



Agenda
Scheduled Meeting
Louisa Town Council
212 Fredericksburg Avenue
Louisa, Virginia 23093
Tuesday, March 18, 2025

6:00 pm - Convene Regular Session

Invocation
Pledge to the Flag

Business from the Floor:

This section of the Council meeting provides citizens the opportunity to discuss matters, which are not listed on the printed agenda. Any person wishing to bring a matter to the Council's attention under this section of the agenda should: (1) State their name and address; (2) State the matter that they wish to discuss and what action they would like the Council to take. When appropriate or if requested, we will respond to direct questions in writing. Please limit comments to 3 minutes or less.

Consent Agenda:

Meeting Agenda Approval
Consideration of Accounts and Appropriations
Approval of Minutes: February 18, 2025
Sale of Cemetery Lots

New Business:

1. Community Presentation(s)
2. Updates to Standing Committees and appointments

Closed Session:

Council will convene a closed session meeting to discuss an active legal action and other matters with the Town's attorneys.

Standing Committee Reports:

Police Matters Committee
Personnel Committee
Legal Matters Committee
Finance Committee

Reports from Staff:

Police Chief
Public Works Superintendent
Legal Counsel
Clerk/Treasurer
Manager

Comments by Members of Town Council

Adjournment

Deposit Account Balances

As of February 28, 2025

Institution Name	Treasurer's Fund Account Number	Balance	Maturity Date (if applicable)	Date of Next Interest (if applicable)	Interest Rate (if applicable)
------------------	---------------------------------	---------	-------------------------------	---------------------------------------	-------------------------------

Operating Account (All Funds - General 100, Police Asset Forfeiture 102, Water 501, Sewer 502 and Hillcrest 702)

Blue Ridge Bank	999 103 0008	\$ 1,690,351.55	N/A	N/A	N/A
-----------------	--------------	-----------------	-----	-----	-----

General Fund (100)

LGIP	999 105 0001	\$ 376,585.82	N/A	Monthly	4.560%
LGIP (Oakland Cemetery)	999 105 0002	\$ 53,160.01	N/A	Monthly	4.560%
Blue Ridge Bank - Savings Account	999 103 0017	\$ 298,881.59	N/A	Quarterly	0.100%
Blue Ridge Bank - Money Market Account	999 103 0009	\$ 716,560.01	N/A	Monthly	0.500%
Blue Ridge Bank - PF ARPA Funds MM	999 103 0020	\$ 1,805,692.82	N/A	Monthly	0.150%
General Fund - Total		\$ 3,250,880.25			

Water Fund (501)

LGIP	999 105 0003	\$ 802,097.08	N/A	Monthly	4.560%
Blue Ridge Bank - Savings Account	999 103 0018	\$ 413,155.78	N/A	Monthly	0.500%
Water Fund - Total		\$ 1,215,252.86			

Sewer Fund (502)

LGIP	999 105 0005	\$ 368,630.37	N/A	Monthly	4.560%
United Bank - Checking Account	999 108 0006	\$ 1,426.26	N/A	N/A	N/A
Sewer Fund - Total		\$ 370,056.63			

Hillcrest Cemetery Fund (702)

LGIP	999 105 0004	\$ 528,945.77	N/A	Monthly	4.560%
Hillcrest Fund - Total		\$ 528,945.77			

Total Cash on Deposit (All Institutions)	\$ 7,055,487.06
--	------------------------

Total Cash on Deposit at Blue Ridge Bank	\$ 4,924,641.75
--	------------------------

Total Cash on Deposit at United Bank	\$ 1,426.26
--------------------------------------	--------------------

Total Cash on Deposit at LGIP	\$ 2,129,419.05
-------------------------------	------------------------

TOWN OF LOUISA

Preliminary Bill List for Town Council Meeting - March 18, 2025

VENDOR NAME	GENERAL FUND	WATER FUND	SEWER FUND	HILLCREST FUND	TOTAL
Advance Auto Parts	908.51				\$ 908.51
Automated Office Systems	99.00				\$ 99.00
BCS	8,040.00				\$ 8,040.00
Blue Ridge Bank	3,858.93	147.36	1,202.62		\$ 5,208.91
BMS Direct, Inc.		361.14	361.13		\$ 722.27
Central VA Contractors, Inc.		1,616.00	1,616.00		\$ 3,232.00
CHA Consulting, Inc.	23,000.00	18,321.00			\$ 41,321.00
Chiles Enterprises, LLC	962.50				\$ 962.50
Cintas	145.64	126.60	136.12		\$ 408.36
Cody Langridge/PWS Operations, LLC		603.00			\$ 603.00
County of Louisa, Landfill	1,101.60				\$ 1,101.60
Crystal Springs	105.02				\$ 105.02
CSX Transportation		100.00			\$ 100.00
Document Destruction of Virginia, LLC	40.00				\$ 40.00
Gladys M. Thomas (Focus Point)	1,425.00				\$ 1,425.00
Hefty, Wiley & Gore, P.C.	4,500.00				\$ 4,500.00
Higher Power Electrical Services, LLC	320.00				\$ 320.00
Insight Vision, LLC			2,983.21		\$ 2,983.21
Intrastate Pest	242.66				\$ 242.66
Kenny's Central Tire	20.00				\$ 20.00
Louisa Auto Parts, Inc.	2,094.23				\$ 2,094.23
Louisa County Water Authority		32,323.02	27,503.67		\$ 59,826.69
Louisa Hardware	122.83			17.99	\$ 140.82
Magna5 MS, LLC	2,767.15				\$ 2,767.15
Main St. Plumbing & Electrical Supply	197.87				\$ 197.87
Mansfield Oil Co.	1,155.39		43.48		\$ 1,198.87
MoJohns	95.00				\$ 95.00
Quill	187.24				\$ 187.24
Rexel, Inc.	121.03			121.04	\$ 242.07
Ricoh USA, Inc.	471.13				\$ 471.13
Superior Plus Propane	3,226.72				\$ 3,226.72
The Childress Agency, Inc.	289.90				\$ 289.90
Traffic Safety Supplies	348.00				\$ 348.00
UniFirst Corp.	449.15				\$ 449.15
Updike Industries, Inc.	6,350.00				\$ 6,350.00
Virginia Utility Protection Services		27.60			\$ 27.60
WBBI, Inc.	131.97				\$ 131.97
TOTALS:	62,776.47	53,625.72	33,846.23	139.03	\$ 150,387.45

General Fund Revenue (Fund 100)

