proposed (FY24/25)	Change
Base Water Rate for 0-4,000 gallons of consumption	\$ 39.54	\$ 45.37	\$ 5.83 (15%)
Water Rate for consumption in excess of 4,000 gallons - per 1,000 additional gallons	\$ 7.06	\$ 8.12	\$ 1.06 (15%)
Base Sewer Rate for 0-4,000 gallons of consumption	\$ 42.96	\$ 49.38	\$ 6.42 (15%)
Sewer Rate for consumption in excess of 4,000 gallons - per 1,000 additional gallons	\$ 9.00	\$ 10.35	\$ 1.35 (15%)
Bulk Water Sales per 1,000 gallons (\$25 minimum billing)	\$ 17.65	\$ 20.30	\$ 2.65 (15%)
Meter Deposit for all new services	\$ 150.00	\$ 150.00	No Change
Meter Reconnection Fee	\$ 50.00	\$ 50.00	No Change
Base Water Rate for 0-4,000 gallons of consumption - OUT OF TOWN	\$ 44.44	\$ 51.12	\$ 6.68 (15%)
Water Rate for consumption in excess of 4,000 gallons - per 1,000 additional gallons - OUT OF TOWN	\$ 8.53	\$ 9.81	\$ 1.28 (15%)
Base Sewer Rate for 0-4,000 gallons of consumption - OUT OF TOWN	\$ 62.98	\$ 72.43	\$ 9.45 (15%)
Sewer Rate for consumption in excess of 4,000 gallons - per 1,000 additional gallons - OUT OF TOWN	\$ 9.56	\$ 11.00	\$ 1.44 (15%)

Connection Rates	Current (FY23/24)	Proposed (FY24/25)	Change
Water Connections			
Residential Water Connection Fee - Single Family Unit - 5/8"	\$ 4,780.00	\$ 4,780.00	No Change
Commercial/Large Water Connection Fee - 1" - plus installation cost	\$ 15,840.00	\$ 15,840.00	No Change
Commercial/Large Water Connection Fee - 1.5" - plus installation cost	\$ 27,400.00	\$ 27,400.00	No Change
Commercial/Large Water Connection Fee - 2" - plus installation cost	\$ 42,265.00	\$ 42,265.00	No Change
Commercial/Large Water Connection Fee - 3" - plus installation cost	\$ 72,600.00	\$ 72,600.00	No Change
Commercial/Large Water Connection Fee - 4" - plus installation cost	\$ 116,465.00	\$ 116,465.00	No Change
Commercial/Large Water Connection Fee - 6" - plus installation cost	\$ 233,335.00	\$ 233,335.00	No Change
Sewer Connections			
Residential Sewer Connection Fee - Single Family Unit - 5/8"	\$ 7,720.00	\$ 7,720.00	No Change
Commercial/Large Sewer Connection Fee - 1" - plus installation cost	\$ 22,865.00	\$ 22,865.00	No Change
Commercial/Large Sewer Connection Fee - 1.5" - plus installation cost	\$ 42,000.00	\$ 42,000.00	No Change
Commercial/Large Sewer Connection Fee - 2" - plus installation cost	\$ 67,200.00	\$ 67,200.00	No Change
Commercial/Large Sewer Connection Fee - 3" - plus installation cost	\$ 126,000.00	\$ 126,000.00	No Change
Commercial/Large Sewer Connection Fee - 4" - plus installation cost	\$ 210,000.00	\$ 210,000.00	No Change
Commercial/Large Sewer Connection Fee - 6" - plus installation cost	\$ 420,000.00	\$ 420,000.00	No Change

Hillcrest Cemetery Rates/Fees	Current (FY23/24)	Proposed (FY24/25)	Change
Burial Spaces - Town Real Estate Owners	\$ 800.00	\$ 800.00	No Change
Burial Spaces - Non-Town Real Estate Owners	\$ 1,500.00	\$ 1,500.00	No Change
Columbarium - Town Real Estate Owners	\$ 800.00	\$ 800.00	No Change
Columbarium - Non-Town Real Estate Owners	\$ 1,500.00	\$ 1,500.00	No Change
Cremains Interment (Columbarium and Lot)	\$100-\$150	\$100-\$150	No Change
Burial Permits (Traditional)	\$100-\$150	\$100-\$150	No Change
Stone Permits	\$ 50.00	\$ 50.00	No Change

Other Rates/Fees	Current (FY23/24)	Proposed (FY24/25)	Change
Return Check Fee	\$ 25.00	\$ 25.00	No Change
Rezoning	\$ 1,000.00	\$ 1,000.00	No Change
Special Use Permit	\$ 750.00	\$ 750.00	No Change
Sign Permits	\$15 plus \$1 per sq. ft. > 32	\$15 plus \$1 per sq. ft. > 32	No Change
Trespass Notice	\$ 15.00	\$ 15.00	No Change
Accident Report	\$ 10.00	\$ 10.00	No Change
Commercial Solid Waste Fee (Tiered based on service)	\$20.00 \$15.50 \$11.50	\$20.00 \$15.50 \$11.50	No Change

General Fund Revenue (Fund 100)

Account Number	Description	FY21 Revenues	FY22 Revenues	FY23 Revenues	FY24 Adopted/ Amended	FY24 YTD	FY25 Proposed	Change Amount
<u>Taxes (RE, PP, PS)</u>								
100-11010-0001	Real Estate Current Year Tax	\$ 248,449.34	\$ 267,162.70	\$ 295,636.41	\$ 325,750.00	\$ 325,763.33	\$ 325,000.00	\$ (750.00)
100-11010-0002	Delinquent Real Estate Tax	\$ 7,323.30	\$ 3,874.13	\$ 11,806.26	\$ 5,400.00	\$ 5,434.20	\$ 3,500.00	\$ (1,900.00)
100-11020-0001	Personal Property Current Year Tax	\$ 67,435.42	\$ 65,446.15	\$ 80,530.68	\$ 78,000.00	\$ 78,299.14	\$ 78,000.00	\$ -
100-11020-0002	Delinquent Personal Property Tax	\$ 5,100.15	\$ 2,181.21	\$ 9,280.89	\$ 5,500.00	\$ 5,590.15	\$ 2,500.00	\$ (3,000.00)
100-11020-0003	VA Personal Property Relief Allowance	\$ 21,378.84	\$ 21,378.84	\$ 21,378.84	\$ 21,378.00	\$ 21,378.84	\$ 21,300.00	\$ (78.00)
100-11025-0001	Public Service Tax Current Year	\$ 8,075.84	\$ 9,813.87	\$ 6,772.56	\$ 7,000.00	\$ 6,555.29	\$ 7,000.00	\$ -
100-11060-0001	Penalties - All Property Tax	\$ 3,139.17	\$ 2,667.95	\$ 3,840.65	\$ 1,500.00	\$ 2,849.68	\$ 2,000.00	\$ 500.00
100-11060-0002	Interest - All Property Tax	\$ 3,171.19	\$ 2,141.62	\$ 5,029.75	\$ 1,000.00	\$ 2,103.46	\$ 2,000.00	\$ 1,000.00

Local Taxes

100-12010-0001	Local Sales Use and Tax	\$ 104,554.16	\$ 114,743.90	\$ 130,517.40	\$ 137,042.00	\$ 144,997.50	\$ 135,000.00	\$ (2,042.00)
100-12020-0002	Consumption Tax	\$ 4,694.68	\$ 4,520.38	\$ 3,598.37	\$ 4,000.00	\$ 6,331.00	\$ 4,000.00	\$ -
100-12030-0001	Business License Tax	\$ 258,863.60	\$ 256,672.57	\$ 266,402.08	\$ 250,000.00	\$ 227,476.53	\$ 250,000.00	\$ -
100-12060-0001	Bank Stock Tax	\$ 162,329.00	\$ 202,693.00	\$ 203,099.00	\$ 190,000.00	\$ -	\$ 200,000.00	\$ 10,000.00
100-12100-0001	Transient Lodging Tax	\$ 1,047.72	\$ 1,827.57	\$ 2,726.04	\$ 2,000.00	\$ 2,801.79	\$ 2,000.00	\$ -
100-12110-0001	Meals Tax	\$ 709,599.92	\$ 741,162.55	\$ 827,394.57	\$ 750,000.00	\$ 633,624.82	\$ 775,000.00	\$ 25,000.00

Permits and Other Licenses

100-13030-0007	Zoning Permits	\$ 3,157.81	\$ 1,819.00	\$ 1,038.00	\$ 1,000.00	\$ 2,351.50	\$ 1,000.00	\$ -
100-13030-0100	Special Use Permits	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 1,500.00	\$ 2,250.00	\$ 2,000.00	\$ 500.00

Fines and Forfeitures

100-14010-0001	Court Fines & Forfeitures	\$ 11,001.41	\$ 15,868.99	\$ 16,548.00	\$ 2,500.00	\$ 4,532.16	\$ 4,000.00	\$ 1,500.00
100-14010-0005	Parking Violation Fees	\$ 90.00	\$ 350.00	\$ -	\$ 150.00	\$ -	\$ 100.00	\$ (50.00)
100-24040-0015	PD Fines/Charges	\$ -	\$ -	\$ -	\$ 300.00	\$ 2,479.00	\$ 500.00	\$ 200.00

Other Revenue

100-15010-0001	Interest Earned	\$ 1,054.43	\$ 2,125.83	\$ 19,148.80	\$ 12,500.00	\$ 21,895.01	\$ 10,600.00	\$ (1,900.00)
100-15020-0005	Pettit Storage Rental	\$ 4,800.00	\$ 4,800.00	\$ 5,200.00	\$ 4,800.00	\$ 3,600.00	\$ 4,800.00	\$ -
100-15020-0009	Parking Lot Building Rental	\$ 6,000.00	\$ 5,500.00	\$ 4,000.00	\$ 6,000.00	\$ 7,500.00	\$ 6,000.00	\$ -
100-15020-0015	Arts Center Lease Rent	\$ -	\$ -	\$ -	\$ 12,000.00	\$ -	\$ 12,000.00	\$ -
100-16080-0001	Solid Waste Fees	\$ 8,418.00	\$ 8,083.50	\$ 7,871.50	\$ 8,000.00	\$ 7,512.00	\$ 7,500.00	\$ (500.00)

General Fund Revenue (Fund 100)

Account Number	Description	FY21 Revenues	FY22 Revenues	FY23 Revenues	FY24 Adopted/ Amended	FY24 YTD	FY25 Proposed	Change Amount
100-16080-0004	Brush Removal	\$ 183.75	\$ 61.25	\$ -	\$ 100.00	\$ -	\$ -	\$ (100.00)
100-18990-0001	Miscellaneous	\$ 18,986.47	\$ 33,412.98	\$ 12,060.73	\$ 500.00	\$ 5,917.50	\$ 500.00	\$ -
100-18990-0009	Sale of Equipment	\$ -	\$ -	\$ 3,050.00	\$ -	\$ -	\$ -	\$ -
100-18990-0013	NSF Fees	\$ 112.09	\$ 125.00	\$ 225.00	\$ 50.00	\$ 125.00	\$ 100.00	\$ 50.00
100-18990-0050	MLR Rebate	\$ -	\$ -	\$ 6,577.56	\$ -	\$ 4,546.26	\$ 3,000.00	\$ 3,000.00
100-18990-0702	Lot Sales at Hillcrest Cemetery	\$ 7,100.01	\$ 5,200.02	\$ 10,800.00	\$ 5,000.00	\$ 4,533.34	\$ 5,000.00	\$ -

