

2025



**TOWN OF LOUISA
BUSINESS, PROFESSIONAL AND OCCUPATIONAL LICENSE (BPOL)
2025 Tax Year**

To determine Business, Professional and Occupational License (BPOL) Taxes due to the Town of Louisa by the authority of Virginia Code Section 58.1-3700 and Louisa Town Code Chapter 103 (Licensing), please complete and return the enclosed application by

March 1, 2025.

(Penalties will apply if the application is received after this date)

Respectfully,
Jessica Ellis
Clerk/Treasurer

As the applicant, it is your responsibility to comply with proper zoning regulations. If you have any questions, please contact the Town Zoning Administrator at (540) 967-1400. Additionally, all building codes must meet Louisa County guidelines. If you have any questions, please contact a Louisa County Building Official at (540) 967-3430.

Gross receipts include all earnings, receipts, fees, commissions and income from the operation of the trade, business, occupation or profession without any deductions for the prior tax year for all business conducted within the Louisa Town limits.

The fee for most licenses, unless otherwise stated in Louisa Town Code, are as follows:

\$0.175 per \$100 gross receipts

This rate applies to Retail, Financial, Real Estate, Professional, Repair, Personal, & Business Services

Other:

Contractors

\$0.15 per \$100.00 gross receipts

Wholesalers

\$0.05 per \$100.00 of purchases

Itinerant Merchants or Peddlers

\$200 per year.

2025



P.O. Box 531
Louisa, Virginia 23093
Phone (540) 967-1400

212 Fredericksburg Avenue
Louisa, Virginia 23093
Fax (540) 967-9580

APPLICATION FOR BUSINESS, PROFESSIONAL AND OCCUPATIONAL LICENSE (BPOL)

Covering the period beginning January 1, 2025 (or start of business in 2025) and ending December 31, 2025

Name of Applicant: _____

Trading As: _____

Federal ID Number: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Physical Address: _____

(If different) City: _____ State: _____ Zip: _____

Business Phone: () _____

Home Phone: () _____

Cell Phone: () _____

Email: _____

A separate license will be issued for each type of business performed, as required per the uniform BPOL Ordinance. This will not result in any additional cost to businesses. Please report gross receipts for each classification that applies to your business on page two of this application.

****IMPORTANT BPOL DATES TO REMEMBER****

Application Due: March 1, 2025

Tax Payment Due: June 30, 2025

Penalty and Interest will apply to all applications and payments not received by the due dates.

Town of Louisa
APPLICATION FOR BUSINESS, PROFESSIONAL AND OCCUPATIONAL LICENSE (BPOL)

2025 Tax Year

WHOLESALE MERCHANT;

Gross Receipts for 2024 as shown by applicant's records

\$ _____

RETAIL MERCHANT:

Gross Receipts for 2024 as shown by applicant's records

\$ _____

FINANCIAL, REAL ESTATE AND PROFESSIONAL:

Gross Receipts for 2024 as shown by applicant's records

\$ _____

CONTRACTING:

Gross Receipts for 2024 as shown by applicant's records

\$ _____

REPAIR, PERSONAL or BUSINESS SERVICES:

Gross Receipts for 2024 as shown by applicant's records

\$ _____

If you have any questions concerning your business classification(s), please call the Treasurer at (540) 967-1400 for assistance.

Intentionally providing insufficient or inaccurate information may result in legal recourse by the Town of Louisa as set forth by The Code of Virginia. At the request of the Town Treasurer, the applicant shall provide a copy of tax return information verifying gross receipts reported in the covered tax years for this license.

I, _____, acknowledge that the above information is true and accurate to the best of my knowledge.

Signature: _____ Date: _____