Account Number	Description	Budget	Received	Balance
Taxes (RE, PP, PS)				
100-11010-0001	Real Estate Current Year Tax	\$ 325,000.00	\$ 342,697.96	\$ (17,697.96)
100-11010-0002	Delinquent Real Estate Tax	\$ 3,500.00	\$ 890.44	\$ 2,609.56
100-11020-0001	Personal Property Current Year Tax	\$ 78,000.00	\$ 78,966.93	\$ (966.93)
100-11020-0002	Delinquent Personal Property Tax	\$ 2,500.00	\$ 8,751.66	\$ (6,251.66)
100-11020-0003	VA Personal Property Relief Allowance	\$ 21,300.00	\$ 21,378.84	\$ (78.84)
100-11025-0001	Public Service Tax Current Year	\$ 7,000.00	\$ 7,536.64	\$ (536.64)
100-11060-0001	Penalties - All Property Tax	\$ 2,000.00	\$ 2,955.34	\$ (955.34)
100-11060-0002	Interest - All Property Tax	\$ 2,000.00	\$ 2,047.28	\$ (47.28)
Local Taxes				
100-12010-0001	Local Sales Use and Tax	\$ 135,000.00	\$ 112,653.51	\$ 22,346.49
100-12020-0002	Consumption Tax	\$ 4,000.00	\$ 4,071.08	\$ (71.08)
100-12030-0001	Business License Tax	\$ 250,000.00	\$ 112,160.09	\$ 137,839.91
100-12060-0001	Bank Stock Tax	\$ 200,000.00	\$ -	\$ 200,000.00
100-12100-0001	Transient Lodging Tax	\$ 2,000.00	\$ 1,677.90	\$ 322.10
100-12110-0001	Meals Tax	\$ 775,000.00	\$ 525,857.37	\$ 249,142.63
Permits and Other Licenses				
100-13030-0007	Zoning Permits	\$ 1,000.00	\$ 1,629.60	\$ (629.60)
100-13030-0100	Special Use Permits	\$ 2,000.00	\$ 1,500.00	\$ 500.00
Fines and Forfeitures				
100-14010-0001	Court Fines & Forfeitures	\$ 4,000.00	\$ 1,738.26	\$ 2,261.74
100-14010-0005	Parking Violation Fees	\$ 100.00	\$ -	\$ 100.00
100-24040-0015	PD Fines/Charges	\$ 500.00	\$ 362.00	\$ 138.00
Other Revenue				
100-15010-0001	Interest Earned	\$ 10,600.00	\$ 18,206.20	\$ (7,606.20)
100-15020-0005	Pettit Storage Rental	\$ 4,800.00	\$ 3,200.00	\$ 1,600.00
100-15020-0009	Parking Lot Building Rental	\$ 6,000.00	\$ 4,000.00	\$ 2,000.00
100-15020-0015	Arts Center Lease Rent	\$ 12,000.00	\$ -	\$ 12,000.00
100-16080-0001	Solid Waste Fees	\$ 7,500.00	\$ 4,929.25	\$ 2,570.75
100-18990-0001	Miscellaneous	\$ 500.00	\$ 2,162.11	\$ (1,662.11)
100-18990-0013	NSF Fees	\$ 100.00	\$ 25.00	\$ 75.00
100-18990-0050	MLR Rebate	\$ 3,000.00	\$ 2,292.36	\$ 707.64
100-18990-0702	Lot Sales at Hillcrest Cemetery	\$ 5,000.00	\$ 6,733.34	\$ (1,733.34)
100-18990-2025	Swing Donations	\$ -	\$ 7,300.00	\$ (7,300.00)
Due From Other Governments				
100-22010-0005	Rolling Stock Tax	\$ 1,600.00	\$ 3.81	\$ 1,596.19
100-22010-0006	Communication Tax	\$ 3,000.00	\$ 2,352.60	\$ 647.40
100-23201-0003	Arts Center Grant	\$ 4,500.00	\$ 4,500.00	\$ -
100-24010-0005	TEA Grant Downtown	\$ 1,134,000.00	\$ -	\$ 1,134,000.00
100-24010-2025	Additional Grant for TA Project	\$ 720,000.00	\$ -	\$ 720,000.00
100-24040-0001	Law Enforcement - 599 Funds	\$ 45,000.00	\$ 35,136.00	\$ 9,864.00
100-24040-0006	DCJS Grants	\$ 100,000.00	\$ -	\$ 100,000.00
100-24040-0007	Anti-Litter Grant	\$ 1,500.00	\$ 1,931.00	\$ (431.00)
100-24040-0012	Fire Program Grant	\$ 15,000.00	\$ -	\$ 15,000.00
100-33201-2020	ARPA Grant	\$ -	\$ 3,471.32	\$ (3,471.32)
100-33201-3500	VRA LSL Principal Forgive Loan	\$ -	\$ -	\$ -
Transfers from Reserves/Other Funds				
100-41050-0006	Transfer from Reserves - TA Sidewalk	\$ 690,000.00	\$ -	\$ 690,000.00
100-41050-2020	Trans DR-ARPA to Water Infra Imp	\$ 650,000.00	\$ -	\$ 650,000.00
100-41050-2026	Trans DR-ARPA to Sewer Infra Imp	\$ 650,000.00	\$ -	\$ 650,000.00
Total Revenue General Fund		\$ 5,879,000.00	\$ 1,323,117.89	\$ 4,555,882.11

General Fund Expenses (Fund100)

Account Number	Description	Budget	Spent	Balance
----------------	-------------	--------	-------	---------

Town Administration/Town Hall

Administrative Salaries and Benefits

100-10000-1110	Salaries - Mayor	\$ 3,600.00	\$ 1,800.00	\$ 1,800.00
100-10000-1111	Salaries - Administration	\$ 157,000.00	\$ 85,641.64	\$ 71,358.36
100-10000-1115	Salaries - Planning Commission	\$ 4,500.00	\$ 2,250.00	\$ 2,250.00
100-10000-1116	Salaries - Grounds	\$ 24,000.00	\$ 13,686.24	\$ 10,313.76
100-10000-1175	Contractual Services		\$ 12,600.00	\$ (12,600.00)
100-10000-1711	Salaries - Council	\$ 12,000.00	\$ 6,000.00	\$ 6,000.00
100-10000-2100	FICA	\$ 14,000.00	\$ 8,397.46	\$ 5,602.54
100-10000-2210	VRS	\$ 10,000.00	\$ 3,217.46	\$ 6,782.54
100-10000-2240	Group Life Insurance	\$ 2,300.00	\$ 1,176.25	\$ 1,123.75
100-10000-2300	Medical Insurance	\$ 48,300.00	\$ 16,607.70	\$ 31,692.30
100-10000-2310	Dental Insurance	\$ 2,300.00	\$ 968.56	\$ 1,331.44
100-10000-2700	Worker's Compensation	\$ 34,500.00	\$ 14,059.00	\$ 20,441.00