Due From Other Governments

100-22010-0005	Rolling Stock Tax	\$ 1,692.28	\$ 1,678.14	\$ -	\$ 1,600.00	\$ -	\$ 1,600.00	\$ -
100-22010-0006	Communication Tax	\$ 5,277.07	\$ 5,121.94	\$ 4,973.31	\$ 4,300.00	\$ 3,149.57	\$ 3,000.00	\$ (1,300.00)
100-22010-0010	Auto Rental Tax	\$ 19,906.81	\$ 20,426.78	\$ 749.94	\$ 750.00	\$ -	\$ -	\$ (750.00)
100-23201-0003	Arts Center Grant	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ -
100-24010-0005	TEA Grant Downtown	\$ -	\$ -	\$ -	\$ 1,134,000.00	\$ -	\$ 1,134,000.00	\$ -
NEW	Additional Grant for TA Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 720,000.00	\$ 720,000.00
100-24040-0001	Law Enforcement - 599 Funds	\$ 43,146.00	\$ 40,787.00	\$ 43,003.00	\$ 45,000.00	\$ 33,924.00	\$ 45,000.00	\$ -
100-24040-0006	DCJS/Other Grants	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 100,000.00	\$ 100,000.00
100-24040-0007	Anti-Litter Grant	\$ 981.00	\$ 1,396.00	\$ 1,674.00	\$ 1,200.00	\$ 2,189.00	\$ 1,500.00	\$ 300.00
100-24040-0012	Fire Program Grant	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 30,000.00	\$ 15,000.00	\$ 15,000.00	\$ (15,000.00)
100-33201-2020	ARPA Grant PD	\$ -	\$ -	\$ -	\$ 112,000.00	\$ 24,080.40	\$ -	\$ (112,000.00)

Transfers from Reserves/Other Funds

100-41050-0006	Transfer from Reserves - TA Sidewalk	\$ -	\$ -	\$ -	\$ 687,000.00	\$ -	\$ 690,000.00	\$ 3,000.00
NEW	Transfer from Deferred Revenue - ARPA to Water Infrastructure Improvements	\$ -	\$ -	\$ -	\$ 8,650.00	\$ -	\$ 650,000.00	\$ 641,350.00
NEW	Transfer from Deferred Revenue - ARPA to Sewer Infrastructure Improvements	\$ -	\$ -	\$ -	\$ 26,658.00	\$ -	\$ 650,000.00	\$ 623,342.00
Total Revenue General Fund					\$ 3,888,628.00	\$ 1,613,790.47	\$ 5,879,000.00	\$ 1,990,372.00

Police Department Forfeited Assets Fund Revenue (Fund 102)							
Account Number	Description	FY21 Revenues	FY22 Revenues	FY23 Revenues	FY24 Adopted/ Amended	FY24 YTD	Change Amount
102-31000-1001	PD Forfeited Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue PD FA Fund		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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Police Department Forfeited Assets Fund Expenses (Fund 102)							
Account Number	Description	FY21 Revenues	FY22 Revenues	FY23 Revenues	FY24 Adopted/ Amended	FY24 YTD	Change Amount
102-31000-1001	PD Forfeited Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses PD FA Fund		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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Hometown Hero Project Fund Revenue (Fund 801)							
Account Number	Description	FY21 Revenues	FY22 Revenues	FY23 Revenues	FY24 Adopted/ Amended	FY24 YTD	Change Amount
801-011010-0001	Hometown Heros Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue HHP Fund		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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Hometown Hero Project Fund Expenses (Fund 801)							
Account Number	Description	FY21 Revenues	FY22 Revenues	FY23 Revenues	FY24 Adopted/ Amended	FY24 YTD	Change Amount
801-011010-1	Hometown Heros Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses HHP Fund		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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General Fund Expenses (Fund100)

Account Number	Description	FY21 Expenses	FY22 Expenses	FY23 Expenses	FY24 Adopted/ Amended	FY24 YTD	FY25 Proposed	Change Amount
Town Administration/Town Hall								
Administrative Salaries and Benefits								
100-10000-1110	Salaries - Mayor	\$ 3,600.00	\$ 3,600.00	\$ 2,968.45	\$ 3,600.00	\$ 3,000.00	\$ 3,600.00	\$ -
100-10000-1111	Salaries - Administration	\$ 112,017.48	\$ 116,497.89	\$ 101,341.53	\$ 142,500.00	\$ 103,824.00	\$ 157,000.00	\$ 14,500.00
100-10000-1115	Salaries - Planning Commission	\$ 4,500.00	\$ 4,500.00	\$ 3,710.56	\$ 4,500.00	\$ 2,250.00	\$ 4,500.00	\$ -
100-10000-1116	Salaries - Grounds	\$ 26,715.89	\$ 13,374.23	\$ 10,148.01	\$ 21,000.00	\$ 10,114.16	\$ 24,000.00	\$ 3,000.00
100-10000-1711	Salaries - Council	\$ 12,000.00	\$ 12,000.00	\$ 9,894.84	\$ 12,000.00	\$ 6,000.00	\$ 12,000.00	\$ -
100-10000-2100	FICA	\$ 11,511.26	\$ 11,499.72	\$ 11,926.90	\$ 13,000.00	\$ 9,684.31	\$ 14,000.00	\$ 1,000.00
100-10000-2210	VRS	\$ 8,420.42	\$ 8,390.01	\$ 7,761.35	\$ 9,600.00	\$ 7,949.55	\$ 10,000.00	\$ 400.00
100-10000-2240	Group Life Insurance	\$ 1,778.99	\$ 1,771.91	\$ 1,782.29	\$ 2,200.00	\$ 1,590.86	\$ 2,300.00	\$ 100.00
100-10000-2300	Medical Insurance	\$ 21,896.26	\$ 20,956.45	\$ 21,784.21	\$ 42,000.00	\$ 18,654.85	\$ 48,300.00	\$ 6,300.00
100-10000-2310	Dental Insurance	\$ 1,451.62	\$ 1,362.06	\$ 1,358.13	\$ 2,000.00	\$ 1,099.99	\$ 2,300.00	\$ 300.00
100-10000-2700	Worker's Compensation	\$ 17,500.00	\$ 20,125.00	\$ 23,191.00	\$ 30,000.00	\$ 24,080.00	\$ 34,500.00	\$ 4,500.00

Operating Expenses

100-10000-3100	Custodial Services	\$ 17,550.00	\$ 16,539.75	\$ 16,380.00	\$ 17,000.00	\$ 12,150.00	\$ 18,000.00	\$ 1,000.00
100-10000-3101	Custodial Supplies	\$ 2,270.86	\$ 3,071.35	\$ 2,557.99	\$ 3,000.00	\$ 2,590.63	\$ 3,000.00	\$ -
100-10000-3120	Audit Fees	\$ 28,971.00	\$ 29,900.00	\$ 30,999.00	\$ 30,000.00	\$ -	\$ 30,000.00	\$ -
100-10000-3150	Legal Fees	\$ 42,942.50	\$ 48,000.00	\$ 48,260.00	\$ 54,000.00	\$ 40,500.00	\$ 57,000.00	\$ 3,000.00
100-10000-3152	Election Fees	\$ -	\$ -	\$ 1,453.00	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00
100-10000-3160	Website/Email Maintenance	\$ 3,299.40	\$ 3,549.35	\$ 3,049.45	\$ 4,000.00	\$ 2,764.45	\$ 4,000.00	\$ -
100-10000-3180	Bank Fees	\$ 271.53	\$ 80.79	\$ 96.94	\$ 100.00	\$ 8.00	\$ 50.00	\$ (50.00)
100-10000-3190	Economic Development/Donations	\$ 774.80	\$ 1,279.12	\$ 1,484.67	\$ 3,000.00	\$ 901.10	\$ 3,000.00	\$ -
100-10000-3330	Repairs & Maintenance Grounds	\$ 5,401.28	\$ 6,031.69	\$ 11,410.29	\$ 19,500.00	\$ 11,046.33	\$ 20,000.00	\$ 500.00
100-10000-3340	Building Contractual Services	\$ -	\$ -	\$ -	\$ 15,000.00	\$ 8,521.41	\$ 10,000.00	\$ (5,000.00)
100-10000-3350	Equipment Repairs/Supplies TH	\$ 4,380.61	\$ 52,463.08	\$ 14,686.83	\$ 13,000.00	\$ 2,411.31	\$ 5,000.00	\$ (8,000.00)
100-10000-3600	Advertising	\$ 9,903.13	\$ 7,494.42	\$ 15,416.73	\$ 14,000.00	\$ 8,562.30	\$ 12,000.00	\$ (2,000.00)
100-10000-5120	Electricity	\$ 12,087.70	\$ 13,365.00	\$ 13,491.80	\$ 14,000.00	\$ 13,044.27	\$ 15,000.00	\$ 1,000.00
100-10000-5130	Fuel Oil	\$ 2,311.47	\$ 3,391.67	\$ 3,168.31	\$ 3,500.00	\$ 2,775.61	\$ 3,000.00	\$ (500.00)

General Fund Expenses (Fund100)								
Account Number	Description	FY21 Expenses	FY22 Expenses	FY23 Expenses	FY24 Adopted/ Amended	FY24 YTD	FY25 Proposed	Change Amount
100-10000-5210	Postage	\$ 2,871.14	\$ 2,845.34	\$ 3,142.10	\$ 3,500.00	\$ 2,678.77	\$ 3,500.00	\$ -
100-10000-5215	Tax Preparation	\$ 1,872.32	\$ 2,202.08	\$ 2,091.65	\$ 2,500.00	\$ 1,802.67	\$ 2,000.00	\$ (500.00)
100-10000-5230	Telephone	\$ 6,488.27	\$ 6,424.34	\$ 6,756.80	\$ 6,800.00	\$ 5,522.97	\$ 6,800.00	\$ -
100-10000-5235	Cell Phones	\$ 3,716.95	\$ 3,615.42	\$ 3,321.53	\$ 4,000.00	\$ 3,430.97	\$ 6,000.00	\$ 2,000.00
100-10000-5309	Insurance (VRSA)	\$ 17,807.00	\$ 19,288.00	\$ 20,000.00	\$ 23,000.00	\$ 22,848.00	\$ 26,500.00	\$ 3,500.00
100-10000-5410	Lease Equipment (Copier)	\$ 2,153.52	\$ 2,153.52	\$ 2,153.52	\$ 2,250.00	\$ 1,794.60	\$ 2,250.00	\$ -
100-10000-5540	Conferences & Education	\$ -	\$ 975.00	\$ 1,075.48	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -
100-10000-5556	Town 150th Anniversary Celebration	\$ -	\$ -	\$ 10,852.65	\$ 15,000.00	\$ 15,066.00	\$ -	\$ (15,000.00)
100-10000-5800	Miscellaneous	\$ 11,052.21	\$ 3,099.18	\$ 1,229.07	\$ 1,000.00	\$ 507.43	\$ 1,000.00	\$ -
100-10000-5810	Code Updates	\$ 1,195.00	\$ 1,195.00	\$ 1,195.00	\$ 2,000.00	\$ 1,195.00	\$ 2,000.00	\$ -
100-10000-6001	Office Supplies	\$ 6,339.34	\$ 5,448.22	\$ 6,810.12	\$ 6,500.00	\$ 6,964.09	\$ 16,226.00	\$ 9,726.00
100-10000-6002	Shenandoah Water	\$ 586.66	\$ 249.31	\$ 101.91	\$ 250.00	\$ 91.04	\$ 250.00	\$ -
100-10000-6003	Emergency Generator Maintenance	\$ 1,000.00	\$ 435.82	\$ 456.85	\$ 1,200.00	\$ 581.85	\$ 1,200.00	\$ -
100-10000-6004	Alarm Monitoring	\$ 251.40	\$ 365.00	\$ 366.40	\$ 800.00	\$ 240.00	\$ 800.00	\$ -
100-10000-6005	Elevator Maintenance & Inspection	\$ 1,499.93	\$ 1,687.53	\$ 990.63	\$ 2,000.00	\$ 797.31	\$ 2,000.00	\$ -
100-10000-6006	Fire System Maintenance & Inspection	\$ 1,970.00	\$ 822.72	\$ 540.00	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -
100-10000-6007	Propane	\$ 3,966.93	\$ 6,010.53	\$ 4,768.04	\$ 5,000.00	\$ 4,907.09	\$ 5,500.00	\$ 500.00
100-10000-6008	Road Fuel	\$ 1,715.38	\$ 2,000.00	\$ 2,428.73	\$ 3,500.00	\$ 1,533.24	\$ 3,000.00	\$ (500.00)
100-10000-6010	HVAC Service Contract	\$ 1,359.00	\$ 498.00	\$ 1,718.00	\$ 1,800.00	\$ 1,811.40	\$ 1,800.00	\$ -
100-10000-6011	Fire Alarm Maintenance & Inspection	\$ 1,353.50	\$ 1,260.00	\$ 1,327.24	\$ 2,000.00	\$ 750.00	\$ 2,000.00	\$ -
100-10000-6012	Dues & Subscriptions	\$ 1,845.00	\$ 1,971.00	\$ 2,769.00	\$ 3,000.00	\$ 2,350.06	\$ 3,000.00	\$ -
100-10000-6021	Safety Equipment	\$ 10.25	\$ 1,808.51	\$ 216.42	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -
100-10000-8214	BAI Computer System	\$ 12,074.00	\$ 12,920.00	\$ 13,825.00	\$ 14,000.00	\$ 14,424.00	\$ 15,500.00	\$ 1,500.00
100-10000-8220	Computer Tech Support	\$ 13,571.78	\$ 16,725.43	\$ 17,294.48	\$ 19,000.00	\$ 17,165.27	\$ 25,000.00	\$ 6,000.00
100-10000-8222	Computer Equipment Upgrade	\$ 731.92	\$ 99.00	\$ 56,377.49	\$ 5,000.00	\$ 5,668.70	\$ 15,000.00	\$ 10,000.00