Operating Expenses

100-10000-3100	Custodial Services	\$ 18,000.00	\$ 9,900.00	\$ 8,100.00
100-10000-3101	Custodial Supplies	\$ 3,000.00	\$ 2,951.36	\$ 48.64
100-10000-3120	Audit Fees	\$ 30,000.00	\$ 30,100.00	\$ (100.00)
100-10000-3150	Legal Fees	\$ 57,000.00	\$ 31,500.00	\$ 25,500.00
100-10000-3152	Election Fees	\$ 2,000.00	\$ 1,373.36	\$ 626.64
100-10000-3160	Website/Email Maintenance	\$ 4,000.00	\$ 2,199.60	\$ 1,800.40
100-10000-3180	Bank Fees	\$ 50.00	\$ -	\$ 50.00
100-10000-3190	Economic Development/Donations	\$ 3,000.00	\$ 1,583.63	\$ 1,416.37
100-10000-3330	Repairs & Maintenance Grounds	\$ 20,000.00	\$ 18,549.25	\$ 1,450.75
100-10000-3331	Playground Expenses	\$ -	\$ 5,850.00	\$ (5,850.00)
100-10000-3340	Building Contractual Services	\$ 10,000.00	\$ 4,900.97	\$ 5,099.03
100-10000-3350	Equipment Repairs/Supplies TH	\$ 5,000.00	\$ 2,704.12	\$ 2,295.88
100-10000-3600	Advertising	\$ 12,000.00	\$ 7,894.30	\$ 4,105.70
100-10000-5120	Electricity	\$ 15,000.00	\$ 11,722.84	\$ 3,277.16
100-10000-5130	Fuel Oil	\$ 3,000.00	\$ 1,098.54	\$ 1,901.46
100-10000-5210	Postage	\$ 3,500.00	\$ 2,804.87	\$ 695.13
100-10000-5215	Tax Preparation	\$ 2,000.00	\$ 2,071.23	\$ (71.23)
100-10000-5230	Telephone	\$ 6,800.00	\$ 4,846.42	\$ 1,953.58
100-10000-5235	Cell Phones	\$ 6,000.00	\$ 3,341.30	\$ 2,658.70
100-10000-5309	Insurance (VRSA)	\$ 26,500.00	\$ 18,612.00	\$ 7,888.00
100-10000-5410	Lease Equipment (Copier)	\$ 2,250.00	\$ 1,435.68	\$ 814.32
100-10000-5540	Conferences & Education	\$ 5,000.00	\$ 1,624.99	\$ 3,375.01
100-10000-5800	Miscellaneous	\$ 1,000.00	\$ 418.44	\$ 581.56
100-10000-5810	Code Updates	\$ 2,000.00	\$ 1,195.00	\$ 805.00
100-10000-6001	Office Supplies	\$ 16,226.00	\$ 7,606.45	\$ 8,619.55
100-10000-6002	Shenandoah Water	\$ 250.00	\$ 360.48	\$ (110.48)
100-10000-6003	Emergency Generator Maintenance	\$ 1,200.00	\$ 1,290.84	\$ (90.84)
100-10000-6004	Alarm Monitoring	\$ 800.00	\$ 240.00	\$ 560.00
100-10000-6005	Elevator Maintenance & Inspection	\$ 2,000.00	\$ 916.92	\$ 1,083.08
100-10000-6006	Fire System Maintenance & Inspection	\$ 2,500.00	\$ -	\$ 2,500.00
100-10000-6007	Propane	\$ 5,500.00	\$ 1,629.11	\$ 3,870.89
100-10000-6008	Road Fuel	\$ 3,000.00	\$ 115.53	\$ 2,884.47
100-10000-6010	HVAC Service Contract	\$ 1,800.00	\$ -	\$ 1,800.00
100-10000-6011	Fire Alarm Maintenance & Inspection	\$ 2,000.00	\$ 750.00	\$ 1,250.00

100-10000-6012	Dues & Subscriptions	\$ 3,000.00	\$ 2,610.02	\$ 389.98
100-10000-6021	Safety Equipment	\$ 3,000.00	\$ 1,456.66	\$ 1,543.34

Account Number	Description	Budget	Spent	Balance
Town Administration/Town Hall				
100-10000-8214	BAI Computer System	\$ 15,500.00	\$ 14,921.00	\$ 579.00
100-10000-8220	Computer Tech Support	\$ 25,000.00	\$ 13,775.05	\$ 11,224.95
100-10000-8222	Computer Equipment Upgrade	\$ 15,000.00	\$ 9,197.00	\$ 5,803.00

Grants Awarded

100-10000-7018	Commission for the Arts Grant Funding	\$ 9,000.00	\$ 9,000.00	\$ -
100-10000-7019	VRA LSL/ CHA Expenses	\$ -	\$ 43,661.58	\$ (43,661.58)

Capital Improvements

100-10000-8100	Capital Improvement	\$ 10,000.00	\$ -	\$ 10,000.00
----------------	---------------------	--------------	------	--------------

Administrative Debt Service

100-10000-9002	LAC Debt Service	\$ 72,204.00	\$ 48,136.00	\$ 24,068.00
100-10000-9230	Principal 2008 GO Bonds (R1 2 3)	\$ 117,660.00	\$ 78,440.00	\$ 39,220.00

Transfers

100-93100-0702	Transfer Hillcrest Cemetery	\$ 32,200.00	\$ -	\$ 32,200.00
100-93100-2020	Trans DR - ARPA to Water Infra Imp	\$ 650,000.00	\$ -	\$ 650,000.00
100-93100-2026	Trans DR - ARPA to Water Infra Imp	\$ 650,000.00	\$ -	\$ 650,000.00
Total Town Administration/Town Hall Expenses		\$ 2,187,440.00	\$ 569,188.85	\$ 1,618,251.15

General Fund Expenses (Fund100)

Account Number	Description	Budget	Spent	Balance
----------------	-------------	--------	-------	---------

Police Department

Police Department Salaries and Benefits

100-31000-1139	Salaries	\$ 372,000.00	\$ 188,049.19	\$ 183,950.81
100-31000-1140	Overtime	\$ 7,000.00	\$ 6,616.07	\$ 383.93
100-31000-1150	Holiday/Part Time Pay	\$ 3,400.00	\$ 1,496.28	\$ 1,903.72
100-31000-1175	Contractual Services		\$ -	\$ -
100-31000-2100	FICA	\$ 28,500.00	\$ 14,525.37	\$ 13,974.63
100-31000-2210	VRS	\$ 19,200.00	\$ 1,260.12	\$ 17,939.88
100-31000-2240	Group Life Insurance	\$ 4,200.00	\$ 1,402.86	\$ 2,797.14
100-31000-2300	Medical Insurance	\$ 65,500.00	\$ 27,135.96	\$ 38,364.04
100-31000-2310	Dental Insurance	\$ 2,850.00	\$ 1,274.90	\$ 1,575.10

Police Department Operating Expenses

100-31000-2350	Employee Hire Process	\$ 3,000.00	\$ 2,367.80	\$ 632.20
100-31000-3310	Equipment Replacement	\$ 20,000.00	\$ 13,597.70	\$ 6,402.30
100-31000-3330	Police Building Maintenance	\$ 5,000.00	\$ 4,287.22	\$ 712.78
100-31000-3710	Uniform Replacement	\$ 10,000.00	\$ 1,749.20	\$ 8,250.80
100-31000-5120	Electricity	\$ 2,500.00	\$ 1,513.41	\$ 986.59
100-31000-5215	Propane Generator	\$ 500.00	\$ -	\$ 500.00
100-31000-5230	Police Telephone	\$ 1,200.00	\$ 2,206.06	\$ (1,006.06)
100-31000-5235	Cell Phone	\$ 5,000.00	\$ 2,896.02	\$ 2,103.98
100-31000-5309	Line of Duty Benefit	\$ 9,250.00	\$ 2,808.00	\$ 6,442.00
100-31000-5410	Copier	\$ 2,500.00	\$ 792.00	\$ 1,708.00
100-31000-5450	State Police VCIN Terminal	\$ 250.00	\$ 198.00	\$ 52.00
100-31000-5540	Conferences/Education	\$ 5,000.00	\$ 539.58	\$ 4,460.42
100-31000-5800	Miscellaneous	\$ 350.00	\$ 95.99	\$ 254.01
100-31000-5810	Dues, Subscriptions	\$ 6,000.00	\$ 5,105.00	\$ 895.00
100-31000-5820	Attorney Fees	\$ 500.00	\$ -	\$ 500.00
100-31000-5830	Police Public Relations	\$ 2,500.00	\$ 1,012.52	\$ 1,487.48
100-31000-5850	PD Health and Wellness Program	\$ 4,400.00	\$ 1,905.00	\$ 2,495.00
100-31000-6001	Office Supplies/Materials	\$ 2,500.00	\$ 975.69	\$ 1,524.31
100-31000-6008	Fuel	\$ 10,000.00	\$ 5,054.42	\$ 4,945.58
100-31000-6009	Repairs & Maintenance Vehicles	\$ 10,000.00	\$ 866.77	\$ 9,133.23
100-31000-6014	Police Radios	\$ 1,000.00	\$ 792.00	\$ 208.00
100-31000-6050	Accreditation Assessment Fees	\$ 3,000.00	\$ -	\$ 3,000.00
100-31000-8103	Video Camera Vehicles	\$ 1,500.00	\$ -	\$ 1,500.00
100-31000-8104	CAD/RMS Upgrade	\$ 10,000.00	\$ 9,697.26	\$ 302.74

Police Department Capital Improvements

100-31000-8218	Server/Computers/Alarm	\$ 20,000.00	\$ 10,352.61	\$ 9,647.39
----------------	------------------------	--------------	--------------	-------------

Police Department Grant Expenses

100-31000-8225	DCJS/Other Grant	\$ 100,000.00	\$ 9,901.50	\$ 90,098.50
----------------	------------------	---------------	-------------	--------------

Total Police Expenditures		\$ 738,600.00	\$ 320,474.50	\$ 418,125.50
----------------------------------	--	----------------------	----------------------	----------------------

General Fund Expenses (Fund100)

Account Number	Description	Budget	Spent	Balance
Fire and Rescue Departments				

Contributions and Grants

100-32100-5640	Fire Dept. Contribution	\$ 6,000.00	\$ -	\$ 6,000.00
100-32100-5641	Fire Programs Grant	\$ 15,000.00	\$ -	\$ 15,000.00
100-32100-5740	Rescue Squad Contribution	\$ 6,000.00	\$ 6,000.00	\$ -
Total Fire/Rescue Expense		\$ 27,000.00	\$ 6,000.00	\$ 21,000.00

Streets and Sidewalks Expenses

Streets and Sidewalks Salaries and Benefits

100-41000-1130	Salaries - Streets & Sidewalks	\$ 80,000.00	\$ 40,726.52	\$ 39,273.48
100-41000-1140	Overtime	\$ 4,000.00	\$ 5,937.79	\$ (1,937.79)
100-41000-1150	Part Time	\$ 4,000.00	\$ -	\$ 4,000.00
100-41000-2100	FICA	\$ 10,000.00	\$ 3,584.56	\$ 6,415.44
100-41000-2210	VRS	\$ 3,900.00	\$ 772.62	\$ 3,127.38
100-41000-2240	Group Life Insurance	\$ 900.00	\$ 439.58	\$ 460.42
100-41000-2300	Medical Insurance	\$ 16,000.00	\$ 7,851.57	\$ 8,148.43
100-41000-2310	Dental Insurance	\$ 775.00	\$ 429.70	\$ 345.30

Streets and Sidewalks Operations

100-41000-3330	Repairs on Streets & Sidewalks	\$ 8,000.00	\$ 2,898.97	\$ 5,101.03
100-41000-3350	Main Street Parking	\$ 24,000.00	\$ 14,097.84	\$ 9,902.16
100-41000-5120	Electricity	\$ 21,500.00	\$ 12,787.34	\$ 8,712.66
100-41000-5800	Miscellaneous	\$ 100.00	\$ 86.91	\$ 13.09
100-41000-6003	Agricultural/Beautification	\$ 5,000.00	\$ 4,395.49	\$ 604.51
100-41000-6007	Repairs & Maintenance Supplies	\$ 15,000.00	\$ 2,190.80	\$ 12,809.20
100-41000-6008	Fuel	\$ 3,000.00	\$ 2,366.61	\$ 633.39
100-41000-6009	Vehicle Maintenance	\$ 10,000.00	\$ 6,719.26	\$ 3,280.74
100-41000-6011	Uniforms	\$ 4,000.00	\$ 2,304.45	\$ 1,695.55
100-41000-6023	Snow Removal Supplies	\$ 3,000.00	\$ 5,183.52	\$ (2,183.52)

Streets and Sidewalks Shop

100-41000-7100	Shop Building Maintenance	\$ 3,000.00	\$ 2,062.47	\$ 937.53
100-41000-7200	Equipment Repairs	\$ 6,000.00	\$ 7,250.68	\$ (1,250.68)
100-41000-7300	Shop Supplies/Utilities	\$ 3,000.00	\$ 3,282.23	\$ (282.23)
100-41000-8101	Equipment Replacement	\$ 52,500.00	\$ 36,966.63	\$ 15,533.37

Streets and Sidewalks Capital Improvements

100-41000-8102	Capital Improvements S/S	\$ 10,000.00	\$ -	\$ 10,000.00
100-41000-7250	Sidewalk Construction - VDOT	\$ 2,495,000.00	\$ -	\$ 2,495,000.00
Total Streets/Sidewalk Expense		\$ 2,782,675.00	\$ 162,335.54	\$ 2,620,339.46

Trash and Recycle Expenses

Contract Fees

100-42300-3050	Fuel Surcharge	\$ 2,000.00	\$ -	\$ 2,000.00
100-42300-4000	Subcontract Work - Updike	\$ 66,200.00	\$ 44,136.00	\$ 22,064.00
100-42300-4001	Contract Contingency - Add Cans	\$ 4,000.00	\$ -	\$ 4,000.00
100-42350-3000	Tipping Fee - County of Louisa	\$ 21,000.00	\$ 10,370.98	\$ 10,629.02
100-42350-4000	Subcontract Work - Updike Recycle	\$ 10,000.00	\$ 6,664.00	\$ 3,336.00
Total Trash Expense		\$ 103,200.00	\$ 61,170.98	\$ 42,029.02

Account Number	Description	Budget	Spent	Balance
Ball Park Expenses				
Maintenance Expenses				
100-71300-5110	Electric	\$ 1,500.00	\$ 1,611.90	\$ (111.90)
100-71300-5200	Field Facility Improvements	\$ 3,000.00	\$ -	\$ 3,000.00
Total Ball Park Expense		\$ 4,500.00	\$ 1,611.90	\$ 2,888.10
Oakland Cemetery				
Oakland Salaries and Benefits				
100-71400-1130	Salaries - Oakland	\$ 12,750.00	\$ 7,279.56	\$ 5,470.44
100-71400-2100	FICA	\$ 980.00	\$ 555.74	\$ 424.26
100-71400-2210	VRS	\$ 800.00	\$ 189.21	\$ 610.79
100-71400-2240	Group Life Insurance	\$ 175.00	\$ 84.16	\$ 90.84
100-71400-2300	Medical Insurance	\$ 2,700.00	\$ 1,152.71	\$ 1,547.29
100-71400-2310	Dental Insurance	\$ 130.00	\$ 71.64	\$ 58.36
Oakland Operations				
100-71400-3310	Repairs and Maintenance	\$ 17,500.00	\$ 5,832.00	\$ 11,668.00
100-71400-6008	Fuel	\$ 50.00	\$ -	\$ 50.00
100-71400-6017	Lights and Flags	\$ 500.00	\$ 52.72	\$ 447.28
Total Oakland Cemetery		\$ 35,585.00	\$ 15,217.74	\$ 20,367.26
Total General Fund Expenses		\$ 5,879,000.00	\$ 1,135,999.51	\$ 4,743,000.49