Grants Awarded					
100-10000-7018	Commission for the Arts Grant Funding	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
					\$ 9,000.00
					\$ -

	Grants Awarded

General Fund Expenses (Fund 100)								
Account Number	Description	FY21 Expenses	FY22 Expenses	FY23 Expenses	FY24 Adopted/ Amended	FY24 YTD	FY25 Proposed	Change Amount
Capital Improvements								
100-10000-8100	Capital Improvement	\$ -	\$ 6,000.00	\$ 13,095.60	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -
100-10000-8175	Stormwater Pond Management - Countryside	\$ -	\$ -	\$ -	\$ 36,000.00	\$ -	\$ -	\$ (36,000.00)
100-10000-8212	Capital Expense - Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Administrative Debt Service								
100-10000-9002	LAC Debt Service	\$ 10,814.00	\$ -	\$ 60,170.00	\$ 72,204.00	\$ 60,170.00	\$ 72,204.00	\$ -
100-10000-9230	Principal 2008 GO Bonds (R1 2 3)	\$ 17,374.00	\$ -	\$ 93,341.00	\$ 117,660.00	\$ 98,050.00	\$ 117,660.00	\$ -
Transfers								
100-10000-9502	Sewer Fund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
100-93100-0702	Transfer Hillcrest Cemetery	\$ -	\$ -	\$ -	\$ 33,319.00	\$ -	\$ 32,200.00	\$ (1,119.00)
NEW	Transfer from Deferred Revenue - ARPA to Water Infrastructure Improvements	\$ -	\$ -	\$ -	\$ 8,650.00	\$ -	\$ 650,000.00	\$ 641,350.00
NEW	Transfer from Deferred Revenue - ARPA to Sewer Infrastructure Improvements	\$ -	\$ -	\$ -	\$ 26,658.00	\$ -	\$ 650,000.00	\$ 623,342.00
Total Town Administration/Town Hall Expenses					\$ 920,591.00	\$ 572,873.59	\$ 2,187,440.00	\$ 1,266,849.00

*Each Council Member is allotted \$250

**Town Hall Campus Emergency Maintenance

General Fund Expenses (Fund 100)

Account Number	Description	FY21 Expenses	FY22 Expenses	FY23 Expenses	FY24 Adopted/ Amended	FY24 YTD	FY25 Proposed	Change Amount
Police Department								
Police Department Salaries and Benefits								
100-31000-1139	Salaries	\$ 244,945.13	\$ 206,767.39	\$ 172,560.77	\$ 346,000.00	\$ 160,420.69	\$ 372,000.00	\$ 26,000.00
100-31000-1140	Overtime	\$ 14,583.06	\$ 7,101.49	\$ 4,589.31	\$ 7,000.00	\$ 4,747.79	\$ 7,000.00	\$ -
100-31000-1150	Holiday/Part Time Pay	\$ 17,021.95	\$ 16,875.20	\$ 2,313.60	\$ 3,400.00	\$ 1,153.06	\$ 3,400.00	\$ -
100-31000-2100	FICA	\$ 21,102.05	\$ 20,714.53	\$ 16,669.29	\$ 27,500.00	\$ 12,736.97	\$ 28,500.00	\$ 1,000.00
100-31000-2210	VRS	\$ 11,232.85	\$ 14,471.49	\$ 9,273.35	\$ 16,300.00	\$ 6,240.32	\$ 19,200.00	\$ 2,900.00
100-31000-2240	Group Life Insurance	\$ 2,576.96	\$ 3,280.27	\$ 2,265.01	\$ 4,000.00	\$ 1,333.71	\$ 4,200.00	\$ 200.00
100-31000-2300	Medical Insurance	\$ 45,146.49	\$ 33,791.48	\$ 27,588.30	\$ 57,000.00	\$ 17,949.18	\$ 65,500.00	\$ 8,500.00
100-31000-2310	Dental Insurance	\$ 2,145.01	\$ 1,965.67	\$ 1,614.57	\$ 2,500.00	\$ 1,049.22	\$ 2,850.00	\$ 350.00

Police Department Operating Expenses

100-31000-2350	Employee Hire Process	\$ 5,470.75	\$ 1,580.00	\$ 65.00	\$ 3,000.00	\$ 1,240.00	\$ 3,000.00	\$ -
100-31000-3310	Equipment Replacement	\$ 6,452.39	\$ 10,117.09	\$ 17,350.93	\$ 20,000.00	\$ 7,349.47	\$ 20,000.00	\$ -
100-31000-3330	Police Building Maintenance	\$ 7,837.14	\$ 2,668.31	\$ 1,151.56	\$ 3,500.00	\$ 3,048.06	\$ 5,000.00	\$ 1,500.00
100-31000-3710	Uniform Replacement	\$ 4,790.00	\$ 2,677.22	\$ 4,850.05	\$ 5,000.00	\$ 4,550.32	\$ 10,000.00	\$ 5,000.00
100-31000-5120	Electricity	\$ 2,136.17	\$ 2,031.41	\$ 2,262.89	\$ 2,500.00	\$ 1,948.41	\$ 2,500.00	\$ -
100-31000-5215	Propane Generator	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ -
100-31000-5230	Police Telephone	\$ 790.60	\$ 881.76	\$ 888.49	\$ 1,000.00	\$ 1,237.04	\$ 1,200.00	\$ 200.00
100-31000-5235	Cell Phone	\$ 5,823.01	\$ 5,789.96	\$ 5,784.48	\$ 7,000.00	\$ 4,820.76	\$ 5,000.00	\$ (2,000.00)
100-31000-5309	Line of Duty Benefit	\$ 9,060.00	\$ 10,500.00	\$ 6,788.00	\$ 8,000.00	\$ 5,523.00	\$ 9,250.00	\$ 1,250.00
100-31000-5410	Copier	\$ 2,044.78	\$ 990.00	\$ 1,516.27	\$ 1,500.00	\$ 1,722.51	\$ 2,500.00	\$ 1,000.00
100-31000-5450	State Police VCIN Terminal	\$ 180.00	\$ 180.00	\$ 198.00	\$ 250.00	\$ 198.00	\$ 250.00	\$ -
100-31000-5540	Conferences/Education	\$ 1,298.22	\$ 1,490.85	\$ 4,076.39	\$ 5,000.00	\$ 669.00	\$ 5,000.00	\$ -
100-31000-5800	Miscellaneous	\$ 1,817.62	\$ 337.28	\$ 152.55	\$ 250.00	\$ 2,274.03	\$ 350.00	\$ 100.00
100-31000-5810	Dues, Subscriptions	\$ 4,452.50	\$ 4,359.07	\$ 5,096.85	\$ 6,000.00	\$ 5,678.93	\$ 6,000.00	\$ -
100-31000-5820	Attorney Fees	\$ -	\$ -	\$ 200.00	\$ 500.00	\$ -	\$ 500.00	\$ -

General Fund Expenses (Fund 100)

Account Number	Description	FY21 Expenses	FY22 Expenses	FY23 Expenses	FY24 Adopted/ Amended	FY24 YTD	FY25 Proposed	Change Amount
100-31000-5830	Police Public Relations	\$ 319.35	\$ 135.96	\$ 1,456.81	\$ 2,500.00	\$ 203.98	\$ 2,500.00	\$ -
100-31000-5850	PD Health and Wellness Program	\$ -	\$ -	\$ 1,620.00	\$ 4,400.00	\$ -	\$ 4,400.00	\$ -
100-31000-6001	Office Supplies/Materials	\$ 1,923.21	\$ 2,508.55	\$ 2,830.05	\$ 2,500.00	\$ 1,366.85	\$ 2,500.00	\$ -
100-31000-6008	Fuel	\$ 9,516.14	\$ 10,219.73	\$ 6,607.12	\$ 14,500.00	\$ 5,111.84	\$ 10,000.00	\$ (4,500.00)
100-31000-6009	Repairs & Maintenance Vehicles	\$ 6,308.98	\$ 6,112.17	\$ 5,076.53	\$ 9,000.00	\$ 3,629.60	\$ 10,000.00	\$ 1,000.00
100-31000-6014	Police Radios	\$ 149.00	\$ 410.60	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -
100-31000-6050	Accreditation Assessment Fees	\$ -	\$ -	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -
100-31000-8103	Video Camera Vehicles	\$ 420.00	\$ -	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -
100-31000-8104	CAD/RMS Upgrade	\$ 8,727.26	\$ 9,076.37	\$ 8,712.55	\$ 11,000.00	\$ 9,148.30	\$ 10,000.00	\$ (1,000.00)

Police Department Capital Improvements

100-31000-8212	PD Capital Expenditures	\$ -	\$ -	\$ 25,894.38	\$ -	\$ -	\$ -	\$ -
100-31000-8213	PD Vehicle Capital Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
100-31000-8218	Server/Computers/Alarm	\$ 24,815.63	\$ 27,154.04	\$ 19,391.63	\$ 20,000.00	\$ 14,717.22	\$ 20,000.00	\$ -

Police Department Grant Expenses

NEW	DCJS/Other Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00
100-31000-8223	PD ARPA Grant	\$ -	\$ -	\$ -	\$ 112,000.00	\$ 24,080.40	\$ -	\$ (112,000.00)

Police Department Debt Service

Total Police Expenditures				\$ 709,100.00	\$ 304,148.66	\$ 738,600.00	\$ 29,500.00
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General Fund Expenses (Fund 100)

Account Number	Description	FY21 Expenses	FY22 Expenses	FY23 Expenses	FY24 Adopted/ Amended	FY24 YTD	FY25 Proposed	Change Amount
Fire and Rescue Departments								
100-32100-5640	Fire Dept. Contribution	\$ 6,000.00	\$ 6,000.00	\$ -	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ -
100-32100-5641	Fire Programs Grant	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 30,000.00	\$ 30,000.00	\$ 15,000.00	\$ (15,000.00)
100-32100-5740	Rescue Squad Contribution	\$ 5,000.00	\$ 5,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ -
	Total Fire/Rescue Expense				\$ 42,000.00	\$ 42,000.00	\$ 27,000.00	\$ (15,000.00)