Water Fund Revenue (Fund 501)

Account Number	Description	Budget	Received	Balance
501-15010-0001	Interest Earned	\$ 31,600.00	\$ 27,279.24	\$ 4,320.76
501-16001-0001	Water Revenue	\$ 675,000.00	\$ 414,017.66	\$ 260,982.34
501-16001-0003	Water Connections	\$ 23,900.00	\$ 27,400.00	\$ (3,500.00)
501-16001-0007	Penalty Fees	\$ 7,500.00	\$ 2,950.00	\$ 4,550.00
501-41050-0002	Loan Proceeds	\$ 1,402,000.00	\$ -	\$ 1,402,000.00
501-41050-2020	ARPA Funding General Fund Transfer	\$ 650,000.00	\$ -	\$ 650,000.00
Total Water Revenue		\$ 2,790,000.00	\$ 471,646.90	\$ 2,318,353.10

Water Fund Expenses (Fund 501)

Account Number	Description	Budget	Spent	Balance
----------------	-------------	--------	-------	---------

Water Salaries and Benefits

501-45000-1130	Salaries - Water	\$ 115,000.00	\$ 51,439.43	\$ 63,560.57
501-45000-1140	Overtime	\$ 5,000.00	\$ 949.41	\$ 4,050.59
501-45000-1150	Part time	\$ 2,000.00	\$ 168.65	\$ 1,831.35
501-45000-2100	FICA	\$ 9,500.00	\$ 3,944.87	\$ 5,555.13
501-45000-2210	VRS	\$ 6,200.00	\$ 1,117.08	\$ 5,082.92
501-45000-2240	Group Life Insurance	\$ 1,400.00	\$ 616.78	\$ 783.22
501-45000-2300	Medical Insurance	\$ 17,500.00	\$ 5,784.28	\$ 11,715.72
501-45000-2310	Dental Insurance	\$ 800.00	\$ 430.03	\$ 369.97

Operating Expenses

501-45000-3180	Water Tank Maintenance	\$ 20,000.00	\$ 18,855.12	\$ 1,144.88
501-45000-3185	Operator Contract Fees	\$ 8,500.00	\$ 4,824.00	\$ 3,676.00
501-45000-3310	Repairs & Maintenance Equipment	\$ 2,000.00	\$ -	\$ 2,000.00
501-45000-3600	Advertising	\$ 500.00	\$ -	\$ 500.00
501-45000-5130	Water Purchased	\$ 400,000.00	\$ 231,805.71	\$ 168,194.29
501-45000-5210	Postage/Billing Supplies	\$ 5,000.00	\$ 3,152.87	\$ 1,847.13
501-45000-5220	Water Testing Fees	\$ 500.00	\$ -	\$ 500.00
501-45000-5650	VDOT Fees	\$ 300.00	\$ -	\$ 300.00
501-45000-5660	Waterworks Operation Fund	\$ 2,500.00	\$ 1,962.00	\$ 538.00
501-45000-5670	Miss Utility	\$ 800.00	\$ 232.30	\$ 567.70
501-45000-5680	Road Repairs	\$ 7,500.00	\$ -	\$ 7,500.00
501-45000-5690	Electricity Tower Pumps	\$ 1,000.00	\$ 60.82	\$ 939.18
501-45000-5800	Miscellaneous	\$ 100.00	\$ 61.90	\$ 38.10
501-45000-5810	Dues/Subscriptions	\$ 500.00	\$ 400.00	\$ 100.00
501-45000-5840	CSX Right of Way	\$ 700.00	\$ 1,233.42	\$ (533.42)
501-45000-6001	Supplies	\$ 12,000.00	\$ 11,417.88	\$ 582.12
501-45000-6008	Fuel	\$ 1,500.00	\$ 1,030.55	\$ 469.45
501-45000-6010	Mapping	\$ 700.00	\$ 700.00	\$ -
501-45000-6011	Uniforms	\$ 1,500.00	\$ 1,373.40	\$ 126.60
501-45000-6510	Itron Software Handhelds	\$ 2,100.00	\$ 1,464.00	\$ 636.00
501-45000-6520	Itron Software Support	\$ 6,500.00	\$ -	\$ 6,500.00
501-45000-7000	Joint Operations LCWA Connect	\$ 10,000.00	\$ -	\$ 10,000.00

Capital Improvements

501-45000-8100	Capital Expenditures	\$ 15,000.00	\$ -	\$ 15,000.00
501-45000-8175	Contractual Services Water Operations	\$ 20,000.00	\$ 7,309.00	\$ 12,691.00
501-45000-9300	Water Contingency	\$ 15,000.00	\$ 2,052.80	\$ 12,947.20
501-45000-9305	Water Line Replacement Project	\$ 1,402,000.00	\$ 50,978.00	\$ 1,351,022.00
501-93100-2020	ARPA Funding Infrastructure Imp	\$ 650,000.00	\$ 116,405.88	\$ 533,594.12

Transfers

501-93100-0501	Water to Sewer for Transfer for Operations	\$ 46,400.00	\$ -	\$ 46,400.00
Total Water Expenses		\$ 2,790,000.00	\$ 519,770.18	\$ 2,270,229.82

Sewer Fund Revenue (Fund 502)

Account Number	Description	Budget	Received	Balance
502-15010-0001	Interest Earned	\$ 15,000.00	\$ 11,907.54	\$ 3,092.46
502-16001-0002	Sewer Revenue	\$ 700,000.00	\$ 449,741.41	\$ 250,258.59
502-16001-0004	Sewer Connection	\$ 38,600.00	\$ 42,000.00	\$ (3,400.00)
502-41050-0502	Water to Sewer for Transfer for Operations	\$ 46,400.00	\$ -	\$ 46,400.00
502-41050-2026	ARPA Funding General Fund Transfer	\$ 650,000.00	\$ -	\$ 650,000.00
Total Sewer Revenue		\$ 1,450,000.00	\$ 503,648.95	\$ 946,351.05

Sewer Fund Expenses (Fund 502)

Account Number	Description	Budget	Spent	Balance
----------------	-------------	--------	-------	---------

Sewer Salaries and Benefits

502-45500-1130	Salaries	\$ 122,000.00	\$ 55,547.92	\$ 66,452.08
502-45500-1145	Overtime	\$ 2,000.00	\$ 627.46	\$ 1,372.54
502-45500-1150	Part time	\$ 1,000.00	\$ 33.73	\$ 966.27
502-45500-2100	FICA	\$ 9,500.00	\$ 4,225.22	\$ 5,274.78
502-45500-2210	VRS	\$ 6,500.00	\$ 1,241.72	\$ 5,258.28
502-45500-2240	Group Life Insurance	\$ 1,500.00	\$ 667.51	\$ 832.49
502-45500-2300	Medical Insurance	\$ 17,800.00	\$ 6,932.85	\$ 10,867.15
502-45500-2310	Dental Insurance	\$ 850.00	\$ 484.96	\$ 365.04

Operating Expenses

502-45500-3310	Repairs/Maintenance Equipment	\$ 2,000.00	\$ 534.87	\$ 1,465.13
502-45500-3330	Repairs/Maintenance Buildings	\$ 1,000.00	\$ 228.00	\$ 772.00
502-45500-3340	Contractual Services RSTP	\$ 400,000.00	\$ 185,400.95	\$ 214,599.05
502-45500-3345	RSTP Plant Improvements	\$ 15,000.00	\$ 2,548.50	\$ 12,451.50
502-45500-5120	Electricity	\$ 3,000.00	\$ 1,939.45	\$ 1,060.55
502-45500-5210	Postage/Billing Supplies	\$ 4,300.00	\$ 3,152.86	\$ 1,147.14
502-45500-5230	Telephone - Pump Station	\$ 600.00	\$ 455.46	\$ 144.54
502-45500-5680	Road Repairs	\$ 7,000.00	\$ 2,080.00	\$ 4,920.00
502-45500-5800	Miscellaneous	\$ 110.00	\$ 48.95	\$ 61.05
502-45500-6001	Supplies	\$ 6,000.00	\$ 1,482.45	\$ 4,517.55
502-45500-6008	Fuel	\$ 900.00	\$ 743.32	\$ 156.68
502-45500-6011	Uniforms	\$ 1,500.00	\$ 1,301.40	\$ 198.60

Capital Improvements

502-45500-8175	Contractual Services Sewer Operations	\$ 20,000.00	\$ 4,012.00	\$ 15,988.00
502-45500-9300	Sewer Contingency	\$ 8,000.00	\$ -	\$ 8,000.00
502-93100-2026	ARPA Funding Infrastructure Imp	\$ 650,000.00	\$ -	\$ 650,000.00

Debt Service

502-45500-9210	Principal 2001 GO Bonds (RD)	\$ 66,492.00	\$ 42,528.88	\$ 23,963.12
502-45500-9230	Principal 2010 GO Bonds (WWTP)	\$ 94,068.00	\$ 62,006.96	\$ 32,061.04
502-45500-9250	Principal 2020 GO Bond (Reline)	\$ 8,880.00	\$ 5,694.33	\$ 3,185.67
Total Sewer Expenses		\$ 1,450,000.00	\$ 383,919.75	\$ 1,066,080.25

Hillcrest Fund Revenue (Fund 702)

Account Number	Description	Budget	Received	Balance
702-13030-0026	Burial Permits	\$ 2,500.00	\$ 3,550.00	\$ (1,050.00)
702-13030-0031	Stone Permits	\$ 750.00	\$ 500.00	\$ 250.00
702-15010-0001	Interest Earned	\$ 18,000.00	\$ 17,086.05	\$ 913.95
702-18990-0001	Sales of Lots	\$ 10,000.00	\$ 13,466.66	\$ (3,466.66)
702-34105-0001	Transfer from Reserves	\$ 45,000.00	\$ -	\$ 45,000.00
702-41050-0100	Transfer from General Fund	\$ 32,200.00	\$ -	\$ 32,200.00
Total Hillcrest Revenue		\$ 108,450.00	\$ 34,602.71	\$ 73,847.29

Hillcrest Fund Expenses (Fund 702)

Account Number	Description	Budget	Spent	Balance
Hillcrest Salaries and Benefits				
702-71400-1130	Salaries - Hillcrest	\$ 49,000.00	\$ 24,157.54	\$ 24,842.46
702-71400-1150	Part Time or Contract Work	\$ 40,000.00	\$ 23,025.00	\$ 16,975.00
702-71400-2100	FICA	\$ 3,750.00	\$ 1,823.16	\$ 1,926.84
702-71400-2210	VRS	\$ 3,000.00	\$ 567.78	\$ 2,432.22
702-71400-2240	Group Life Insurance	\$ 650.00	\$ 297.50	\$ 352.50
702-71400-2300	Medical Insurance	\$ 8,000.00	\$ 3,191.04	\$ 4,808.96
702-71400-2310	Dental Insurance	\$ 450.00	\$ 222.48	\$ 227.52
Hillcrest Operations				
702-71400-3310	Repairs and Maintenance	\$ 2,000.00	\$ -	\$ 2,000.00
702-71400-5800	Miscellaneous	\$ 200.00	\$ -	\$ 200.00
702-71400-6001	Supplies	\$ 250.00	\$ -	\$ 250.00
702-71400-6017	Lights and Flags	\$ 150.00	\$ 52.72	\$ 97.28
Hillcrest Capital Improvements				
702-71400-8100	Storage Building Maintenance	\$ 1,000.00	\$ -	\$ 1,000.00
Total Hillcrest Expenses		\$ 108,450.00	\$ 53,337.22	\$ 55,112.78

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40

**Town of Louisa
Monthly Meeting
February 18, 2025**

Present: Danny Carter, Interim Mayor; John J. Purcell IV, Sylvia Rigsby, Vicky Harte, Roger Henry, Danny Crawford, Council members; Craig Buckley, Interim Town Manager; Jessica M. Ellis, Clerk/Treasurer, Kellye Throckmorton, Deputy Clerk/Treasurer; Martin Nachtman, Chief of Police; Anthony Larry, Public Works Superintendent

Absent: Jeff Gore, Legal Counsel

Also in Attendance: Matthew L. Kersey, Jr., 225 Fredericksburg Avenue

All copies, including: reports, handouts, and documents can be found following the minutes.

Interim Mayor Carter called the Louisa Town Council meeting to order at 6:03 p.m.

BUSINESS FROM THE FLOOR

Matthew L. Kersey, Jr., town resident at 225 Fredericksburg Avenue, spoke addressing Council stating that he has served the town for 27 years, and informed them that when he voices concerns or suggestions, he hopes that they are received in a positive way as he feels that they are on the same team sharing the common goal of bettering the town. Mr. Kersey went on to state that he felt it was beyond time for the holiday wreaths to come down; and informed Council that he has been reading the comprehensive plan and feels that it needs review and implementation. He stated it would be very beneficial to have the Planning Commission meeting on a regular basis to work on the town's vision.

CONSENT AGENDA

1 Several questions were asked about specific invoices from the
2 current (and previous) bill lists and about purchasing. A lengthy
3 discussion was held between Council and staff regarding how the
4 town's budget is set up/operates, and the town's purchasing process.
5 Mr. Buckley stated that he would report back on the playground
6 equipment purchases and donations as well as where and why we
7 purchase certain items.

8
9 Council member Purcell made the motion to approve the consent
10 agenda. Council member Rigsby seconded the motion. The vote
11 went as follows: 5-0 in favor.

12
13 **NEW BUSINESS**

14
15 **1) Discussion/Action: Wastewater Treatment Plant Pump**
16 **Replacement – Appropriation of Funds**

17
18 Mr. Buckley reported that the Water & Sewer Committee met on
19 February 13th to discuss pump replacements at the Waste Water
20 Treatment Plant. Mr. Buckley stated that two auger pumps need
21 replacement due to age and is estimated to cost \$220,000. Per our
22 agreement with the Louisa County Water Authority, we are required
23 to cover half of that cost at \$110,000, and the committee
24 recommends appropriating \$55,000 from General Fund Reserves in
25 this fiscal year to cover the first half of the total payment and the
26 second half would be paid in the next fiscal year.