Contributions and Grants

Streets and Sidewalks Expenses

Streets and Sidewalks Salaries and Benefits

100-41000-1130	Salaries - Streets & Sidewalks	\$ 42,114.29	\$ 49,247.31	\$ 46,244.35	\$ 58,500.00	\$ 43,245.88	\$ 80,000.00	\$ 21,500.00
100-41000-1140	Overtime	\$ 1,620.27	\$ 2,622.92	\$ 613.03	\$ 4,000.00	\$ 2,063.92	\$ 4,000.00	\$ -
100-41000-1150	Part Time	\$ 6,000.00	\$ 2,116.70	\$ 2,117.74	\$ 4,000.00	\$ 420.00	\$ 4,000.00	\$ -
100-41000-2100	FICA	\$ 3,986.97	\$ 3,961.53	\$ 4,595.46	\$ 5,100.00	\$ 3,459.89	\$ 10,000.00	\$ 4,900.00
100-41000-2210	VRS	\$ 2,505.39	\$ 2,186.13	\$ 2,340.08	\$ 3,400.00	\$ 2,398.57	\$ 3,900.00	\$ 500.00
100-41000-2240	Group Life Insurance	\$ 549.78	\$ 485.07	\$ 557.86	\$ 800.00	\$ 498.50	\$ 900.00	\$ 100.00
100-41000-2300	Medical Insurance	\$ 8,519.11	\$ 7,500.70	\$ 8,565.24	\$ 14,000.00	\$ 6,862.55	\$ 16,000.00	\$ 2,000.00
100-41000-2310	Dental Insurance	\$ 522.30	\$ 437.17	\$ 522.27	\$ 670.00	\$ 391.80	\$ 775.00	\$ 105.00

Streets and Sidewalks Operations

100-41000-3330	Repairs on Streets & Sidewalks	\$ 1,470.99	\$ 1,170.69	\$ 852.31	\$ 4,000.00	\$ 3,405.08	\$ 8,000.00	\$ 4,000.00
100-41000-3350	Main Street Parking	\$ 18,882.48	\$ 19,449.04	\$ 20,032.50	\$ 22,500.00	\$ 17,109.00	\$ 24,000.00	\$ 1,500.00
100-41000-5120	Electricity	\$ 24,226.63	\$ 24,087.53	\$ 26,141.02	\$ 23,500.00	\$ 17,000.14	\$ 21,500.00	\$ (2,000.00)
100-41000-5800	Miscellaneous	\$ 94.08	\$ 24.93	\$ -	\$ 100.00	\$ 84.08	\$ 100.00	\$ -
100-41000-6003	Agricultural/Beautification	\$ 829.44	\$ 2,431.72	\$ 3,573.08	\$ 5,000.00	\$ 3,675.55	\$ 5,000.00	\$ -
100-41000-6007	Repairs & Maintenance Supplies	\$ 1,517.14	\$ 664.98	\$ 1,979.46	\$ 2,500.00	\$ 2,472.15	\$ 5,000.00	\$ 2,500.00
100-41000-6008	Fuel	\$ 2,120.41	\$ 2,782.72	\$ 3,854.60	\$ 5,100.00	\$ 1,685.24	\$ 3,000.00	\$ (2,100.00)
100-41000-6009	Vehicle Maintenance	\$ 3,203.85	\$ 2,258.70	\$ 3,746.59	\$ 11,000.00	\$ 1,032.24	\$ 10,000.00	\$ (1,000.00)
100-41000-6011	Uniforms	\$ 2,875.40	\$ 2,409.36	\$ 1,412.12	\$ 4,000.00	\$ 1,004.54	\$ 4,000.00	\$ -
100-41000-6023	Snow Removal Supplies	\$ 1,242.44	\$ 16,035.64	\$ 526.75	\$ 3,000.00	\$ 539.00	\$ 3,000.00	\$ -

General Fund Expenses (Fund 100)

Account Number	Description	FY21 Expenses	FY22 Expenses	FY23 Expenses	FY24 Adopted/ Amended	FY24 YTD	FY25 Proposed	Change Amount
<u>Streets and Sidewalks Shop</u>								
100-41000-7100	Shop Building Maintenance	\$ 312.62	\$ 575.28	\$ 291.95	\$ 1,500.00	\$ 642.88	\$ 3,000.00	\$ 1,500.00
100-41000-7200	Equipment Repairs	\$ 1,001.20	\$ 1,957.99	\$ 2,696.73	\$ 4,000.00	\$ 4,380.61	\$ 6,000.00	\$ 2,000.00
100-41000-7300	Shop Supplies/Utilities	\$ 358.32	\$ 655.79	\$ 771.90	\$ 7,192.00	\$ 1,309.75	\$ 3,000.00	\$ (4,192.00)
100-41000-8101	Equipment Replacement	\$ 1,655.61	\$ 1,520.47	\$ 2,959.20	\$ 3,000.00	\$ 2,042.73	\$ 12,500.00	\$ 9,500.00
<u>Streets and Sidewalks Capital Improvements</u>								
100-41000-8100	Capital Improvements Buildings	\$ -	\$ -	\$ 14,180.00	\$ -	\$ -	\$ -	\$ -
100-41000-8102	Capital Improvements S/S	\$ -	\$ 6,224.00	\$ -	\$ 62,000.00	\$ 23,854.00	\$ 10,000.00	\$ (52,000.00)
100-41000-7250	Sidewalk Construction - VDOT	\$ -	\$ -	\$ -	\$ 1,830,000.00	\$ -	\$ 2,545,000.00	\$ 715,000.00
Total Streets/Sidewalk Expense					\$ 2,078,862.00	\$ 139,578.10	\$ 2,782,675.00	\$ 703,813.00

Trash and Recycle Expenses

<u>Contract Fees</u>								
100-42300-3050	Fuel Surcharge	\$ -	\$ -	\$ 1,928.29	\$ 3,000.00	\$ -	\$ 2,000.00	\$ (1,000.00)
100-42300-4000	Subcontract Work - Updike	\$ 49,500.00	\$ 50,892.00	\$ 66,204.00	\$ 66,200.00	\$ 55,270.00	\$ 66,200.00	\$ -
100-42300-4001	Contract Contingency - Add Cans	\$ 17,395.09	\$ 16,385.31	\$ 100.00	\$ 4,000.00	\$ 100.00	\$ 4,000.00	\$ -
100-42350-3000	Tipping Fee - County of Louisa	\$ 20,849.95	\$ 19,645.16	\$ 12,792.60	\$ 21,000.00	\$ 13,597.20	\$ 21,000.00	\$ -
100-42350-4000	Subcontract Work - Updike Recycle	\$ 9,996.00	\$ 9,996.00	\$ 9,996.00	\$ 10,000.00	\$ 8,330.00	\$ 10,000.00	\$ -
Total Trash Expense					\$ 104,200.00	\$ 77,297.20	\$ 103,200.00	\$ (1,000.00)

Ball Park Expenses

<u>Maintenance Expenses</u>								
100-71300-5110	Electric	\$ 983.80	\$ 1,043.13	\$ 1,731.34	\$ 1,200.00	\$ 1,547.90	\$ 1,500.00	\$ 300.00
100-71300-5200	Field Facility Improvements	\$ -	\$ -	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -
Total Ball Park Expense					\$ 4,200.00	\$ 1,547.90	\$ 4,500.00	\$ 300.00

General Fund Expenses (Fund 100)

Account Number	Description	FY21 Expenses	FY22 Expenses	FY23 Expenses	FY24 Adopted/ Amended	FY24 YTD	FY25 Proposed	Change Amount
Oakland Cemetery								

Oakland Salaries and Benefits

36	100-71400-1130	Salaries - Oakland	\$ 8,965.93	\$ 8,285.37	\$ 6,787.13	\$ 12,000.00	\$ 6,866.65	\$ 12,750.00	\$ 750.00
37	100-71400-2100	FICA	\$ 675.78	\$ 638.26	\$ 636.10	\$ 900.00	\$ 532.26	\$ 980.00	\$ 80.00
38	100-71400-2210	VRS	\$ 552.36	\$ 517.82	\$ 449.57	\$ 700.00	\$ 459.56	\$ 800.00	\$ 100.00
39	100-71400-2240	Group Life Insurance	\$ 119.73	\$ 112.15	\$ 106.42	\$ 160.00	\$ 94.85	\$ 175.00	\$ 15.00
40	100-71400-2300	Medical Insurance	\$ 1,306.79	\$ 1,138.87	\$ 1,149.25	\$ 2,300.00	\$ 910.76	\$ 2,700.00	\$ 400.00
41	100-71400-2310	Dental Insurance	\$ 101.03	\$ 88.60	\$ 84.85	\$ 115.00	\$ 65.25	\$ 130.00	\$ 15.00

Oakland Operations

42	100-71400-3310	Repairs and Maintenance	\$ 124.56	\$ 144.96	\$ 5,258.99	\$ 13,200.00	\$ 10,100.00	\$ 17,500.00	\$ 4,300.00
43	100-71400-6008	Fuel	\$ 128.79	\$ -	\$ -	\$ 100.00	\$ -	\$ 50.00	\$ (50.00)
44	100-71400-6017	Lights and Flags	\$ 98.82	\$ 77.45	\$ 109.30	\$ 200.00	\$ 65.90	\$ 500.00	\$ 300.00
		Total Oakland Cemetery				\$ 29,675.00	\$ 19,095.23	\$ 35,585.00	\$ 5,910.00

		Total General Fund Expenses				\$ 3,888,628.00	\$ 1,156,540.68	\$ 5,879,000.00	\$ 1,990,372.00
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*Main Street Flags/Lighting/Wayfinding Signage

Water Fund Revenue (Fund 501)

Account Number	Description	FY21 Revenues	FY22 Revenues	FY23 Revenues	FY24 Adopted/ Amended	FY24 YTD	FY25 Proposed	Change Amount
501-15010-0001	Interest Earned	\$ 1,089.79	\$ 1,887.68	\$ 28,911.45	\$ 31,100.00	\$ 34,992.40	\$ 31,600.00	\$ 500.00
501-16001-0001	Water Revenue	\$ 622,788.54	\$ 646,000.61	\$ 632,576.74	\$ 610,000.00	\$ 478,765.21	\$ 675,000.00	\$ 65,000.00
501-16001-0003	Water Connections	\$ -	\$ 2,280.00	\$ 23,900.00	\$ 23,900.00	\$ 19,120.00	\$ 23,900.00	\$ -
501-16001-0007	Penalty Fees	\$ -	\$ 2,400.00	\$ 4,700.00	\$ 7,000.00	\$ 7,100.00	\$ 7,500.00	\$ 500.00
501-16001-0009	Bulk Water Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
NEW	ARPA Funding General Fund Transfer	\$ -	\$ -	\$ -	\$ 8,650.00	\$ -	\$ 650,000.00	\$ 641,350.00
501-34040-0002	VDH Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
501-41050-0002	Loan Proceeds	\$ -	\$ -	\$ -	\$ 1,402,000.00	\$ -	\$ 1,402,000.00	\$ -
Total Water Revenue					\$ 2,082,650.00	\$ 539,977.61	\$ 2,790,000.00	\$ 707,350.00

Water Fund Expenses (Fund 501)