27
28 Following Mr. Buckley's report, a lengthy discussion was held
29 between Council and staff explaining how the town's water, sewer,
30 and general funds operate. At the conclusion of the discussion, the
31 following action was taken:

32
33 Council member Harte made the motion to approve allocating
34 \$55,000 from General Fund Reserves for this fiscal year and \$55,000
35 from the next fiscal year to cover the town's cost to replace the two
36 auger pumps. Council member Henry stated that he would like to
37 have receipts from the LCWA. Council member Harte amended her
38 motion to include the request for receipts. Council member Rigsby
39 seconded the motion. The vote went as follows: 5-0 in favor.

1
2 **2) Discussion/Action: Reservoir Pump Repairs, Water**
3 **Restrictions**
4

5 Mr. Buckley reported that he recently learned that the town may have
6 to implement voluntary water restrictions. He explained that the
7 LCWA has to pull a pump for cleaning/replacement at the water plant
8 and the water supply to the town would be lower than normal during
9 that process. Mr. Buckley stated the LCWA has a backup plan in
10 place which consists of hauling in water should the water levels drop
11 lower than expected. Mr. Buckley added that due to the work they are
12 conducting at the plant, we have put off scheduled tank cleanings
13 until after the LCWA is finished. Mr. Buckley informed Council that no
14 action is needed at this time.

15
16 **3) Discussion/Action: Town Charter & Code Updates**
17

18 Mr. Buckley reported that Council member Henry had requested the
19 formation of a new committee to review and update the town's code
20 and charter. Council member Harte suggested that the Legal Matters
21 Committee take on the task in lieu of creating a new committee. It
22 was suggested to include the Planning Commission in this endeavor,
23 but recommended by Council to invite both Bud Dulaney and Matt
24 Kersey to join the committee as both have many years of service with
25 the town and experience that would be very beneficial in taking on
26 this task.

27
28 **4) Discussion/Action: Creation of Additional Committee**
29

30 Council and staff discussed the duties of the Streets & Sidewalks,
31 Water & Sewer, and Personnel Committees and decided to create a
32 new committee based on the need for attention to the
33 condition/functionality of town buildings and property.

34
35 Council decided to make the following committee adjustments: the
36 Personnel Committee would absorb matters pertaining to operations
37 of staff and departments; Streets & Sidewalks and Water & Sewer will
38 combine and absorb matters pertaining to infrastructure; and the new
39 committee would be aptly named Facilities & Grounds.

1 Interim Mayor Carter stated that he would assign members to the
2 new committee and report back.

3
4 **5) Discussion/Action: Town Manager Job Announcement**

5
6 Mr. Buckley reported that the Personnel Committee met at the end of
7 January and they worked on desired Town Manager qualifications
8 and composed the position announcement and posted it on our
9 website and VML's job site. He informed Council that as of today, the
10 18th, we have received three applications and he sent them to the
11 members of the committee for their review.

12
13 Council member Crawford commented that the qualifications for the
14 Town Manager, as stated in the charter, and those that the committee
15 put together, do not match up. Mr. Crawford questioned the legality
16 of advertising for that position with those requirements/qualifications
17 and stated that he feared repercussions of doing so.

18
19 A lengthy discussion was held regarding the charter, the code, and
20 the legality of the town conducting business when the code and
21 charter are in need of updating.

22
23 At the conclusion of the discussion, Mr. Buckley stated that the
24 position has been advertised as "open until filled" and the Personnel
25 Committee will review the applications that have been received and
26 report back.

27
28 **STANDING COMMITTEE REPORTS**

29
30 **Water & Sewer Committee:**

31
32 Council member Purcell gave an update on the sewer line issue on
33 Pinehurst Drive. He reported that parts of the line have been jetted,
34 but stated that we have been unable to search and camera all of the
35 line. He stated that there are a lot of unknowns involved and made
36 mention possible avenues we can take to help get the problem
37 resolved such as consulting with contractors (CHA) and using ARPA
38 funds to smoke test and camera the line. Mr. Purcell and Mr. Buckley

1 also suggested water testing in the area to be sure that there is no
2 sewer infiltration in the adjacent creek.

3
4 **Personnel Committee:**

5 Council member Harte stated that she had nothing additional to
6 report as they had already covered everything that the committee
7 discussed earlier under agenda item no. 5.

8
9 **STAFF REPORTS**

10
11 **Police:**

12
13 In addition to the monthly report that was included in the packet,
14 Chief Nachtman reported:

- 15
- 16 • They plan to use the \$3200 they received in grant funds to
 - 17 purchase three ballistic shields.
 - 18 • There have been isolated incidents of graffiti in town on highway
 - 19 signs and VDOT has replaced them. They are monitoring the
 - 20 situation.
 - 21 • The monthly report shows an increase in weapons violations,
 - 22 however, they were two separate and isolated incidents.
 - 23 • There are two vacancies within the department.
 - 24 • There was some significant flooding in the basement of the
 - 25 building that has been addressed.
 - 26 • Council member Henry made mention of complaints of speeding in
 - 27 town and Chief Nachtman responded stating that all three officers
 - 28 are speed certified and are currently running radar.
- 29

30 **Project Manager:**

31
32 No report.

33
34 **Public Works:**

35
36 Mr. Larry was not in attendance, however, his monthly report was
37 included in the packet and there were no questions from Council.

38

1 **Legal Counsel:**

2
3 No report.

4
5 **Clerk/Treasurer:**

6
7 No report.

8
9 **Manager:**

10
11 Mr. Buckley spoke briefly on the following:

- 12
13 • Craig explained the reoccurring flooding issue at the police
14 department more in depth stating that the pump in the basement
15 malfunctioned and caused damage to the HVAC system. Repairs
16 have been done to restore the heat and a new pump has been
17 installed.

18
19 Council member Crawford made mention of a conversation he
20 overheard about the wreaths still being up in town. He requested
21 that they be taken down as soon as possible. Mr. Crawford also
22 made mention of overflowing trash receptacles on Main Street and
23 asked to have them emptied on a more regular basis.

24
25 **COMMUNICATIONS**

26
27 Council member Crawford requested to have a discussion on video
28 recordings of Town Council meetings on the next agenda.

29
30 Council member Henry questioned how many years are left on the
31 lease with Frostie's, and Council member Rigsby responded that it is
32 a 30-year lease. Mr. Henry also questioned who is held responsible
33 for incidents on the property to which Ms. Rigsby responded that it is
34 not completely clear, and we need to have Mr. Gore review the lease
35 to clarify the terms, but it seems that the town would be responsible
36 for repairs in most situations except wherein the tenants of the
37 building caused the problem/damage. She stated that, regarding the
38 most recent event, it has not been determined what the actual

1 problem was and where it was located, therefore we do not know who
2 is at fault.

3
4 Mr. Henry also questioned whether the town had unemployment
5 insurance. Council and staff responded that they were sure that we
6 do, however, Mr. Buckley stated that he would find out for sure and
7 let him know.

8
9 Mr. Henry then reported that he and Mr. Crawford met with the county
10 recently to discuss doing away with tipping fees and stated that the
11 county told them that they were going to take the matter up for
12 discussion and report back. They also discussed setting up a
13 recycling location in town for residents to have a place to drop off
14 recyclables.