Account Number	Description	FY21 Expenses	FY22 Expenses	FY23 Expenses	FY24 Adopted/ Amended	FY24 YTD	FY25 Proposed	Change Amount
Water Salaries and Benefits								
501-45000-1130	Salaries - Water	\$ 72,505.93	\$ 78,424.60	\$ 120,612.69	\$ 91,764.00	\$ 58,784.02	\$ 115,000.00	\$ 23,236.00
501-45000-1140	Overtime	\$ 4,085.17	\$ 1,513.04	\$ 2,444.22	\$ 5,000.00	\$ 3,530.59	\$ 5,000.00	\$ -
501-45000-1150	Part time	\$ 612.00	\$ 1,613.00	\$ 91.59	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -
501-45000-2100	FICA	\$ 5,935.17	\$ 6,268.11	\$ 6,646.29	\$ 8,000.00	\$ 4,813.37	\$ 9,500.00	\$ 1,500.00
501-45000-2210	VRS	\$ 4,811.13	\$ (13,178.39)	\$ (3,227.95)	\$ 5,700.00	\$ 4,055.99	\$ 6,200.00	\$ 500.00
501-45000-2240	Group Life Insurance	\$ 2,403.04	\$ 94.03	\$ (469.01)	\$ 1,400.00	\$ 845.80	\$ 1,400.00	\$ -
501-45000-2300	Medical Insurance	\$ 7,648.42	\$ 6,144.74	\$ 6,344.62	\$ 15,250.00	\$ 5,158.08	\$ 17,500.00	\$ 2,250.00
501-45000-2310	Dental Insurance	\$ 689.45	\$ 570.48	\$ 581.34	\$ 700.00	\$ 459.08	\$ 800.00	\$ 100.00

Operating Expenses

501-45000-3180	Water Tank Maintenance	\$ 20,288.80	\$ 14,821.20	\$ 16,763.00	\$ 19,300.00	\$ 18,107.56	\$ 20,000.00	\$ 700.00
501-45000-3185	Operator Contract Fees	\$ -	\$ -	\$ -	\$ 7,236.00	\$ 6,242.00	\$ 8,500.00	\$ 1,264.00
501-45000-3310	Repairs & Maintenance Equipment	\$ 488.86	\$ 1,059.15	\$ 4.61	\$ 1,000.00	\$ 17.97	\$ 2,000.00	\$ 1,000.00
501-45000-3600	Advertising	\$ 716.15	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 500.00	\$ (500.00)
501-45000-5130	Water Purchased	\$ 279,994.55	\$ 296,908.98	\$ 278,363.10	\$ 345,000.00	\$ 231,374.69	\$ 400,000.00	\$ 55,000.00

Water Fund Expenses (Fund 501)								
Account Number	Description	FY21 Expenses	FY22 Expenses	FY23 Expenses	FY24 Adopted/ Amended	FY24 YTD	FY25 Proposed	Change Amount
22 501-45000-5210	Postage/Billing Supplies	\$ 2,588.48	\$ 3,690.00	\$ 4,920.53	\$ 4,300.00	\$ 3,570.62	\$ 5,000.00	\$ 700.00
23 501-45000-5220	Water Testing Fees	\$ 3,418.33	\$ 3,887.74	\$ 3,642.71	\$ 4,000.00	\$ 350.00	\$ 500.00	\$ (3,500.00)
24 501-45000-5650	VDOT Fees	\$ -	\$ -	\$ -	\$ 100.00	\$ 200.00	\$ 300.00	\$ 200.00
25 501-45000-5660	Waterworks Operation Fund	\$ 2,256.75	\$ 2,295.00	\$ 2,295.00	\$ 2,500.00	\$ 2,295.00	\$ 2,500.00	\$ -
26 501-45000-5670	Miss Utility	\$ 715.05	\$ 328.65	\$ 283.50	\$ 750.00	\$ 394.20	\$ 800.00	\$ 50.00
27 501-45000-5680	Road Repairs	\$ 1,070.70	\$ -	\$ 125.94	\$ 3,500.00	\$ 3,500.00	\$ 7,500.00	\$ 4,000.00
28 501-45000-5690	Electricity Tower Pumps	\$ 1,302.76	\$ 1,363.89	\$ 220.50	\$ 1,000.00	\$ 215.29	\$ 1,000.00	\$ -
29 501-45000-5800	Miscellaneous	\$ 100.18	\$ -	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ -
30 501-45000-5810	Dues/Subscriptions	\$ 350.00	\$ 350.00	\$ 350.00	\$ 500.00	\$ 400.00	\$ 500.00	\$ -
31 501-45000-5840	CSX Right of Way	\$ 612.50	\$ 642.93	\$ 688.87	\$ 700.00	\$ 100.00	\$ 700.00	\$ -
32 501-45000-6001	Supplies	\$ 14,212.60	\$ 14,021.14	\$ 4,738.83	\$ 10,000.00	\$ 10,188.68	\$ 12,000.00	\$ 2,000.00
33 501-45000-6008	Fuel	\$ 886.20	\$ 798.18	\$ 944.70	\$ 2,500.00	\$ 662.30	\$ 1,500.00	\$ (1,000.00)
34 501-45000-6010	Mapping	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ -
35 501-45000-6011	Uniforms	\$ 1,200.00	\$ 1,500.00	\$ 1,412.11	\$ 1,500.00	\$ 992.75	\$ 1,500.00	\$ -
36 501-45000-6510	Itron Software Handhelds	\$ 1,814.46	\$ 8,860.00	\$ -	\$ 4,250.00	\$ 4,680.00	\$ 2,100.00	\$ (2,150.00)
37 501-45000-6520	Itron Software Support	\$ 1,041.74	\$ 1,367.29	\$ -	\$ 4,250.00	\$ -	\$ 6,500.00	\$ 2,250.00
38 501-45000-6555	VDH Planning/Design Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
39 501-45000-7000	Joint Operations LCWA Connect	\$ -	\$ -	\$ 8,340.00	\$ 11,000.00	\$ 1,835.00	\$ 10,000.00	\$ (1,000.00)

Capital Improvements

40 501-45000-6004	Hydrant Replacement & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
41* 501-45000-8100	Capital Expenditures	\$ -	\$ -	\$ 24,035.83	\$ 20,000.00	\$ -	\$ 15,000.00	\$ (5,000.00)
42 501-45000-8175	Contractual Services Water Operations	\$ -	\$ -	\$ -	\$ 23,000.00	\$ 19,066.56	\$ 20,000.00	\$ (3,000.00)
43 501-45000-9300	Water Contingency	\$ 15,424.03	\$ 5,736.12	\$ (2,335.84)	\$ 18,000.00	\$ 16,832.34	\$ 15,000.00	\$ (3,000.00)
44 NEW	ARPA Funding Infrastructure Improvements	\$ -	\$ -	\$ -	\$ 8,650.00	\$ 8,650.00	\$ 650,000.00	\$ 641,350.00
45 501-45000-9305	Water Line Replacement Project	\$ -	\$ -	\$ -	\$ 1,402,000.00	\$ 133,404.24	\$ 1,402,000.00	\$ -

Transfers

46 501-93100-0501	Water to Sewer for Transfer for Operations	\$ -	\$ -	\$ -	\$ 56,000.00	\$ -	\$ 46,400.00	\$ (9,600.00)
Total Water Expenses				\$ 2,082,650.00	\$ 541,426.13	\$ 2,790,000.00	\$ 707,350.00	

* Water Infrastructure Improvements/Meters/Radio Read Equipment

Sewer Fund Revenue (Fund 502)

Account Number	Description	FY21 Revenues	FY22 Revenues	FY23 Revenues	FY24 Adopted/ Amended	FY24 YTD	FY25 Proposed	Change Amount
502-15010-0001	Interest Earned	\$ 496.25	\$ 840.52	\$ 12,909.92	\$ 14,000.00	\$ 15,766.38	\$ 15,000.00	\$ 1,000.00
502-16001-0002	Sewer Revenue	\$ 511,735.55	\$ 587,756.34	\$ 589,065.15	\$ 610,000.00	\$ 497,836.81	\$ 700,000.00	\$ 90,000.00
502-16001-0004	Sewer Connection	\$ -	\$ 5,220.00	\$ 38,600.00	\$ 38,600.00	\$ 30,880.00	\$ 38,600.00	\$ -
502-34040-0001	USDA/RD Grant/Loan	\$ 760,600.53	\$ 4,399.47	\$ -	\$ -	\$ -	\$ -	\$ -
NEW	ARPA Funding General Fund Transfer	\$ -	\$ -	\$ -	\$ 26,658.00	\$ -	\$ 650,000.00	\$ 623,342.00
502-41050-0100	Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
502-18990-0007	Reserves	\$ -	\$ -	\$ -	\$ 40,930.00	\$ -	\$ -	\$ (40,930.00)
502-41050-0502	Water to Sewer for Transfer for Operations	\$ -	\$ -	\$ -	\$ 56,000.00	\$ -	\$ 46,400.00	\$ (9,600.00)
Total Sewer Revenue		\$ -	\$ -	\$ -	\$ 786,188.00	\$ 544,483.19	\$ 1,450,000.00	\$ 663,812.00

Sewer Fund Expenses (Fund 502)

Account Number	Description	FY21 Expenses	FY22 Expenses	FY23 Expenses	FY24 Adopted/ Amended	FY24 YTD	FY25 Proposed	Change Amount
Sewer Salaries and Benefits								
502-45500-1130	Salaries	\$ 76,908.99	\$ 83,079.79	\$ 101,915.34	\$ 106,000.00	\$ 63,546.66	\$ 122,000.00	\$ 16,000.00
502-45500-1145	Overtime	\$ 1,547.59	\$ 1,305.56	\$ 904.35	\$ 2,000.00	\$ 715.55	\$ 2,000.00	\$ -
502-45500-1150	Part time	\$ 1,805.00	\$ 1,655.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -
502-45500-2100	FICA	\$ 6,167.74	\$ 6,612.13	\$ 6,966.12	\$ 8,500.00	\$ 4,958.91	\$ 9,500.00	\$ 1,000.00
502-45500-2210	VRS	\$ 4,987.93	\$ (14,864.69)	\$ (6,777.37)	\$ 6,200.00	\$ 4,260.52	\$ 6,500.00	\$ 300.00
502-45500-2240	Group Life Insurance	\$ 2,543.08	\$ 257.25	\$ (338.98)	\$ 1,450.00	\$ 884.95	\$ 1,500.00	\$ 50.00
502-45500-2300	Medical Insurance	\$ 8,828.52	\$ 7,492.94	\$ 7,997.02	\$ 15,500.00	\$ 6,331.19	\$ 17,800.00	\$ 2,300.00
502-45500-2310	Dental Insurance	\$ 735.68	\$ 630.54	\$ 650.79	\$ 740.00	\$ 499.68	\$ 850.00	\$ 110.00

Operating Expenses

502-45500-3310	Repairs/Maintenance Equipment	\$ 1,804.99	\$ 766.85	\$ 624.67	\$ 2,000.00	\$ 1,413.20	\$ 2,000.00	\$ -
502-45500-3330	Repairs/Maintenance Buildings	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -
502-45500-3340	Contractual Services RSTP	\$ 405,000.05	\$ 358,171.65	\$ 378,544.49	\$ 385,000.00	\$ 339,724.51	\$ 400,000.00	\$ 15,000.00
502-45500-3345	RSTP Plant Improvements/Expenses	\$ -	\$ -	\$ 4,000.00	\$ 2,000.00	\$ -	\$ 15,000.00	\$ 13,000.00
502-45500-5120	Electricity	\$ 5,387.02	\$ 3,527.69	\$ 3,314.89	\$ 3,000.00	\$ 2,593.21	\$ 3,000.00	\$ -

Sewer Fund Expenses (Fund 502)									
Account Number	Description	FY21 Expenses	FY22 Expenses	FY23 Expenses	FY24 Adopted/ Amended	FY24 YTD	FY25 Proposed	Change Amount	
22 502-45500-5210	Postage/Billing Supplies	\$ 2,285.37	\$ 3,547.86	\$ 4,395.68	\$ 4,300.00	\$ 3,570.58	\$ 4,300.00	\$ -	
23 502-45500-5230	Telephone - Pump Station	\$ 584.22	\$ 590.73	\$ 592.82	\$ 600.00	\$ 528.11	\$ 600.00	\$ -	
24 502-45500-5680	Road Repairs	\$ -	\$ -	\$ -	\$ 6,500.00	\$ 6,410.00	\$ 7,000.00	\$ 500.00	
25 502-45500-5800	Miscellaneous	\$ 8.99	\$ 2,843.71	\$ 101.96	\$ 100.00	\$ 35.38	\$ 110.00	\$ 10.00	
26 502-45500-6001	Supplies	\$ 1,106.40	\$ 653.29	\$ 2,010.16	\$ 3,500.00	\$ 3,342.01	\$ 6,000.00	\$ 2,500.00	
27 502-45500-6008	Fuel	\$ 655.72	\$ 682.92	\$ 892.39	\$ 1,200.00	\$ 666.97	\$ 900.00	\$ (300.00)	
28 502-45500-6011	Uniforms	\$ 1,000.00	\$ 1,000.00	\$ 1,412.07	\$ 1,500.00	\$ 992.76	\$ 1,500.00	\$ -	
Capital Improvements									
29 502-45500-8102	Capital Improvement Sewer	\$ -	\$ 17,309.74	\$ -	\$ -	\$ -	\$ -	\$ -	
30 502-45500-8175	Contractual Services Sewer Operations	\$ -	\$ -	\$ -	\$ 30,000.00	\$ 6,594.34	\$ 20,000.00	\$ (10,000.00)	
31 502-45500-9300	Sewer Contingency	\$ 4,405.23	\$ 1,131.54	\$ 8,591.40	\$ 8,000.00	\$ 7,000.00	\$ 8,000.00	\$ -	
32 NEW	ARPA Funding Infrastructure Improvements	\$ -	\$ -	\$ -	\$ 26,658.00	\$ 26,658.00	\$ 650,000.00	\$ 623,342.00	
Debt Service									
33 502-45500-9210	Principal 2001 GO Bonds (RD)	\$ 1,117.49	\$ 35,645.32	\$ 36,832.62	\$ 66,492.00	\$ 53,537.88	\$ 66,492.00	\$ -	
34 502-45500-9230	Principal 2010 GO Bonds (WWTP)	\$ 80,993.21	\$ 44,061.09	\$ 44,709.50	\$ 94,068.00	\$ 77,665.23	\$ 94,068.00	\$ -	
35 502-45500-9250	Principal 2020 GO Bond (Reline)	\$ 3,191.41	\$ 3,854.52	\$ 3,558.83	\$ 8,880.00	\$ 7,169.44	\$ 8,880.00	\$ -	
Total Sewer Expenses					\$ 786,188.00	\$ 619,099.08	\$ 1,450,000.00	\$ 663,812.00	

Hillcrest Fund Revenue (Fund 702)

Account Number	Description	FY21 Revenues	FY22 Revenues	FY23 Revenues	FY24 Adopted/ Amended	FY24 YTD	FY25 Proposed	Change Amount
702-13030-0026	Burial Permits	\$ 3,800.00	\$ 3,050.00	\$ 3,850.00	\$ 2,500.00	\$ 3,450.00	\$ 2,500.00	\$ -
702-13030-0031	Stone Permits	\$ 850.00	\$ 1,100.00	\$ 1,300.00	\$ 750.00	\$ 950.00	\$ 750.00	\$ -
702-15010-0001	Interest Earned	\$ 3,508.42	\$ 2,097.85	\$ 17,440.59	\$ 13,000.00	\$ 22,623.07	\$ 18,000.00	\$ 5,000.00
702-18990-0001	Sales of Lots	\$ 14,399.99	\$ 10,299.98	\$ 15,600.00	\$ 10,000.00	\$ 9,066.66	\$ 10,000.00	\$ -
702-34105-0001	Transfer from Reserves	\$ -	\$ -	\$ -	\$ 42,151.00	\$ -	\$ 45,000.00	\$ 2,849.00
702-41050-0100	Transfer from General Fund	\$ -	\$ -	\$ -	\$ 33,319.00	\$ -	\$ 32,200.00	\$ (1,119.00)
Total Hillcrest Revenue		\$ -	\$ -	\$ -	\$ 101,720.00	\$ 36,089.73	\$ 108,450.00	\$ 6,730.00

Hillcrest Fund Expenses (Fund 702)

Account Number	Description	FY21 Expenses	FY22 Expenses	FY23 Expenses	FY24 Adopted/ Amended	FY24 YTD	FY25 Proposed	Change Amount
Hillcrest Salaries and Benefits								
702-71400-1130	Salaries - Hillcrest	\$ 34,879.34	\$ 32,875.24	\$ 31,837.78	\$ 46,500.00	\$ 25,020.95	\$ 49,000.00	\$ 2,500.00
702-71400-1150	Part Time or Contract Work	\$ 13,275.00	\$ 28,700.00	\$ 34,200.00	\$ 38,000.00	\$ 28,852.65	\$ 40,000.00	\$ 2,000.00
702-71400-2100	FICA	\$ 2,682.20	\$ 2,530.26	\$ 2,591.67	\$ 3,500.00	\$ 1,937.58	\$ 3,750.00	\$ 250.00
702-71400-2210	VRS	\$ 2,196.29	\$ (7,199.56)	\$ (2,680.96)	\$ 2,650.00	\$ 1,811.41	\$ 3,000.00	\$ 350.00
702-71400-2240	Group Life Insurance	\$ 730.20	\$ 159.08	\$ (173.46)	\$ 625.00	\$ 377.79	\$ 650.00	\$ 25.00
702-71400-2300	Medical Insurance	\$ 3,920.22	\$ 3,313.01	\$ 3,427.47	\$ 7,000.00	\$ 2,641.04	\$ 8,000.00	\$ 1,000.00
702-71400-2310	Dental Insurance	\$ 337.66	\$ 287.61	\$ 287.27	\$ 370.00	\$ 217.76	\$ 450.00	\$ 80.00

Hillcrest Operations

702-71400-3310	Repairs and Maintenance	\$ 289.54	\$ -	\$ 132.61	\$ 1,500.00	\$ -	\$ 2,000.00	\$ 500.00
702-71400-5800	Miscellaneous	\$ 232.40	\$ 100.00	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ -
702-71400-6001	Supplies	\$ 228.83	\$ 143.44	\$ 10.43	\$ 250.00	\$ 145.36	\$ 250.00	\$ -
702-71400-6008	Fuel	\$ 300.48	\$ 395.08	\$ -	\$ -	\$ -	\$ -	\$ -
702-71400-6017	Lights and Flags	\$ 92.84	\$ 86.18	\$ 81.89	\$ 125.00	\$ 75.45	\$ 150.00	\$ 25.00

Hillcrest Capital Improvements

702-71400-8100	Storage Building Maintenance	\$ -	\$ -	\$ 4,800.00	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -
702-71400-8101	Grounds Improvements	\$ -	\$ -	\$ 5,533.71	\$ -	\$ -	\$ -	\$ -
Total Hillcrest Expenses		\$ -	\$ -	\$ 101,720.00	\$ 61,079.99	\$ 108,450.00	\$ 6,730.00	\$ -



Incorporated 1873

**212 Fredericksburg Avenue, P.O. Box 531
Louisa, Virginia 23093
540-967-1400 Office; 540-967-9580 Fax
lnelson@louisatown.org**

To: Mayor Nuckols and Town Council Members

From: Liz Nelson, Town Manager

Date: June 18, 2024

Re: Fiscal Year 2024-2025 Water and Sewer Rate Ordinance and Zoning and Planning Ordinance

Comments: Council will consider approval of the attached Water and Sewer Rate Ordinance and Zoning and Planning Ordinance for the FY 2024-2025 as advertised for Public Hearing on May 21, 2024. The water and sewer rate ordinance reflects changes in the water rates from the advertised 15% increase to a decrease to 11.5%.



Revised to Reflect
Water Rate Decrease

**Town of Louisa, Virginia
Water and Sewer Rate Ordinance
Fiscal Year 2024-2025**

Whereas, the Town of Louisa, Virginia owns and operates both a drinking water distribution system and a sanitary sewer system for the Town, its businesses and residents; and

Whereas, these necessary public services require ongoing investment and maintenance as well as continual oversight and administration; and

Whereas, pursuant to power granted by state law (Va. Code §15.2-2119), the Town has authority to adopt reasonable fees and charges for providing such water and sewer services; and

Whereas, in past years, the ongoing costs of these systems have been partially paid for with Town general funds; and

Whereas, the Town Council deems it to be in the best interests and general welfare of its citizens and businesses to continue providing these important services in a fiscally prudent manner that relies increasingly less on general taxpayer dollars and more on actual system user fees and charges; and

Whereas, such proposed rates as set forth below were previously advertised in the newspaper as required by state law, and Town Council held a public hearing on May 21, 2024, which afforded residents the opportunity to comment on the proposed rates and charges in addition to other proposed rates and fees that help fund Town operations. After additional consideration, the Council proposed to lower the advertised 15% water rate increase to 11.5% for fiscal year 2024-2025;

Now Therefore, Be It Ordained by the Town Council for the Town of Louisa, Virginia, that the following rates and charges for water and sewer services are hereby adopted for the 2024-2025 fiscal year.

Utility Rates	Current (FY23/24)	Proposed (FY24/25)	Change
Base Water Rate for 0-4,000 gallons of consumption	\$39.54	\$44.12	\$4.58 Increase 11.5%
Water Rate for consumption in excess of 4,000 gallons - per 1,000 additional gallons	\$7.06	\$7.87	\$.81 Increase 11.5%
Base Sewer Rate for 0-4,000 gallons of consumption	\$42.96	\$49.38	\$6.42 Increase 15%
Sewer Rate for consumption in excess of 4,000 gallons - per 1,000 additional gallons	\$9.00	\$10.35	\$1.35 Increase 15%
Bulk Water Sales per 1,000 gallons (\$25 minimum billing)	\$17.65	\$19.68	\$2.03 Increase 11.5%
Meter Deposit for all new services	\$150.00	\$150.00	No Change
Meter Reconnection Fee	\$50.00	\$50.00	No Change
Base Water Rate for 0-4,000 gallons of consumption - OUT OF TOWN	\$44.44	\$49.55	\$5.11 Increase 11.5%
Water Rate for consumption in excess of 4,000 gallons - per 1,000 additional gallons- OUT OF TOWN	\$8.53	\$9.51	\$.98 Increase 11.5%
Base Sewer Rate for 0-4,000 gallons of consumption - OUT OF TOWN	\$62.98	\$72.43	\$9.45 Increase 15%

Sewer Rate for consumption in excess of 4,000 gallons - per 1,000 additional gallons - OUT OF TOWN	\$9.56	\$11.00	\$1.44 Increase 15%
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Connection Rates	Current (FY23/24)	Proposed (FY24/25)	Change
Water Connections			
Residential Water Connection Fee - Single Family Unit - 5/8"	\$4,780.00	\$4,780.00	No Change
Commercial/Large Water Connection Fee - 1" - plus installation cost	\$15,840.00	\$15,840.00	No Change
Commercial/Large Water Connection Fee - 1.5" - plus installation cost	\$27,400.00	\$27,400.00	No Change
Commercial/Large Water Connection Fee - 2" - plus installation cost	\$42,265.00	\$42,265.00	No Change
Commercial/Large Water Connection Fee - 3" - plus installation cost	\$72,600.00	\$72,600.00	No Change
Commercial/Large Water Connection Fee - 4" - plus installation cost	\$116,465.00	\$116,465.00	No Change
Commercial/Large Water Connection Fee - 6" - plus installation cost	\$233,335.00	\$233,335.00	No Change
Sewer Connections			
Residential Sewer Connection Fee - Single Family Unit - 5/8"	\$7,720.00	\$7,720.00	No Change
Commercial/Large Sewer Connection Fee - 1" - plus installation cost	\$22,865.00	\$22,865.00	No Change
Commercial/Large Sewer Connection Fee - 1.5" - plus installation cost	\$42,000.00	\$42,000.00	No Change
Commercial/Large Sewer Connection Fee - 2" - plus installation cost	\$67,200.00	\$67,200.00	No Change
Commercial/Large Sewer Connection Fee - 3" - plus installation cost	\$126,000.00	\$126,000.00	No Change
Commercial/Large Sewer Connection Fee - 4" - plus installation cost	\$210,000.00	\$210,000.00	No Change
Commercial/Large Sewer Connection Fee - 6" - plus installation cost	\$420,000.00	\$420,000.00	No Change

This Ordinance shall take effect upon passage and the schedule of rates and charges shall be applicable as of July 1, 2024.