15
16 Mr. Henry made mention of showing recognition to past Council
17 members and Mayors and commented that something should be
18 done to recognize their service.

19
20 Mr. Henry also made mention of Buckingham Branch bringing
21 business to town and questioned if they would have to pay taxes.
22 Council member Purcell and Mr. Buckley responded that they would
23 have to set up accounts and get their business license, and if they
24 are serving prepared food, they would pay meals taxes. Mr. Henry
25 noted that they are working on the building and questioned if they
26 needed a building permit. Council and staff responded saying that
27 they would check to see if anything has been submitted/issued, but
28 depending on the scope of work it may/may not be necessary.

29
30 Mr. Henry reported that he has been working on a lighting solution for
31 the entryway signs and has been unhappy with the cost estimates
32 that he has received thus far. Mr. Crawford suggested having Mr.
33 Henry do the work, but Council members responded that the idea
34 should be run by legal council to be sure it is allowed and covered.

35
36 Mr. Henry also reported that he replaced the flag lights at Hillcrest
37 Cemetery. He stated that the electrical situation is not ideal and is not
38 sure how much longer it will last.

39

1
2
3
4
5
6
7
8

ADJOURNMENT

Council member Henry made the motion to adjourn the meeting at 8:08 p.m. Council member Purcell seconded the motion.

Mayor

Clerk

Town of Louisa Police Department

MONTHLY CRIME REPORT

February

Reported Crime Month of February 2025

Group A Offenses	2025 Month	2025 Y-T-D	2024 Y-T-D	Year End	Year End	+/- Change	
	February 2025	February 2025	February 2024	Projected End of yr		Total 2024	#
Crimes Against Persons							
Kidnapping/Abduction	0	0	0	0	0	0.00	n/a
Forcible Fondling/ Sex Offense	1	2	0	12	1	11.00	1100%
Aggravated Assault	2	3	0	18	5	13.00	260%
Simple Assault	1	1	0	6	14	(8.00)	-57%
Intimidation	0	1	0	6	4	2.00	50%
Crimes Against Property							
Counterfeiting/Forgery	0	0	1	0	4	(4.00)	-100%
Destruction/Damage/Vandalism of Property	4	5	3	30	14	16.00	114%
Burglary/ B&E	0	0	1	0	4	(4.00)	-100%
False Pretenses/Swindle/Blackmail	0	1	0	6	2	4.00	200%
Credit Card/Automatic Teller Fraud	0	0	0	0	3	(3.00)	-100%
Impersonation	0	0	0	0	1	(1.00)	-100%
Wire Fraud	1	1	1	6	3	3.00	100%
Petit Larceny	0	2	10	18	21	(3.00)	-14%
Shoplifting	0	1	1	6	14	(8.00)	-57%
Theft from Building	0	0	1	0	4	(4.00)	-100%
Theft from Motor Vehicle	0	0	0	0	0	0.00	n/a
Theft from Motor Vehicle Parts/Accessories	0	0	0	0	2	(2.00)	-100%
All Other Larceny	0	1	0	6	8	(2.00)	-25%
Motor Vehicle Theft	0	0	0	0	2	(2.00)	-100%
Stolen Property Offenses	0	0	3	0	1	(1.00)	-100%
Crimes Against Society							
Drug/Narcotic Violations	1	1	1	6	3	3.00	100%
Drug Equipment Violations	0	0	0	0	0	0.00	n/a
Weapon Law Violations	1	2	1	12	0	12.00	n/a
Total	11	21	23	106	110	(4.00)	-4%

Group B Arrests	2025 Month	2025 Y-T-D	2024 Y-T-D	Year End	Year End	+/- Change	
	Feb 2025	Feb 2025	Feb 2024	Projected End of yr		Total 2024	#
Driving Under the Influence	1	2	0	12	2	10.0	500%
Public Intoxication	1	1	0	6	2	4.0	200%
Trespass	0	1	2	6	0	6.0	n/a
All Other Offenses	4	11	16	66	1	65.0	6500%
TOTAL	6	15	18	90	5	85.0	1700%

Town of Louisa Police Department

Traffic and Activity Report of February

Accidents	2025 Month	2025 Y-T-D	2024 Y-T-D	Year End	Year End	+/- Change	
Description	Feb 2025	Feb 2025	Feb 2024	Project E-O-Y	Total 2024	#	%
Ejection	0	0	0	0	0	0.00	n/a
Entrapment	0	0	0	4	1	3.00	300%
Injury	1	3	0	6	7	(1.00)	-14%
No Injuries	5	7	5	42	63	(21.00)	-33%
Unknown Injury	0	0	0	8	7	1.00	14%
Pedestrian	0	0	0	0	0	0.00	n/a
Alcohol Related	0	1	1	2	0	2.00	n/a

Citations	2025 Month	2025 Y-T-D	2024 Y-T-D	Year End	Year End	+/- Change	
	Feb 2025	Feb 2025	Feb 2024	Project E-O-Y	Total 2024	#	%
Total Citations	9	20	19	155	131	24.00	18%
Total Warnings	10	11	4	60	56	4.00	7%
Total Parking	0	0	0	0	0	0.00	n/a

Calls for Service	2025 Month	2025 Y-T-D	2024 Y-T-D	Year End	Year End	+/- Change	
	Feb 2025	Feb 2025	Feb 2024	Project E-O-Y	Total 2024	#	%
TOTAL	149	257	160	1330	1370	(40.00)	-3%

Traffic Stops & Reports/No Reports	2025 Month	2025 Y-T-D	2024 Y-T-D	Year End	Year End	+/- Change	
	Feb 2025	Feb 2025	Feb 2024	Project E-O-Y	Total 2024	#	%
Traffic Stops	19	36	8	216	154	62.00	40%
Case Reports	17	25	20	150	147	3.00	2%
Incident Reports	14	20	21	119	119	0.00	0%

Town of Louisa Public Works Monthly Report

February 2025

Public Works-

- The following routine operations were performed Miss Utility tickets, locate tickets, installation and repair of meters, record management. Meter Reads and Re reads.
- Snow Removal for Snow Events.
- Assisted CHA with Asset Management Project
- Continued addressing and investigating Cutler Avenue Sewer Issue.
- Began Repair work on Town owned utility trailer to utilize it for upcoming Grass Season
- Removed Wreaths from Main Street.

Facilities-

- Addressed issue with furnace overflow tank at Public Works Shop.

Personnel-

- Regularly Scheduled Weekly Safety Meetings. Began accepting resumes and application for open Maintenance 1 Position

Administration-

- Met with United Systems regarding the possibility of going cellular for meter reads. And deleting the requirement to physically retrieve meter usage data.
- Ongoing Budget preparation work.
- Met with Town of Louisa Water sampling contractor Cody Langridge regarding sampling for water breaks as well as other non-routine contractual sampling.
- Submitted Cutler Avenue Sewer Repair Phasing plan to Central Virginia Contractors for estimate and input on proposed repair plan.
- Met with Contractor regarding Pine Ridge development project.
- Reviewed and addressed issues with Public Sewer and Water System connections for Henson Street, Fairway Drive as well as North Side Park.
- Set up Freight Shipping and Repair for Sewer Push Camera.
- Obtained quotes for cylinder rebuild for John Deere Backhoe.
- Set up routine inspection and sampling and cleaning of Town owned water tanks.