Adopted by the Town Council for the Town of Louisa, Virginia this 18th day of June, 2024.

By: _____
Mayor, R. Garland Nuckols

Attest: _____
Clerk/Treasurer, Jessica M. Ellis



As Advertised

**Town of Louisa, Virginia
Water and Sewer Rate Ordinance
Fiscal Year 2024-2025**

Whereas, the Town of Louisa, Virginia owns and operates both a drinking water distribution system and a sanitary sewer system for the Town, its businesses and residents; and

Whereas, these necessary public services require ongoing investment and maintenance as well as continual oversight and administration; and

Whereas, pursuant to power granted by state law (Va. Code §15.2-2119), the Town has authority to adopt reasonable fees and charges for providing such water and sewer services; and

Whereas, in past years, the ongoing costs of these systems have been partially paid for with Town general funds; and

Whereas, the Town Council deems it to be in the best interests and general welfare of its citizens and businesses to continue providing these important services in a fiscally prudent manner that relies increasingly less on general taxpayer dollars and more on actual system user fees and charges; and

Whereas, such proposed rates as set forth below were previously advertised in the newspaper as required by state law, and Town Council held a public hearing on May 21, 2024, which afforded residents the opportunity to comment on the proposed rates and charges in addition to other proposed rates and fees that help fund Town operations.

Now Therefore, Be It Ordained by the Town Council for the Town of Louisa, Virginia, that the following rates and charges for water and sewer services are hereby adopted for the 2024-2025 fiscal year.

Utility Rates	Current (FY23/24)	Proposed (FY24/25)	Change
Base Water Rate for 0-4,000 gallons of consumption	\$39.54	\$45.37	\$5.83 Increase 15%
Water Rate for consumption in excess of 4,000 gallons - per 1,000 additional gallons	\$7.06	\$8.12	\$1.06 Increase 15%
Base Sewer Rate for 0-4,000 gallons of consumption	\$42.96	\$49.38	\$6.42 Increase 15%
Sewer Rate for consumption in excess of 4,000 gallons - per 1,000 additional gallons	\$9.00	\$10.35	\$1.35 Increase 15%
Bulk Water Sales per 1,000 gallons (\$25 minimum billing)	\$17.65	\$20.30	\$2.65 Increase 15%
Meter Deposit for all new services	\$150.00	\$150.00	No Change
Meter Reconnection Fee	\$50.00	\$50.00	No Change
Base Water Rate for 0-4,000 gallons of consumption - OUT OF TOWN	\$44.44	\$51.12	\$6.68 Increase 15%
Water Rate for consumption in excess of 4,000 gallons - per 1,000 additional gallons- OUT OF TOWN	\$8.53	\$9.81	\$1.28 Increase 15%
Base Sewer Rate for 0-4,000 gallons of consumption - OUT OF TOWN	\$62.98	\$72.43	\$9.45 Increase 15%
Sewer Rate for consumption in excess of 4,000 gallons - per 1,000 additional gallons- OUT OF TOWN	\$9.56	\$11.00	\$1.44 Increase 15%

Connection Rates	Current (FY23/24)	Proposed (FY24/25)	Change
Water Connections			
Residential Water Connection Fee - Single Family Unit - 5/8"	\$4,780.00	\$4,780.00	No Change
Commercial/Large Water Connection Fee - 1" - plus installation cost	\$15,840.00	\$15,840.00	No Change
Commercial/Large Water Connection Fee - 1.5" - plus installation cost	\$27,400.00	\$27,400.00	No Change
Commercial/Large Water Connection Fee - 2" - plus installation cost	\$42,265.00	\$42,265.00	No Change
Commercial/Large Water Connection Fee - 3" - plus installation cost	\$72,600.00	\$72,600.00	No Change
Commercial/Large Water Connection Fee - 4" - plus installation cost	\$116,465.00	\$116,465.00	No Change
Commercial/Large Water Connection Fee - 6" - plus installation cost	\$233,335.00	\$233,335.00	No Change
Sewer Connections			
Residential Sewer Connection Fee - Single Family Unit - 5/8"	\$7,720.00	\$7,720.00	No Change
Commercial/Large Sewer Connection Fee - 1" - plus installation cost	\$22,865.00	\$22,865.00	No Change
Commercial/Large Sewer Connection Fee - 1.5" - plus installation cost	\$42,000.00	\$42,000.00	No Change
Commercial/Large Sewer Connection Fee - 2" - plus installation cost	\$67,200.00	\$67,200.00	No Change
Commercial/Large Sewer Connection Fee - 3" - plus installation cost	\$126,000.00	\$126,000.00	No Change
Commercial/Large Sewer Connection Fee - 4" - plus installation cost	\$210,000.00	\$210,000.00	No Change
Commercial/Large Sewer Connection Fee - 6" - plus installation cost	\$420,000.00	\$420,000.00	No Change

This Ordinance shall take effect upon passage and the schedule of rates and charges shall be applicable as of July 1, 2024.

Adopted by the Town Council for the Town of Louisa, Virginia this 18th day of June, 2024.

By: _____
Mayor, R. Garland Nuckols

Attest: _____
Clerk/Treasurer, Jessica M. Ellis



**Town of Louisa, Virginia
Zoning and Planning Fees Ordinance
Fiscal Year 2024-2025**

Whereas, the Town of Louisa incurs significant costs administering and enforcing its zoning regulations; and

Whereas, pursuant to § 15.2-2286 of the Code of Virginia, the Town may impose fees to cover the cost of making inspections, issuing permits, advertising of notices and other expenses incident to the administration of the zoning ordinance or to the filing or processing of any appeal or amendment thereto; and

Whereas, such fees and charges shall not exceed an amount commensurate with the services rendered taking into consideration the time, skill and administrator's expense involved; and

Whereas, pursuant to § 15.2-2286 of the Code of Virginia the Town Council may adopt such zoning fee schedule after the public notice and hearing required by state law; and

Whereas, the Louisa Town Council desires to update its zoning and planning fee schedules in accordance with state law and Town Code; and

Whereas, this Ordinance was properly advertised, and a public hearing has been conducted as required by § 15.2-2204 of the Code of Virginia.

Now Therefore, be it Ordained, by the Louisa Town Council, that the following proposed Zoning and planning fees schedule is hereby adopted effective July 1st, 2024:

Zoning and Planning Fees	Current (FY23/24)	Proposed (FY24/25)	Change
Rezoning	\$1,000.00	\$1,000.00	No Change
Special Use Permit	\$750.00	\$750.00	No Change
Sign Permits	\$15 plus \$1 per sq. ft.>32	\$15 plus \$1 per sq. ft.>32	No Change

Be it further Ordained, that this ordinance repeals and replaces in the entirety all prior ordinances, actions, and approvals as it relates to the fees set out herein.

Adopted by the Louisa Town Council on this 18th day of June, 2024.

R. Garland Nuckols, Mayor

Attest:

Jessica M. Ellis, Clerk/Treasurer



New Business

1. Appointment of the Town Subdivision Agent
2. Appointments to the Town Planning Commission
3. Water Infrastructure Project Easement – TM 401A1-2-A-10 406 West Main Street, LLC
4. VDOT TA West Main Street Sidewalk Extension Project Response Letter
5. Virginia Drinking Water State Revolving Fund FY 2023 Bipartisan Infrastructure Law Financial Award Letter



Incorporated 1873

**212 Fredericksburg Avenue, P.O. Box 531
Louisa, Virginia 23093
540-967-1400 Office; 540-967-9580 Fax
lnelson@louisatown.org**

To: Mayor Nuckols and Town Council Members
From: Liz Nelson, Town Manager

Date: June 18, 2024
Re: Appointment of the Town Subdivision Agent

Comments: Town Code section 143 states that the Town Council shall appoint a Subdivision Agent. Paul Snyder serves as the Zoning Administrator and Project Manager. Subdivision reviews and approval fall within the scope of his assigned duties; therefore, Council will need to approve this appointment.



Incorporated 1873

**212 Fredericksburg Avenue, P.O. Box 531
Louisa, Virginia 23093
540-967-1400 Office; 540-967-9580 Fax
lnelson@louisatown.org**

To: Mayor Nuckols and Town Council Members
From: Liz Nelson, Town Manager

Date: June 18, 2024
Re: Appointments to the Town Planning Commission

Comments: John J. Purcell, IV and A. Carter Cooke's terms will expire on June 30, 2024. Both have agreed to serve another term on the Planning Commission. The council will need to approve these appointments.



Incorporated 1873

**212 Fredericksburg Avenue, P.O. Box 531
Louisa, Virginia 23093
540-967-1400 Office; 540-967-9580 Fax
lnelson@louisatown.org**

To: Mayor Nuckols and Town Council Members
From: Liz Nelson, Town Manager

Date: June 18, 2024

Re: Water Infrastructure Project Easement
TM 401A1-2-A-10 406 West Main Street, LLC

Comments: In the recent right of way acquisition phase for the Water Infrastructure Project, a request was made by John J. Purcell, III, owner of TM 401A1-2-A-10, to extend the standard one-year contractor warranty for work performed on the property. Attached is an email outlining Mr. Purcell's concerns and the precautions Thrasher intends to take to ensure that site compaction is a priority during construction to reduce movement or issues after completion. The Town will assume any cost associated with repairs after the contractor's one-year warranty expires if the decision is made to extend the warranty to a three-year period as requested.

Liz Nelson

From: Eric Sherrard <esherrard@thethrashergroup.com>
Sent: Tuesday, June 11, 2024 10:10 AM
To: Liz Nelson
Subject: Information for warranty for Car Wash

Liz:

As discussed, Mr. Purcell requested a 3 year warranty on the work to be performed on his property instead of just the standard 1 year warranty that is included in the construction contract. His concerns are will settlement over time. He mentioned that he spent a lot of time getting that site compacted and is concerned if we dig through and it isn't compacted the same that there could be impacts after the first year.

Following the completion of the work on his property including the paving, a clock will start that requires the contractor to provide a warranty for one-year. Around 9 months and even at 11 months if necessary, we will perform a walkthrough of the project area to check for any settlement throughout including at the carwash. If there are any defects found, the contractor will be required to make the repairs. The property owner can be included in that walkthrough. Following this one year warranty, an additional 2 years would need to be provided. I would not expect any noticeable movement in this area during this period.

To ensure that this area is backfilled properly, we are going to require the contractor to perform compaction testing and submit the reports during construction. This will reduce the likelihood of movement following construction as well.

If there are any question regarding the impacts to this property or if additional information is needed, please let me know.

Eric



Incorporated 1873

**212 Fredericksburg Avenue, P.O. Box 531
Louisa, Virginia 23093
540-967-1400 Office; 540-967-9580 Fax
lnelson@louisatown.org**

To: Mayor Nuckols and Town Council Members

From: Liz Nelson, Town Manager

Date: June 18, 2024

Re: VDOT TA West Main Street Sidewalk Extension Project Response Letter

Council approved by resolution an endorsement of the West Main Street Sidewalk Extension Project through a VDOT Transportation Alternative Grant at the May 21, 2024 meeting. After submitting the resolution and supporting documentation, the attached response letter was received on June 11, 2024 stating that VDOT will not grant the extension. Majority of the project design has been completed and Thrasher is working with the Town to find other funding sources to complete construction. A request has been sent to VDOT for a detailed outline of cost the Town may have to reimburse associated with this project.



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
1401 EAST BROAD STREET
RICHMOND, VIRGINIA 23219-2000

Stephen C. Brich, P.E.
Commissioner

June 11, 2024

R. Garland Nuckols, Mayor
Town of Louisa
212 Fredericksburg Avenue
PO Box 531
Louisa, VA 23093

OFFICIAL ELECTRONIC MAIL SENT VIA EMAIL – NO HARD COPY TO FOLLOW

RE: W. Main Street Sidewalk Extension
Town of Louisa – UPC 111396

Dear Mayor Nuckols,

On May 29, 2024, the Virginia Department of Transportation received emailed correspondence including a resolution adopted by the Louisa Town Council in reference to the W. Main Street Sidewalk Extension project (hereafter, project). Subsequently, on May 30, 2024, the Department received additional emailed correspondence including a cost estimate for the project. Neither document meets the requirements stipulated in the letter sent to the Town on March 19, 2024.

To restate the historical communication and requirements, this project was required to progress to the Construction Phase within four years of receiving its TAP allocation, by October 1, 2021. The Department sent correspondence dated September 21, 2023 to the Town of Louisa as notification that the project was beyond four years. The letter afforded 45 days, until November 5, 2023, to provide a response. Per the Town's request, we afforded an extension for a response to February 24, 2024; the Town noted that additional time was needed due to the increased cost and an opportunity to identify cost savings on the project.

On February 23, 2024, the Town submitted an extension request to September 2025 and included an incomplete estimate with ineligible items totaling \$2,545,001.64. The Town's extension request noted that a funding shortfall remained on the project and that the Town was working to identify supplemental funding to offset the shortfall.

In response, the Department provided a letter detailing the course of action to receiving a time-only extension in correspondence dated March 19, 2024. The Department required specific documentation for this project to be granted a time-only extension:

- A complete updated cost estimate that removed the ineligible waterline replacement and included current VDOT oversight charges;
- An updated Cost Estimation Workbook (CEWB) that projects future inflation; and

- A resolution from the Louisa Town Council committing to the required 20% local match and all additional costs to complete the project that are above the TAP amount, and affirming the Town's commitment to reaching Construction by December 2025.

The Culpeper District has reviewed the estimate dated May 10, 2024 and does not find it acceptable for the project. It is not comprehensive in terms of included items and quantity pricing and it does not account for the current project schedule or inflation. All projects are required to utilize the CEWB, which was not provided as required by the March 19, 2024 letter.

The resolution dated May 21, 2024 does not provide the required commitment to fund additional costs to complete the project, which was also detailed in the March 19, 2024 letter. The resolution states that funding will be provided "pending approval of supplemental options being pursued by the Town."

In the absence of the required documentation the request for a time-only extension on this project is denied. The Department will move forward with cancelling this project and deallocating the remaining federal funding. This project reflects current expenditures, which are required to be paid back to the Federal Highway Administration and VDOT in the amount of \$86,764.38. The Culpeper District will coordinate with the Town on the payback process, and a Final Bill Appendix A is attached to start the process.

VDOT looks forward to receiving future funding applications from the Town of Louisa.

If you would like to discuss this notice, you may contact Terry Short at Terry.ShortJR@VDOT.Virginia.gov or 804-371-0505.

Sincerely,



Russell Dudley, Director
Local Assistance Division

Cc: Sean Nelson, VDOT – Culpeper District
Terry R. Short, Jr, AICP, VDOT – Local Assistance Division
Brittany D. Voll, ENV SP, VDOT – Local Assistance Division
Gregory Cooley, VDOT – Culpeper District
William Stowe, VDOT – Culpeper District
Patrick Moore, VDOT – Culpeper District
Gregg Allen, VDOT – Culpeper District
Phil Kempf, AICP, VDOT – Local Assistance Division
Liz Nelson, Town of Louisa

Enclosure: Final Bill Appendix A



Incorporated 1873

**212 Fredericksburg Avenue, P.O. Box 531
Louisa, Virginia 23093
540-967-1400 Office; 540-967-9580 Fax
lnelson@louisatown.org**

To: Mayor Nuckols and Town Council Members

From: Liz Nelson, Town Manager

Date: June 18, 2024

Re: Virginia Drinking Water State Revolving Fund FY2023 Bipartisan Infrastructure
Law – Financial Award Letter

Comments: The Town received the attached award letter from the Virginia Department of Health in response to our application in April 2024. This is 100% principal forgiveness funding that will assist in the completion of our Lead Service Line Inventory outlined as a task to be completed with CHA Consulting, Inc.



COMMONWEALTH of VIRGINIA

Department of Health
P O BOX 2448
RICHMOND, VA 23218

TTY 7-1-1 OR
1-800-828-1120

Karen Shelton, MD
State Health Commissioner

R. Christopher Lindsay
Chief Operating Officer

June 7, 2024

Subject: Louisa County
Water: Town of Louisa
Project: Town of Louisa LSL Inventory
BIL-64L-23

Sent via Electronic Mail

Ms. Liz Nelson, Town Manager
Town of Louisa
212 Fredericksburg Avenue
Louisa, Virginia 23093

Re: Virginia Drinking Water State Revolving Fund
FY 2023 Bipartisan Infrastructure Law (BIL)/Financial Assistance
BIL Award

Dear Ms. Nelson

The Virginia Department of Health has received your email dated May 28, 2024, accepting our funding offer and conditions as identified in our May 22, 2024, initial offer letter. Your project is being included in this year's draft intended funding list. **The total BIL funding package for your project is \$250,000. The funding package consists of \$250,000 as principal forgiveness.**

The VDH Division of Financial & Construction Assistance Programs (FCAP) administers BIL funds. You must successfully complete or satisfy all our requirements and conditions (including those identified in the initial offer letter) before VDH will authorize finalization of the principal forgiveness agreement. In accordance with the Drinking Water State Revolving Fund Program

Design Manual, VDH reserves the right to by-pass any project that has not executed the assistance agreements/ initiated construction within 12 months of the original award date.

VDH also requires regular updates on the commitments you have made in response to our initial offer including any adjustments of user rates.

Any increase or decrease in BIL funding assistance necessary for the project must be requested in writing. VDH is committing these funds and assistance to help you finalize the project. I encourage you to proceed in earnest by completing any requirements necessary for the administrative loan closing.

Your priority contact for this project is Tamara Anderson, VDH-FCAP Project Manager. The FCAP Project Manager will act as "gatekeeper" and is to receive all project information and requests from you. She may be contacted directly at 804-370-2439 or at tamara.anderson@vdh.virginia.gov. Please include your project name and project number on all correspondence.

On behalf of VDH and ODW, I congratulate you and look forward to a successful project.

Sincerely,

DocuSigned by:
ANTHONY HESS
963F72DA11D1481...

6/6/2024 | 1:52:58 PM EDT

Anthony Hess, Director
Financial & Construction Assistance Programs

Ec: Stevie Steele, Vice President, CHA Consulting
James Reynolds, P.E., Field Director, VDH-ODW Richmond Field Office
Keith Kornegay, P.E., FCAP Project Team Leader, Lexington Field Office
Howard Eckstein, FCAP Project Officer, Richmond Central Office
Christine Latino, FCAP Project Officer, Richmond Central Office
Joe Bergeron, VRA, Director of Financial Services and Investments
FCAP Project File @ Richmond Central Office



Standing Committee Reports



Staff Reports

Police Chief
Project Manager
Legal Counsel
Clerk/Treasurer
Town Manager

Town of Louisa Police Department

MONTHLY CRIME REPORT

May

Reported Crime Month of May 2024

Group A Offenses	2024 Month	2024 Y-T-D	2023 Y-T-D	Year End	Year End	+/- Change	
	May	May	May	Projected	Total 2023	#	%
	2024	2024	2023	End of yr			
Crimes Against Persons							
Kidnapping/Abduction	0	0	0	0	0	0.00	n/a
Forcible Fondling/ Sex Offense	0	1	2	2	0	2.40	n/a
Aggravated Assault	1	2	0	5	4	0.80	20%
Simple Assault	0	2	0	5	22	(17.20)	-78%
Intimidation	1	1	0	2	1	1.40	140%
Crimes Against Property							
Counterfeiting/Forgery	0	1	1	2	3	(0.60)	-20%
Destruction/Damage/Vandalism of Property	2	6	3	14	14	0.40	3%
Burglary/ B&E	1	1	0	2	0	2.40	n/a
False Pretenses/Swindle/Confidence Game	0	0	0	0	2	(2.00)	-100%
Credit Card/Automatic Teller Fraud	0	1	0	2	2	0.40	20%
Impersonation	0	1	0	2	2	0.40	20%
Wire Fraud	0	0	0	0	0	0.00	n/a
Petit Larceny	2	8	0	18	11	7.00	64%
Shoplifting	1	2	0	5	6	(1.20)	-20%
Theft from Building	0	1	0	2	3	(0.60)	-20%
Theft from Motor Vehicle	0	0	0	0	2	(2.00)	-100%
Theft from Motor Vehicle Parts/Accessories	2	2	0	5	0	4.80	n/a
All Other Larceny	0	5	1	12	7	5.00	71%
Motor Vehicle Theft	2	2	0	5	1	3.80	380%
Stolen Property Offenses	0	0	0	0	1	(1.00)	-100%
Crimes Against Society							
Drug/Narcotic Violations	0	1	0	2	1	1.40	140%
Drug Equipment Violations	0	0	0	0	2	(2.00)	-100%
Weapon Law Violations	0	0	0	0	1	(1.00)	-100%
Total	12	37	7	88	85	2.60	3%

Group B Arrests	2024 Month	2024 Y-T-D	2023 Y-T-D	Year End	Year End	+/- Change	
Offense	May	May	May	Projected	Total 2023	#	%
	2024	2024	2023	End of yr			
Driving Under the Influence	1	2	2	5	1	3.8	380%
Public Intoxication	1	2	1	5	0	4.8	n/a
Trespass	0	0	0	0	0	0.0	n/a
All Other Offenses	1	5	0	12	15	(3.0)	-20%
TOTAL	3	9	3	22	16	5.6	35%

Town of Louisa Police Department

Traffic and Activity Report of May 2024

May

Accidents	2024 Month	2024 Y-T-D	2023 Y-T-D	Year End	Year End	+/- Change	
Description	May 2024	May 2024	May 2023	Project E-O-Y	Total 2023	#	%
Ejection	0	0	0	0	0	0.00	n/a
Entrapment	1	1	0	4	0	4.00	n/a
Injury	2	2	1	6	3	3.00	100%
No Injuries	5	22	20	53	59	(6.20)	-11%
Unknown Injury	2	3	2	8	6	2.00	33%
Pedestrian	0	0	0	0	0	0.00	n/a
Alcohol Related	1	1	0	2	0	2.00	n/a

Citations	2024 Month	2024 Y-T-D	2023 Y-T-D	Year End	Year End	+/- Change	
	May 2024	May 2024	May 2023	Project E-O-Y	Total 2023	#	%
Total Citations	9	30	48	104	152	(48.00)	-32%
Total Warnings	5	23	37	101	257	(156.00)	-61%
Total Parking	0	0	0	0	0	0.00	n/a

Calls for Service	2024 Month	2024 Y-T-D	2023 Y-T-D	Year End	Year End	+/- Change	
	May 2024	May 2024	May 2023	Project E-O-Y	Total 2023	#	%
TOTAL	135	492	577	1181	1763	(582.20)	-33%

Traffic Stops & Reports/No Reports	2024 Month	2024 Y-T-D	2023 Y-T-D	Year End	Year End	+/- Change	
	May 2024	May 2024	May 2023	Project E-O-Y	Total 2023	#	%
Traffic Stops	10	42	84	101	234	(133.20)	-57%
Case Reports	14	54	56	130	159	(29.40)	-18%
Incident Reports	25	47	43	113	196	(83.20)	-42%